

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 3rd December 2018

Present:	Mike Gamble	(MG)	Chair
	John Seville	(JS)	Vice Chair
	Alan Goodings	(AG)	
	Richard Goodings	(RG)	
	Nick Kemp	(NK)	
In attendance:	Margaret Dewsbury	(MD)	County Councillor
	Helen Frayer	(HF)	Parish Clerk
	Rachael Mold	(RF)	Booking Clerk

558 WELCOME AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting. Apologies were received from John Hipperson, Andrew Goodings and Michael Edney

559 DECLARATION OF INTERESTS

None were received

560 PUBLIC FORUM

Julia Brooks (Headteacher) reported that there are still issues with parking, but they have improved a little. There is still a lot of parking on the bends and parents have been asked to be courteous when they park. A new classroom has been built. Current role is 208 children plus 42 in nursery. 45 staff

Margaret Dewsbury spoke about the proposals for the Norwich Western Link which is the remaining part of the NDR. 3 of the options come out at the Honington crossroads. There are concerns that lorries will take an inappropriate route through our area. Need as many people as possible to respond to the consultation. Leaflets and posters distributed. Copies left with the village hall.

A local resident reported that a drain in Church Lane near Woodview farm needs clearing

561 MINUTES OF MEETING HELD ON MONDAY 12TH NOVEMBER

Resolved: to agree and sign the minutes as correct. Proposed AG, Seconded JS, all agreed

562 MATTERS ARISING not included in Agenda

HF reported that the agreed actions have been completed with just the repair of the door to be actioned.

563 An update has been received from Highways re the hedge in Church Lane. The resident has now agreed to restore a verge margin within 14 days but there are differing opinions on the extent of the public highway verge. NK reported that it has been cut back but is not in line with the rest of the hedge line along the road. MG reported that there is a yellow fire hydrant within the hedge that is still not visible/accessible. **HF to update Highways**

564 CORRESPONDENCE

Norfolk Police	Request for Crimestoppers volunteers - noted
Norfolk Police	Warning re van thefts in area - noted
Norfolk County Council	Public consultation re Norwich Western Link – As raised by MD – to be put on agenda for next month
South Norfolk Council	Making a Difference – offer of volunteers - noted
Kettering Depot	Highway Rangers – JS said they had taken no action after the last request. The last request arrived with too short a deadline to be discussed at the meeting so no request had been submitted. MD agreed to ask for more notice in future. To be discussed fully under Highways item

565 ACCOUNTS FOR PAYMENT

Salaries	Clerk and Booking Clerk	329.96
Expenses	Mileage, homeworking, stamps, cleaning equipment and hot water urn, key, bolt	171.62
Cleaning	Norfolk Eco Clean	351.40
Mr Hallam	Donation to parish Christmas meal	50.00
	TOTAL	£902.98

Two further invoices have been received since Dispatch.

EFire – service of fire alarm system £108.00

Duffields – Septic tank empty £120

Final Total £1,130.98

Resolved: That all accounts as presented be paid. Proposed NK, seconded JS. All agreed

566 MONTHLY INCOME AND EXPENDITURE REPORT

	Current	Deposit	Total
Balance b/f	10,415.46	5,137.20	11,053.80
Total receipts to 5.11.18	1,178.69	0.00	6,276.36
	11,594.15	5,137.20	16,731.35
Total outgoings to 1.10.18	2,100.04	0.00	2,100.04
	9,494.11	5,137.20	14,631.31
Inter Account Transfers	0.00	0.00	0.00
Closing Balance	9,494.11	5,137.20	14,631.31

567 ANNUAL AUDIT REPORT

The errors in the submission were noted. Correct figures will be carried over to next year. The relevant section of the audit is on the website. No actions required

568 BUDGET

Second draft of budget distributed. MG had entered proposed budget figures. £2,000 has been allocated for Capital Expenditure which will be ringfenced for the footpath along with £3,000 from reserves. It was noted the increased costs for cleaning the hall. The precept remains the same at £5,000

Resolved: To accept this budget Proposed JS, seconded RG, all agreed

HIGHWAYS

569 AG had nothing to report.

570 As reported under Correspondence, the Highway Rangers have asked for problems to be notified to them as they will soon be in area. JS said that they should have a schedule to regularly maintain drains etc without needing to be specifically requested. The drains that were reported to Highways after last meeting still need clearing. These to be submitted to the Rangers. Also the drain in Church Lane as reported in the public forum. **HF to action and ask if there is a schedule of routine maintenance**

571 GREATER NORWICH LOCAL PLAN CONSULTATION

The documents had been earlier circulated. After discussion the council agrees that Site Ref GNLP0232 is the most appropriate option. There were objections to the additional site proposed GNLP2179 as it is beyond the natural edge of the village, there is conflict with the industrial site, potential flooding risk, disruption of views across the river valley and the size of the site. This response proposed by JS, seconded NK, all agreed. **HF to respond accordingly to consultation**

572 PLANNING

New planning applications were noted. Application 2018/2486 Council agreed to object as outside the development area and not appropriate for permanent residence. Proposed JS, seconded AG **HF to respond to planning accordingly**

WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS

- 573** Report from Booking Clerk: Quiet month for receipts. One standing order outstanding but that has now been addressed. All other bookings in order. Cleaning equipmet has been cleared out and replaced as agreed at previous meeting. Request from Guides to hold a sleepover, is this allowed and what would be the most appropriate rate. 24 hr period. Two options are the full evening rate through the night or the lower day rate through the night. JS proposed the published rate, no seconder. NK proposed the lower rate, seconded RG, two voted for, one against.
- 574** RM circulated a report regarding hire rates in neighbouring halls and a proposal to increase the hire rates as from April. Also proposing a two tier rate for local/non profit hirers and non local/profit hirers. To be further considered at next meeting
- 575** Repairs and decoration to bar – No further update re the new shelving. This week, heavy rain coming from the east blew under some capping and was coming through the ceiling in the bar. The builders who recently worked on the ceiling attended, and will lift the capping and reseal. The bar ceiling has now dried with no permanent damage
- 576** Maintenance items in hall – HF and RM reported that a full inventory had been carried out. Some minor consumable items need replacing, HF to replace. Reported that there are a very large number of sherry glasses which are taking up space, also boxes of loose glasses in store room that are getting broken. **HF to contact publican and arrange disposal of excess**
- 577** Report from playing field inspection: NK reported that the bins in the playing area had not been emptied. Also he has still not been able to speak to the householder re the overgrown tree. **NK will drop a note in to resident. RM will speak to cleaner**
- 578** Report of gate being placed in boundary fence: Still no response received from developer. **HF to chase**
- 579** Maintenance of grounds – Norse quotation received. They have quoted to cut hedge round the recycling which would be better done by Mr Clarke with his other work. Agreed to accept quote with removal of this item. **Proposed MG, seconded JS, all agreed**
- 580** To agree maintenance quote from Tim Carve and B Clarke for 2019/20
Both have agreed to keep their prices the same as last year. Agreed
- 581** **ANY OTHER BUSINESS** nothing raised
- 582** **DATE OF FUTURE MEETING**
Monday 7th January. Agenda items to Clerk by 28th December
The meeting was closed at 9.00pm