

You are summoned to the Parish Council meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 4<sup>th</sup> March 2024** at **7.45pm**

Helen Frayer  
Parish Clerk  
27<sup>th</sup> February 2024

## A G E N D A

1. WELCOME AND APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC FORUM (3 min max per person, max 15 mins total)
  - 3.1 Reports from County and District Councillors
4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 29<sup>th</sup> JANUARY
5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING
6. CORRESPONDENCE:
  - 6.1 Stop Wensum Link Campaign Group – request for support – circulated
  - 6.2 Local resident – Request for Neighbourhood Plan – circulated and on agenda
7. FINANCE
  - 7.1 Monthly payments

Salaries	Clerk & Booking Clerk	602.42
HMRC	Month 11	108.80
Clerk's expenses	Mileage, Items for hall kitchen, leaving gift, door handle	71.75
Dream Team Cleaning	Cleaning village hall	324.00
Anglian Insulation	Cavity wall insulation	1,848.00
Finn Geotherm	Deposit for Heat Pump installation	10,312.98
Various	Return of hall deposits	120.00
	<b>TOTAL</b>	<b>£13,387.95</b>

### 7.3 Monthly Receipts and Payments Report

	Current	Premium	Total				
Balance b/f	4,873.97	45,974.00	50,847.97				
Total receipts to 25/2/24	2,490.00	0.00	2,490.00				
<table border="1" style="width: 100%;"> <tr> <td style="width: 80%;">Hall hire</td> <td style="width: 20%; text-align: right;">2,378.00</td> </tr> <tr> <td>Hall Deposit</td> <td style="text-align: right;">112.00</td> </tr> </table>	Hall hire	2,378.00	Hall Deposit	112.00			
Hall hire	2,378.00						
Hall Deposit	112.00						
	<b>7,363.97</b>	<b>45,974.00</b>	<b>53,337.97</b>				
Total payments to 25/2/24	1,877.72	0.00	1,877.72				
	<b>5,486.25</b>	<b>45,974.00</b>	<b>51,460.25</b>				
Inter Account Transfers	0.00	0.00	0.00				
<b>Closing Balance</b>	<b>5,486.25</b>	<b>45,974.00</b>	<b>51,460.25</b>				

## **8. HIGHWAYS**

- 8.1** To receive notifications of highways faults to be reported

## **9. PLANNING**

- 9.1 Applications:** 2024/0368,0369,0370 – 49 Low Street – Listed building consent- External works to provide raised planter, replacement step and raised wall to discovered well. Repair and replace spalled bricks and rebuild brick plinth
- 9.2** 2024/0431 – 54 High Street – Single storey rear and front extension. Replacement bay window to front. New pitched roof over existing garage, internal reconfiguration
- 9.3** 2024/0310 – Green Farm, Wood Lane – Construction of new agricultural building for cattle and general agricultural use
- 9.4 Decisions:** 2023/1923 – Springmere, The Green – First floor extension, single storey side extension – Refusal
- 9.5** 2024/0073 – Rosewall Barn, The Green – Reduction in length and position away from boundary – Approval with no conditions
- 9.6 Village clusters consultation** – consider next steps
- 9.7 Neighbourhood Plan** – to consider creating plan

## **10. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS**

- 10.1** Booking clerk's report
- 10.2** Hall maintenance items – further brick replacement, re-pointing
- 10.3** Report from playing field inspection
- 10.4** Agree quotes to clear ditch and scarify playing field
- 10.5** Report from allotment inspection

## **11. REVIEW HALL HIRE RATES**

## **12. UPDATE RE PLAY AREA**

## **13. UPDATE RE AIR PUMP HEATING**

## **14. UPDATE RE NEW CLERK RECRUITMENT**

## **15. ANY OTHER BUSINESS**

- 16. DATE OF FUTURE MEETING:** The next meeting will be the **Annual Parish Meeting at 7.00 on 8<sup>TH</sup> April 2024 followed by the monthly parish council meeting.** Agenda items to Clerk by 23<sup>rd</sup> February