

You are summoned to the Parish Council meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 1st December 2025 at 7.00pm**

Gemma Creasey
Parish Clerk
20th November 2025

A G E N D A

- 1. WELCOME AND APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. PUBLIC FORUM (3 min max per person, max 15 mins total)**
 - 3.1 Reports from County and District Councillors**
 - 3.2 Update on Low Street**
- 4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 3rd November 2025**
- 5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING**
- 6. FINANCE**
 - 6.1 Monthly payments**

Salaries	Clerk & Booking Clerk	753.80
HMRC	Month 8	24.64
Clerk's expenses	Mileage, Sim, Ink	18.79
Dream Team Cleaning	Cleaning village hall	360.00
Wave	Water bill - DD	116.87
	TOTAL	1274.10

6.2 Monthly Receipts and Payments Report

		Current	Premium	Total
Balance b/f		2085.11	50,930.43	53,015.54
Total receipts to 20.11.25		3193.49	0.00	3193.49
Hall hire	1320.50			
Hall deposit	200.00			
Allotments	1380.00			
Wayleave	292.99			
Total payments to 20.11.25		10,456.19	0.00	10,456.19
Inter Account Transfers		6500.00	-6500.000	
Closing Balance		1322.41	44,430.43	45,752.84

- 6.3 To agree quotes from contractors for verge/hedge cutting for coming year.
- 6.4 To agree bus shelter clean for new bus shelter
- 6.5 To agree bench paint quote
- 6.6 To agree final budget for 2026/2027 and discuss precept

7. HIGHWAYS

- 7.1 To receive notifications of highways faults to be reported

8. PLANNING

- 8.1 **Applications: 2025/3498** – Elmstead, Milestone Lane – Proposed Cart Lodge
- 8.2 **Decisions:**

9. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

- 9.1 Booking clerk's report
- 9.2 Hall maintenance items
- 9.3 Report from playing field inspection
- 9.4 Report from allotment inspection

10. NEW PLAYAREA EQUIPMENT

11. DISCUSSION OF LOCAL GOVERNMENT REFORM CONSULTATION

- 12. **DATE OF FUTURE MEETING:** The next meeting will be at 7.00pm on **2nd February 2026**.
Agenda items to Clerk by 22nd January 2026.