

You are summoned to the Parish Council meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 3rd November 2025 at 7.00pm**

Gemma Creasey
Parish Clerk
24th October 2025

A G E N D A

- 1. WELCOME AND APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. PUBLIC FORUM (3 min max per person, max 15 mins total)**
 - 3.1 Reports from County and District Councillors**
 - 3.2 Update on Low Street**
- 4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 7th October**
- 5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING**
- 6. FINANCE**
 - 6.1 Monthly payments**

Salaries	Clerk & Booking Clerk	754.00
HMRC	Month 7	24.44
Clerk's expenses	Mileage, Sim, Ink	18.79
Dream Team Cleaning	Cleaning village hall	TBC
Duffields	Emptying of septic tank and gullies (payment made in October)	200.00
Various	Deposit return	100.00
	TOTAL	1097.23

6.2 Monthly Receipts and Payments Report

	Current	Premium	Total
Balance b/f	3656.58	50,930.43	54,587.01
Total receipts to 20.10.25	1857.00	0.00	1857.00
Hall hire	1441.00		
Allotments	416.00		
Total payments to 20.10.25	3428.47	0.00	3428.47
Inter Account Transfers	0.00	0.00	

Closing Balance	2085.11	50,930.43	53,015.54
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6.3 To consider first draft of budget for 2026/27

7. HIGHWAYS

7.1 To receive notifications of highways faults to be reported

8. PLANNING

8.1 Applications:

8.2 Decisions: 2025/2528 53 High Street – formation of air drains where external ground is higher than the internal floor levels etc

9. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

9.1 Booking clerk's report

9.2 Hall maintenance items

9.3 Report from playing field inspection

9.4 Update on new play area

9.5 Report from allotment inspection

10. SOUTH NORFOLK VILLAGE CLUSTER HOUSING ALLOCATIONS PLAN EXAMINATION RESPONSE

11. DATE OF FUTURE MEETING: The next meeting will be at 7.00pm on **1st December**. Agenda items to Clerk by 20th November.