

WICKLEWOOD PARISH COUNCIL

You are hereby summonsed to attend the Parish Council meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 6 July 2026 at 7.00pm**

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Forum

NB: The meeting will be recorded for the purposes of minute taking

A G E N D A

- 1. Welcome and to receive and accept any apologies for absence**
- 2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**
- 3. To approve and sign the Minutes of the meeting of 1 June 2026**
- 4. Public Forum (3 min max per person, max 15 mins total)**
 - 4.1 To receive reports from County and District Councillors
 - 4.2 Update on Low Street
- 5. To receive an update from the Clerk on actions since previous meeting**

6. FINANCE

6.1 Monthly payments: To **APPROVE or **RATIFY** the following payments**

Salaries	Clerk & Booking Clerk	613.80
HMRC	Month 2 PAYE and Employers NI	138.64
Clerks Expenses	Home Working Allowance, SIM, Printing, Mileage,	51.99
EDF	Electricity – Village Hall – RATIFICATION ONLY	69.97
TC Groundcare	Cut & Strim Grass	135.00
Dream Team Cleaning	Village Hall Cleaning – May and June	891.31
ROSPA	Annual Inspection – Play Area	123.60
	TOTAL	2024.31

6.2 Monthly Receipts and Payments Report

		Current	Premium	Total
Balance b/f		1203.82	50682.82	51886.64
Total receipts to 26/06/2026				
Hall hire	1719.25			
Adopter payment	250.00			
Bank Interest	134.42			
Delegated Grass Cutting	3660.87			
		5630.12	134.42	
Total payments to 26/06/2026		1294.02		
Inter Account Transfers		-2500.00	+2500.00	
Closing Balance reconciled at 26/06/2026		3039.92	53317.24	56357.16

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6.3 To receive the Monthly Budget Report

6.4 To receive a report regarding storage of data on Council laptop and make any **DECISION** necessary

7. Governance

7.1 To **APPROVE** and **ADOPT** the General Reserves Policy

7.2 To **APPROVE** and **ADOPT** the Bullying & Harassment Policy

7.3 To **REVIEW** and **ACCEPT** the Standing Orders

7.4 To **REVIEW** and **ADOPT** the updated Financial Regulations

8. Highways

8.1 To receive notifications of any highways faults to be reported

9. Planning

9.1 Applications:

9.2 Decisions:

2026/1284 Rosewall Barn The Green – Standalone solar energy system position within rear garden– Approval with conditions (delegated) 16/06/2026

10. Village Hall, Playing Field and Allotments

10.1 To receive the Booking Clerk's report

10.2 To discuss any Hall maintenance items and **APPROVE** if necessary

10.3 To receive a report from the Playing Field Inspector

10.4 To receive a report from the Allotment, Village Sign and Bus Shelter Inspector

10.5 To receive the Annual RoSPA report

10.6 To discuss any updates on the grants for play equipment

11. Neighbourhood Plan

11.1 To receive an update and approve any decisions necessary

12. Date of next meeting: The next meeting will be at 7.00pm on **Monday 7 September 2026 at Wicklewood Village Hall** - Agenda items to be received by Clerk by Thursday 27 August 2026

Carol A Bailey

BA (Hons) CiLCA PIALC MAC
Parish Clerk & RFO