

WICKLEWOOD PARISH COUNCIL

You are hereby summonsed to attend the Parish Council meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 1 June May 2026** at **7.00pm**

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Forum

NB: The meeting will be recorded for the purposes of minute taking

A G E N D A

- 1. Welcome and to receive and accept any apologies for absence**
- 2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**
- 3. To approve and sign the Minutes of the meeting of 11 May 2026**
- 4. Public Forum (3 min max per person, max 15 mins total)**
 - 4.1 To receive reports from County and District Councillors
 - 4.2 Update on Low Street
- 5. To receive an update from the Clerk on actions since previous meeting**

6. FINANCE

6.1 Monthly payments: To **APPROVE or **RATIFY** the following payments**

Salaries	Clerk & Booking Clerk	641.00
HMRC	Month 2 PAYE and Employers NI	150.31
Clerks Expenses	Home Working Allowance, SIM, Printing, Mileage, Gate Latch	60.28
DF	Village Hall – Electricity – RATIFICATION ONLY	77.56
WAVE	Village Hall – Water – RATIFICATION ONLY	44.53
K D Rivers Ltd	Work on Village Hall guttering – RATIFICATION ONLY	270.00
	TOTAL	1243.68

6.2 Monthly Receipts and Payments Report

	Current	Premium	Total
Balance b/f	2710.27	45682.82	48393.09
Total receipts to			
Hall hire	1639.83		
VAT reclaim			
Total payments to	4146.28		
Inter Account Transfers	1000.00	5000.00	
Closing Balance reconciled at 20 May 2026	1203.82	50682.82	51886.64

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6.3 To note the dates for the Exercise of Public Rights runs from Wednesday 3 June 2026 to Tuesday 14 July 2026

6.4 To note the 2025/2026 AGAR and Accounts have been lodged with the External Auditors

6.5 To re-appoint Robin Goreham as the Internal Auditor for the 2026/2027 financial year

6.6 To receive details of new HMRC mileage rates from 1 April 2026 and make any **DECISION** necessary

6.7 To consider the purchase of a noticeboard for the Parish Council/Village

7. Highways

7.1 To receive notifications of any highways faults to be reported

8. Planning

10.1 Applications:

2026/1284 Rosewall Barn The Green **Proposal:** Stand-alone energy system positioned within rear garden

10.2 Decisions:

2025/3755 The Deer Barn Church Road **Proposal:** Erection of stand-alone pergola, wood store, greenhouse & bin store (retrospective) **Approval with conditions**

2026/0808 49 Low Street **Proposal:** Replacement windows **Approval with conditions**

9. Village Hall, Playing Field and Allotments

9.1 To receive the Booking Clerk's report

9.2 To discuss any Hall maintenance items and **APPROVE** if necessary

9.3 To receive a report from the Playing Field Inspector

9.4 To receive a report from the Allotment and Village Sign Inspector

9.5 To discuss any updates on the grants for play equipment

10. Neighbourhood Plan

10.1 To receive an update and approve any decisions necessary

11. Date of next meeting: The next meeting will be at 7.00pm on **Monday 6 July 2026 at Wicklewood Village Hall** - Agenda items to be received by Clerk by Monday 25 June 2026

Carol A Bailey

BA (Hons) CiLCA PIALC MAC
Parish Clerk & RFO