

# WICKLEWOOD PARISH COUNCIL

## Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 1<sup>st</sup> October 2018

**Present:**

<b>Mike Gamble</b>	<b>(MG)</b>	<b>Chair</b>
<b>John Seville</b>	<b>(JS)</b>	<b>Vice Chair</b>
<b>Jack Hipperson</b>	<b>(JH)</b>	
<b>Alan Goodings</b>	<b>(AG)</b>	
<b>Andrew Goodings</b>	<b>(AnG)</b>	
<b>Richard Goodings</b>	<b>(RG)</b>	
<b>Nick Kemp</b>	<b>(NK)</b>	

**In attendance:**

<b>Margaret Dewsbury</b>	<b>(MD)</b>	<b>County Councillor</b>
<b>Michael Edney</b>	<b>(ME)</b>	<b>District Councillor</b>
<b>Helen Frayer</b>	<b>(HF)</b>	<b>Parish Clerk</b>
<b>Rachael Mold</b>	<b>(RF)</b>	<b>Booking Clerk</b>

### **494 WELCOME AND APOLOGIES FOR ABSENCE**

The Chair welcomed all to the meeting. No apologies for absence

### **495 DECLARATION OF INTERESTS**

None were received

### **PUBLIC FORUM**

**496** MD reported that they were now looking at the budgets for next year with the challenges being an ageing population that require more care. She was looking after libraries and reported that it was likely the mobile library would be reduced to be monthly. Trying to keep services going with reduced costs.

**497** ME reported that a new managing director for Broadland and South Norfolk Councils had just been announced. It will be Trevor Holden, currently Chief Exec at Luton and previously at Breckland Council. Expected to start in January.

**498 MINUTES OF MEETING HELD ON MONDAY 3<sup>RD</sup> SEPTEMBER** were agreed and signed

**MATTERS ARISING** not included in Agenda

**499** HF reported that she had contacted Peter Hurst at UK Power Networks re the Capitalised Easement payment and he had explained that an additional amount

would be added to the existing Wayleave payment we currently receive to allow for the additional stays that have been placed. He said they do not recommend a capitalised payment as it restricts flexibility for future development. A letter of thanks was sent to the Depot Manager to thank those involved in the work for the good job they had done.

**500** HF reported that Bob West from Highways had notified that he had written to the residents in Church Lane regarding the overgrown hedge and given them 21 days to cut it or at least contact him to discuss. If no action after then Highways will cut the hedge back

**501** The inspection cover by the village sign, as mentioned at the last meeting, has still not been repaired. **HF to notify BT Openreach**

**502 CORRESPONDENCE**

South Norfolk Council	Gambling Act policy review
South Norfolk Council	Polling station
Images by hand	Parish map

Noted, no action required

**503 ACCOUNTS FOR PAYMENT**

Salaries	Clerk and Booking Clerk	329.96
Expenses	Mileage, job advert, postage, homeworking	41.80
Cleaning	Norfolk Eco Clean	112.50
M Gamble	Toilet Roll holders	38.83
Tim Carver	Grass cutting	100.00
Tim Carver	Tree work	780.00
Norse	Grass cutting	284.06
	<b>TOTAL</b>	<b>£1,687.15</b>

**Resolved:** That all accounts as presented be paid. Proposed John Seville, seconded Richard Goodings. All agreed

**504 MONTHLY INCOME AND EXPENDITURE REPORT**

	Current	Deposit	Total
Balance b/f	8,828.23	5,134.64	13,962.87
Total receipts to 26.9.18	1,208.07	2.56	1,210.63
	<b>10,036.30</b>	<b>5,137.20</b>	<b>15,173.50</b>
Total outgoings to 26.9.18	4,119.70	0.00	1,687.15
	<b>5,916.60</b>	<b>5,137.20</b>	<b>11,053.80</b>
Inter Account Transfers	0.00	0.00	0.00
<b>Closing Balance</b>	<b>5,916.60</b>	<b>5,137.20</b>	<b>11,053.80</b>

## **HIGHWAYS**

- 505** AG reported that verge cutting had started. Nothing else to report.
- 506** It was reported that gullies and drains had not been properly cleared and road still liable to flood near the water bridge. Recent attempt to clear had left soil slumped onto road. **HF to report to Highways to clear**
- 507** The hedge at the bottom of the allotments needs cutting. **HF to report to Clerk to Town Council**

## **PLANNING**

- 508** New planning applications were noted. No comments
- 509** New planning decisions were noted. Some concern about apparent inconsistency in reasons for acceptance or refusal
- 510** Appeal against Enforcement Notice Ref 2017/8224. Agreed no further comments to be made. Council's original comments will be carried forward to the Appeal

## **WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS**

- 511** Report from Booking Clerk: Bookings are up to date and new bookings are coming in regularly. Noted damage to glass in porch and query as to whether it had weakened the glass. Council stated this was old damage and should be monitored in case it gets worse
- 512** Update on cleaning: HF reported that the cleaning company approved at the last meeting had pulled out. Another cleaner had been found from advert. Norfolk Eco Clean. Started with a deep clean and now continuing with 2 x 3hr sessions on Monday and Friday mornings. RM is monitoring and said that regular users had said how much cleaner the hall was. Will agree with cleaner about provision of toilet roll and hand wash and obtaining bin liners for playing field bins. Also needs to remind about emptying the bins as they seem to have been missed. MG thanked NK and his wife for cleaning in the interim. **RM to action as above**
- 513** Repairs and decoration of bar: MG reported that he has heard nothing further from the licensee. HF confirmed that she did contact them and they agreed to purchase the fridge and liaise with MG re the shelving
- 514** Maintenance items in hall: The damaged items identified last month have been repaired. Thanks to Les Whitehead (LW) and RG for their help. Some floor beading has come loose, LW will repair
- 515** Electrical Safety work: Jeremy Neave came to hall to do the work. Have not yet received certificate or invoice

**516** Report from playing field inspection: NK reported that he has carried out two inspections. He and RG pressure washed the play equipment and RG will grease the equipment. There are fence panels on either side of the drive in poor condition with potential to come down in high wind. Also a tree hanging over allotment driveway. New sign for overflow car park being provided by UK Power Networks. Metal table/chairs and climbing frame need repainting. Query re the old matting by the cricket nets which is very mossy and slippery. Will monitor. Glass recycling bin was overflowing has been reported to operator.

**NK to contact the two householders concerned re fence and tree**

**517** Report of gate being placed in boundary fence: When permission was originally given for the developers to remove the existing hedge and replace with fencing and new hedge, it was a condition that no gates would be built into the fence. This was recorded in the minutes of meeting on 2<sup>nd</sup> February 2015. A representative of the development company was present at this meeting and this agreement should be a covenant in the new properties. They also ,at the same meeting, agreed to maintain the hedge for the duration of the build. This was not done

**HF to write to developer**

**518** Grass and hedge cutting: Tim Carver has quoted £185 for hedge work and removing the debris. Agreed to accept this quote. Grass has just been cut for the second time this month and is in good condition. Cuts are not evenly spaced, will request schedule of cuts for the next season

**HF to request schedule when agreeing contract for next year**

**519** Maintenance of grounds: No new issues identified

## **520 ALLOTMENTS**

HF reported that lease was not renewed on one plot as it had not been cultivated all year and it had been given to someone on the waiting list. Two other plots had changed hands amongst existing allotment holders. All plots currently occupied and no waiting list. Invoices for coming year issued.

## **521 ANY OTHER BUSINESS**

JS Reported that the 30 mph sign at end of allotments is twisted round

**HF to contact Highways**

## **522 DATE OF FUTURE MEETINGS**

Monday 12<sup>th</sup> November (not usual date). Agenda items to Clerk by 2<sup>nd</sup> November  
Monday 3<sup>rd</sup> December. Agenda items to Clerk by 23<sup>rd</sup> November

The meeting was closed at 8.30pm