

You are summoned to the Parish Council meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 2nd December 2024 at 7.45pm**

Gemma Creasey
Parish Clerk
22nd November 2024

A G E N D A

- 1. WELCOME AND APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. PUBLIC FORUM (3 min max per person, max 15 mins total)**
 - 3.1 Reports from County and District Councillors**
- 4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 4th NOVEMBER**
- 5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING**
- 6. DISCUSS THE CONSULTATION PAPER IN RELATION TO REMOTE COUNCIL MEETINGS**
- 7. CORRESPONDENCE:**
Norwich Western Link Road update
- 8. FINANCE**

8.1 Monthly payments

Salaries	Clerk & Booking Clerk & back pay for previous clerk	783.10
HMRC	Month 7	39.40
Clerk's expenses	Mileage, Sim and printing	24.29
Dream Team Cleaning	Cleaning village hall	TBC
Tim Carver	Extra Cut	125.00
EDF	Electricity – DD	89.02
PWLB	Loan	678.36
Wave	Water bill	156.78
Mike Amiss Signs	Repair to village sign	360.00
	TOTAL	2255.95

8.2 Monthly Receipts and Payments Report

		Current	Premium	Total
Balance b/f		4645.52	34,898.44	39,543.96
Total receipts to 20.11.24		1353.75	0.00	1353.75
Hall hire	1045.00			
Allotments	30.00			
Wayleave	278.75			
Total payments to 20.11.24		2667.44	0.00	2667.44
Inter Account Transfers		0.00	0.00	0.00
Closing Balance		3331.83	34,898.44	38,230.27

- 8.3** To agree quotes from contractors for verge/hedge cutting for coming year.
- 8.4** To agree playing field and allotment track quotes for coming year and discuss the 2 and 3 year options.
- 8.5** To discuss electrician quotes regarding relocation of toilet light switch
- 8.6** To agree final Budget for 2025/26 and discuss precept
- 8.7** Discuss National Insurance impact
- 8.8** Sign SS employment contract

9. HIGHWAYS

- 9.1** To receive notifications of highways faults to be reported

10. PLANNING

- 10.1 Decisions:** 2024/2483 – 14 St Georges – Replacement windows - Approved with conditions:
2024/3047 3 Cooks Terrace – Works to TPO trees – T1 Norway Maple Raise Canopy to NW by 4m from the ground and reduce lower canopy to the NW by 1.5m 5/6m to 2.5/4.5m as blocking light to the property – Approval with conditions (delegated)

11. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

- 11.1** Booking clerk's report
- 11.2** Hall maintenance items
- 11.3** Report from playing field inspection
- 11.4** Report from allotment inspection

12. TO DISCUSS THE NORFOLK ARMED FORCES COVENANT 2025 COMMEMORATION FUND AND WHETHER IT IS SOMETHING WICKLEWOOD WOULD LIKE TO APPLY FOR.

13. TEMPORARY TOAD WARNING SIGNS FOR WICKLEWOOD TOAD WATCH PATROL.

14. DATE OF FUTURE MEETING: The next meeting will be at 7.45 on **3RD February 2025**. Agenda items to Clerk by 24th January.