

You are summoned to the Parish Council meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 6th October 2025 at 7.45pm**

Gemma Creasey
Parish Clerk
26th September 2025

A G E N D A

- 1. WELCOME AND APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. PUBLIC FORUM (3 min max per person, max 15 mins total)**
 - 3.1 Reports from County and District Councillors**
 - 3.2 Update on Low Street**
- 4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 1st SEPTEMBER**
- 5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING**
- 6. FINANCE**
 - 6.1 Monthly payments**

Salaries	Clerk & Booking Clerk	754.00
HMRC	Month 6	24.44
Clerk's expenses	Mileage, Sim, Ink, stamps	26.54
Dream Team Cleaning	Cleaning village hall & toilet rolls and bin bags	477.89
Terry Ladell	Painting of play equipment and entrance post and installation of bird spikes	1260.00
SNDC	Loan	2100.00
TTSR	Repair of goal mouth	30.00
EDF	Electricity – August	57.15
	TOTAL	4730.02

6.2 Monthly Receipts and Payments Report

	Current	Premium	Total
Balance b/f	1778.61	48,778.05	50,556.66
Total receipts to 24.09.25	6510.20	152.38	6662.58
Hall deposit	100		
Hall hire	1350		
Precept less loan	3900		
FIT receipt	159.16		
Allotments	352		
Bowls club utilities recharge	649.04		
Total payments to 25.09.25	2632.23	0.00	2632.23

Inter Account Transfers – 2.9.25	+1500	-1500	
- 22.9.25	-3500	+3500	
Closing Balance	3656.58	50,930.43	54,587.01

6.3 To review budget as at half year

6.4 To appoint Internal Auditor

7. HIGHWAYS

7.1 To receive notifications of highways faults to be reported

7.2 To receive notifications of highways overgrowing hedges to be reported

7.3 Update on Church Lane verge encroachment.

8. PLANNING

8.1 Applications:

8.2 Decisions: 2025/2025 – 84 High Street – Single storey pitched roof extension to the rear of the property – approval with conditions (delegated)

2024/2278 – Land west of Green Lane – Change of use of land from residential travellers site for 1 family, erection of a day room, sanding of 1 mobile home on concrete pad and installation of 2 outdoor security lights (approval with conditions) (Development Management Committee)

2025/0086 – Land north of Crownthorpe Road – outline application for two self build dwellings and garages using existing access – refusal (delegated)

2025/1907 – Greenacres, Low Road – Erection of open fronted steel-framed barn for storage use in association with the keeping of horses – Approval with conditions (delegated)

8.3 Update on possible additional condition being added to Green Lane application re generator.

9. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

9.1 Booking clerk's report

9.2 Hall maintenance items

9.3 Report from playing field inspection

9.4 Update on new play area

9.5 Repair to existing play equipment

9.6 Report from allotment inspection

10. DISCUSS MOVING TIME OF PARISH MEETING FORWARD

11. DATE OF FUTURE MEETING: The next meeting will be at 7.45pm (subject to change as per point 10 on agenda) on **3rd November**. Agenda items to Clerk by 23rd October