

You are summoned to a meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 12th November 2018 at 7.45pm**

Helen Frayer
Parish Clerk
6th November 2018

A G E N D A

1. WELCOME AND APOLOGIES FOR ABENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC FORUM
4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 1st October 2018
5. MATTERS ARISING not included within the Agenda

6. CORRESPONDENCE

6.1	South Norfolk Council	Annual Rough Sleeper Estimate
6.2	NALC	Invitation to AGM
6.3	Norfolk County Council	Greater Norwich Local Plan Consultation
6.4	Norfolk County Council	Norfolk Budget consultation
6.5	Mr and Mrs Hallam	Parish Christmas meal

7. ACCOUNTS FOR PAYMENT

7.1	Salaries	Clerk and Booking Clerk	329.96
7.2	Expenses	Mileage, homeworking	26.10
7.3	Cleaning	Norfolk Eco Clean (incs extra hr for exterior window clean plus toilet rolls and handwash)	385.74
7.4	The Net	Annual advert in magazine	40.00
7.5	PKF	External Audit professional costs	240.00
7.6	Jeremy Neave	Repair electrical socket	43.20
7.7	Tim Carver	Verge cutting	100.00
7.8	Jeremy Neave	Repairs to fixed electrics and safety report	151.20
7.9	Norse	Grass cutting playing field	284.08
7.10	G S Mann	Plumbing repairs in toilet	60.00
		TOTAL	

8. MONTHLY INCOME AND EXPENDITURE REPORT

	Current	Deposit	Total
Balance b/f	5,916.60	5,137.20	11,053.80
Total receipts to 5.11.18	6,276.36	0.00	6,276.36
	12,192.96	5,137.20	17,330.16
Total outgoings to 1.10.18	1,777.50	0.00	1,777.50
	10,415.46	5,137.20	15,552.66
Inter Account Transfers	0.00	0.00	0.00
Closing Balance	10,415.46	5,137.20	15,552.66

9. BUDGET

9.1 To receive first draft of 2019/20 Budget

10. HIGHWAYS

10.1 Receive monthly report from Alan Goodings

11. PLANNING

11.1 New planning applications:

Application 2018/2235 The Willows, High Oak Road, erection of single storey glasshouse

11.2 Planning decisions:

2018/0555 2 Hill Cottages Green Lane, Crownthorpe. Demolition of 2 semi houses and erection of 4 houses and parking. Approval with conditions

2018/1828 7 Low Street; Discharge of conditions re surface water drainage. Approved details

12. WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS

12.1 Report from Booking Clerk

12.2 To agree revised booking form

12.3 To agree reporting issues arising with Village hall

12.4 To agree purchase of new cleaning equipment

12.5 To agree purchase of new hot water urn

12.6 To agree fire alarm maintenance

12.7 Repairs and decoration of Bar

12.8 Maintenance items in village hall

12.9 Report from playing field inspection

12.10 Report of gate being placed within boundary fence

12.11 Grass and hedge cutting – Norse customer survey

12.12 Maintenance of grounds

13. TRAINING

13.1 New training programmes

14. ANY OTHER BUSINESS

15. DATE OF FUTURE MEETINGS

- Monday 3rd December. Agenda items to Clerk by 23rd November
 - Monday 7th January. Agenda items to Clerk by 28th December
- Schedule of meeting dates for 2019