

You are summoned to the Parish Council meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 7th October 2023** at **7.45pm**

Gemma Creasey
Parish Clerk
27th September 2024

A G E N D A

- 1. WELCOME AND APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. PUBLIC FORUM (3 min max per person, max 15 mins total)**
 - 3.1 Reports from County and District Councillors**
- 4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 2nd SEPTEMBER**
- 5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING**
- 6. FINANCE**
 - 6.1 Monthly payments**

Salaries	Clerk & Booking Clerk	675.14
HMRC	Month 6	28.20
Clerk's expenses	Mileage, Sim, Ink, stamps, gloves, radiator key	43.87
Dream Team Cleaning	Cleaning village hall	405.00
Tim Carver	Cutting verges – invoice 5	125.00
South Norfolk DC	Dog bins -DD	324.00
TTSR	Playing field and allotment cut	424.86
EDF	Electricity – DD	40.98
Various	Hall deposit returns	100.00
J Seville	Woodstain for Village Sign oak post	21.55
	TOTAL	£2188.60

6.2 Monthly Receipts and Payments Report

		Current	Premium	Total
Balance b/f		2892.19	33,276.38	36,168.57
Total receipts to 25.09.24		5007.36	122.06	5129.42
Hall deposit	200.00	5007.36	122.06	5129.42
Hall hire	845.00			
Precept less loan	3400.00			
FIT receipt	154.72			
Bowls club utilities recharge	407.64			
Total payments to 25.09 .24		1844.94	0.00	1844.94

Inter Account Transfers	0.00	0.00	0.00
Closing Balance	6054.61	33,398.44	39,453.05

- 6.3 To review budget as at half year
- 6.4 To appoint Internal Auditor
- 6.5 To sign SS employment contract
- 6.6 To sign Barclays paperwork to add SS

7. HIGHWAYS

- 7.1 To receive notifications of highways faults to be reported

8. PLANNING

- 8.1 **Applications: 2024/2278** – Land west of Green Lane – Change of use of land to residential travellers' site for no1 family erection of day room, the standing of no1 mobile home on concrete pad and installation of 2 security lights
- 2024/2348** – Wood Farm, Wymondham Road, Crownthorpe – Change of use from agricultural field to parking area as well as combined agricultural and recreational use on grass paths.
- 2024/2770** – Whitehall Farm Crownthorpe – Agricultural general purpose building to store farm implements and crops from surrounding fields.
- 8.2 **Decisions: 2022/0899** – Land at former Nursery High Street – outline - Demolition of existing nursery buildings following re-location and erection of up to five new single storey dwellings – approval with conditions.

9. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

- 9.1 Booking clerk's report
- 9.2 Hall maintenance items
- 9.3 Discuss leaking guttering near kitchen window
- 9.4 Discuss car in disrepair in village hall carpark
- 9.5 Replacement of thermostat radiator valve in committee room
- 9.6 Discuss play area clean
- 9.7 Report from playing field inspection
- 9.8 Report from allotment inspection
- 9.9 Agree amount of allotment cuts
- 9.10 To review allotment leases cost

- 10. **DATE OF FUTURE MEETING:** The next meeting will be at 7.45pm on **4th November**. Agenda items to Clerk by 25th October