

WICKLEWOOD PARISH COUNCIL

Minutes of the meeting held at Wicklewood Village Hall on Monday 7th January 2013 at 7.45 pm

Present:

Mike Gamble	(MG)	Chairman
Alan Goodings	(AG)	
Andrew Goodings	(AGo)	
Richard Goodings	(RG)	
John Hipperson	(JH)	
Lorraine Long	(LL)	
Simon Moore	(SM)	

In attendance

Anne Panella, Clerk	(AP)
Michael Edney, District Cllr	(ME)

Action

APOLOGIES FOR ABSENCE

267 None were received.

DECLARATIONS OF INTEREST

268 LL declared an interest in the Planning Application 2012/2249: Proposed crop biomass facility at Whitehall Farm.

PUBLIC FORUM

- 269 A teacher from Wicklewood school outlined a new project being undertaken by pupils and is seeking sources of old photographs or maps of the area. The Parish Council don't hold such material but sources of information would be:
- Wicklewood Historical Society
 - St Georges (formerly a Workhouse, school and hospital)
 - Church

Contact details for the above were provided.

APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 34d DECEMBER

Resolved: that the Minutes for the meeting held on 3rd December be accepted as a true record of the proceedings. Proposed by AGo, seconded by LL. All in agreement.

MATTERS ARISING

- 270 The tree in memory of Roger Worman will be planted week commencing 14th January.

CORRESPONDENCE

271 Incoming Correspondence

- i Weekly Crime Survey: 30 Nov – 20 December
- ii Rural Services Network
- iii Biodiversity
- iv Referendum on Council Tax increases: impact on Parish Councils
- v South Norfolk Council: events 2013
- vi Quality Parish Scheme: update
- vii Operation Randall: County Summary
- viii NALC Executive Committee: Nomination Form for Councillor vacancy
- ix NALC Parish Liaison Officer: introduction
- x Fit Norfolk Roadshow: promote and develop Playing Fields and Open Spaces

272 Out-going Correspondence

- i Letters to contractors: replacement of Village Hall roof
- ii VAT Refund
- iii End of Project Monitoring Reports for swings: G Watling Trust and South Norfolk Neighbourhood Fund

ACCOUNTS FOR PAYMENT

- 273 The following were presented for payment:

Anne Panella	Clerks Salary	£176.19
Anne Panella	Clerks Expenses	£6.59
Karen Bus	Caretaker and Booking Clerk Salary	£239.06
Karen Bush	Caretaker Expenses	£19.96
Nicola Goodings	Cover Caretaker Salary	£66.47
Nicola Goodings	Cover Caretaker Expenses	£10.98
HMRC	PAYE (December 2012)	£60.80
The Information Commissioner	Freedom of Information Annual Renewal Fee	£35.00
Richard Goodings	Reimbursement for payment to replace broken windows at Village Hall	£442.80
TRS (Environmental) Ltd	Annual Boiler service I	£84.00
<u>Two additional payments, below, were also presented for payment:</u>		
Anglian Water	Water Bill	£116.22
Rachel Claxton	Damage Deposit Return	£100.00
	TOTAL	£1,358.07

- 274 With regard to the broken windows the excess on the Insurance policy is £250; to make a claim would result in a payment of £119. Agreed not to pursue a claim due to the probable increase in the premium for next year.

Resolved: that the accounts above be passed for payment. Proposed by JH, seconded by LL. All in agreement.

MONTHLY INCOME AND EXPENDITURE

275		<u>Current</u>	<u>Deposit</u>	<u>Total</u>
	Balance B/Fwd 22/11/12	27,292.92	14,104.43	41,397.35
	Total Receipts to 22 Dec 2012	1,246.89	1.76	1,248.65
		28,539.81	14,106.19	42,646.00
	Total Outgoings to 22 Dec 2012	(6,736.79)	0.00	(6,736.79)
	Inter Account Transfers Dec 2012	0.00	0.00	0.00
	Closing Balances 22 Dec 2012	<u>21,803.02</u>	<u>14,106.19</u>	<u>35,909.21</u>

HIGHWAYS

- 276 Highways have confirmed that the Village Sign is on Highways property, although they are unable to assist in fencing off the sign to ease the congestion in this area during school hours, the suggestion is the Parish Council could erect concrete posts. Confirmation in writing will be provided by Highways in due course.
- 277 Grit Bins: the two grit bins in the Village have now been filled.
- 278 Hedges: noted these have been cut at Tutties Lane/Chapel Lane.
- 279 Pot Holes: following recent bad weather a number have now increased in size and are now causing problems to motorists. Clerk to contact Highways with regard to putting remedial work on the Programme of Works. **AP**
- 280 Agency Grass Cutting: these two contracts (Urban and Rural) are awarded annually as the Parish Council requires confirmation from the District Council that the same arrangements will remain in place. However, an indication of contactor availability and costs are required before April.
- Resolved:** Clerk to obtain quotes from contractors for the 2013/14 cutting programme. Proposed RG, seconded AG. All in favour. **AP**

PLANNING

- 281 2012/2273: Gin Cottage, Green Lane
Provision of garden and cycle store.
- 282 2012/2249: Whitehall Farm, Crownthorpe Road
Proposed crop only biomass renewable energy facility

No views or comments on either application.

PLAYING FIELD

- 283 An inspection was carried out on 18th December. No issues to report.

WICKLEWOOD VILLAGE HALL

284 Caretaker Report

- i. Stage lights (centre) are not working. Agreed this will be fixed during the replacement roof works in April.
- ii. Water is leaking in the Ladies toilets: KB will monitor and report to next meeting, if appropriate. **KB**
- iii. Broken glass (not from the broken windows) has been noted in the car park. This is probably as result of heavy usage of the recycling facility over the Christmas period
- iv. Oil is getting low. Clerk to order a further 500 litres from Goff. **AP**

285 Booking Clerk Report

A variety of new bookings have been received for 2013; birthday parties, puppet theatre and Quiz & Chips. In addition a wedding booking has been received for May 2014. The Home Education Group will not be meeting for the foreseeable future due to a drop in numbers.

- 286 All regulars are paid up to date and have been informed of the closure dates of 2nd – 21st April. KB will produce some posters to put up on the Notice Board. **KB**
- 287 The Cinema Group have been informed of the need to remove their screen and speakers prior to commencement of the work. Agreed the Clerk to write to the Group and the contractor (Kimberley) and request they agree appropriate timescales. The Parish Council will pay for this additional work. **AP**

Resolved: Parish Council will pay for additional work of removing and replacing the speakers of the Cinema Group. Proposed by LL, seconded by JH. All in agreement.

- 288 Allotments: Mr Vergerson has recently died. Clerk to contact his Executor to ascertain if a family member wishes to take on the Allotment. If not, an Agenda item for February meeting to discuss a proposal to re-configure to provide more, smaller, allotments. **AP**

289 Village Hall:

- i. Wooden Floor: this needs protecting during the building work and proposed it is re-polished once all works are completed. Clerk to find a contractor to do the work and obtain a quote **AP**
- ii. Asbestos Removal: Clerk to contact County Council with regard to the procedure for obtaining a license for this aspect of the works **AP**
- iii. Colour of roof: agreed on the current colour, grey. This will negate the need to apply for planning permission if a different colour was to be used.

290 Thanks for LL and JH for their work in meeting and negotiating with the contractors on site.

ANY OTHER BUSINESS

291 Jubilee Mugs: a number still remain; agreed they will be offered at the opening of the newly refurbished Village Hall in May/June.

292 Cones for managing traffic outside school: the use of the Police cones has proved very effective in ensuring traffic does not become too congested in this area. A further 6/7 are required and suggested the Clerk contact the Police to investigate how more can be obtained.

DATE AND TIME OF NEXT MEETING

293 Monday 4th February 2013 at 7.45pm. Agenda items to the Clerk by 25th January.
MG sends apologies

The meeting ended at 8.15 pm.