

You are summoned to the Parish Council meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 4<sup>TH</sup> November 2024 at 7.45pm**

Gemma Creasey  
Parish Clerk  
25th October 2024

## A G E N D A

- 1. WELCOME AND APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. PUBLIC FORUM (3 min max per person, max 15 mins total)**
  - 3.1 Reports from County and District Councillors**
- 4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 7<sup>th</sup> OCTOBER**
- 5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING**
- 6. APPROVE QUOTE FOR VILLAGE SIGN REPAINT AND THANK MR COLDHAM FOR REPAIR WORK ON SIGN**

### **7. FINANCE**

#### **7.1 Monthly payments**

|                     |                                                  |                |
|---------------------|--------------------------------------------------|----------------|
| Salaries            | Clerk & Booking Clerk (including back pay)       | 807.74         |
| HMRC                | Month 7                                          | 40.40          |
| Clerk's expenses    | Mileage, printer ink, sim and thermostatic valve | 46.28          |
| James Howe          | Fixing of guttering                              | 100.00         |
| EDF                 | Electricity – DD                                 | 47.87          |
| Various             | Return of hall deposits                          | 100.00         |
| Dream Team Cleaning | Village Hall clean                               | 324.00         |
|                     | <b>TOTAL</b>                                     | <b>1466.29</b> |

#### **7.2 Monthly Receipts and Payments Report**

|                            |         | <b>Current</b> | <b>Premium</b>   | <b>Total</b>     |
|----------------------------|---------|----------------|------------------|------------------|
| Balance b/f                |         | 6054.61        | 33,398.44        | 39,453.05        |
| Total receipts to 25.10.24 |         | 2591.40        | 0.00             | 2591.40          |
| Hall hire                  | 1517.50 |                |                  |                  |
| Allotments                 | 687.00  |                |                  |                  |
| CIL                        | 136.90  |                |                  |                  |
| Recycling bins             | 250.00  |                |                  |                  |
| Total payments to 25.10.24 |         | 2500.49        | 0.00             | 2500.49          |
| Inter Account Transfers    |         | -1500.00       | +1500.00         |                  |
| <b>Closing Balance</b>     |         | <b>4645.52</b> | <b>34,898.44</b> | <b>39,543.96</b> |

- 7.3** To agree quote for movement of electrical switch for toilets from boiler room to main hall
- 7.4** To consider first draft of Budget for 2025/26
- 7.5** To note pay award for staff for 24/25

## **8. HIGHWAYS**

- 8.1** To receive notifications of highways faults to be reported

## **9. PLANNING**

- 9.1 Applications: None**

**9.2 Decision:** 2024/2412 – 12 Wicklewood Rise – demolition of existing garden wall and erection of single storey side extension – approval with conditions.  
2024/2770 – Whitehall Farm, Crownthorpe – Agricultural general purpose building to store farm implements and crops from surrounding fields – prior approval not required (delegated)

## **10. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS**

- 10.1** Booking clerk's report
- 10.2** Hall maintenance items
- 10.3** Report from playing field inspection
- 10.4** Report from allotment inspection

- 11. DATE OF FUTURE MEETING:** The next meeting will be at 7.45 on **2<sup>nd</sup> December**. Agenda items to Clerk by 22<sup>nd</sup> November.