You are summoned to the Parish Council meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 2nd March 2026** at **7.00pm**

Gemma Creasey
Parish Clerk
19th February 2026

A G E N D A

1. **WELCOME AND APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**

3. **PUBLIC FORUM (3 min max per person, max 15 mins total)**
   - **3.1 Reports from County and District Councillors**
   - **3.2 Update on Low Street**

4. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 2nd February**

5. **TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING**

6. **FINANCE**

6.1 Monthly payments

Salaries	Clerk & Booking Clerk	753.80
HMRC	Month 11	24.64
Clerk's expenses	Sim, printing and mileage	18.79
Dream Team Cleaning	Village Hall Clean	360.00
Wave	Water bill – DD	36.14
EDF	Electricity – DD	239.72
	TOTAL	**1433.09**

6.2 Monthly Receipts and Payments Report

	Current	**Premium**	**Total**
Balance b/f	1777.61	43,572.51	45,350.12
Total receipts to 18.02.26 Hall hire 1490.50	1490.50	0.00	1490.50
Total payments to 18.02.26	1639.21	0.00	1639.21
Inter Account Transfers	0.00	0.00	0.00
Closing Balance	**1628.90**	**43,572.51**	**45,201.41**

6.3 Agree that home working allowance for clerk can be paid outside of pay slip from May payment onwards due to a change in HMRC system

7. **HIGHWAYS**

7.1 To receive notifications of highways faults to be reported

8. **PLANNING**

8.1 **Applications: 2025/0194,– Land South (Plot 2) Low Street** – Reserved matters design, scale, appearance and landscape following outline permission 2021/2332
2025/0193 – Land South (Plot 1) Low Street – reserved matters design, scale, appearance and landscape following outline permission 2021/2331
2024/3726 – Land South (Plot 2) Low Street – Variation of conditions 8 & 9 of 2021/2332 – (8) Approve the foul and surface water drainage & (9) revise the credit purchase ref number for the nutrient credits
2024/3725 – Land South (Plot 1) Low Street - Variation of conditions 9 & 10 of 2021/2331 – (9) revise and approve the surface water & foul water drainage & (10) revise the credit ref number for the nutrient credits
2025/3837 – Land west of Green Lane – Details for conditions 5, 6, 7, 11, 13, 14, 21 & 22 of 2024/2278 – (5) surface water drainage, (6) Foul water and sewerage, (7) Vehicular access, (11) Passing places, (13) Materials – External surfaces, (14) Landscaping, (21) Generator specification & (22) Lighting scheme
2026/0458 – 85 High Street – single storey pitched roof extension
2026/0412 - Land North East Of Hackford Road - Variation of conditions (2) revised layout and design (6) surface water drainage design (10) arboricultural details & (12) obscured glass no longer required due to revised design to permission 2021/1076 (which consented to erection of nine dwellings together with associated access and landscaping)

8.2 **Decisions:**

9. **VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS**

9.1 Booking clerk's report
9.2 Hall maintenance items
9.3 Discuss quote for gutter repair
9.4 Report from playing field inspection
9.5 Report from allotment and village sign inspection

10. **UPDATE ON PLAY AREA FUNDING**

11. **NEIGHBOURHOOD PLAN**

12. **DISCUSSION OF RECRUITMENT OF NEW CLERK AND RFO ROLE**

13. **DATE OF FUTURE MEETING:** The next meeting will be the **Annual Parish Meeting at 7.00pm on 13TH April 2026 followed by the monthly parish council meeting.** Agenda items to Clerk by 2ND April.