

You are summoned to the Parish Council meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 4th December 2023 at 7.45pm**

Helen Frayer
Parish Clerk
28th November 2023

A G E N D A

1. WELCOME AND APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC FORUM (3 min max per person, max 15 mins total)
 - 3.1 Reports from County and District Councillors
4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 6th NOVEMBER
5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING
6. CORRESPONDENCE:
 - 6.1 SNC – Winter pressures grant – circulated and on agenda
 - 6.2 SNC – Consultation on proposed Village Clusters and Housing Plan – circulated and on agenda
 - 6.3 Local resident – Flooding on Low Street – circulated and on agenda
7. FINANCE
 - 7.1 Monthly payments

Salaries	Clerk & Booking Clerk including back pay	918.42
HMRC	Month 8	172.12
Clerk's expenses	Mileage	16.20
Dream Team Cleaning	Cleaning village hall	324.00
TTSR	Play area ground repairs	420.00
Wave	Water rates – DD	201.78
PWLB	Loan – DD	678.36
Maran	Cleaning bus shelter	20.00
Various	Return of hall deposits	200.00
	TOTAL	2,950.88

7.2 Monthly Receipts and Payments Report

	Current	Premium	Total								
Balance b/f	3,258.80	48,811.02	52,069.82								
Total receipts to 26.11.23	3,365.81	0.00	3,365.81								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Hall hire</td> <td style="width: 50%; text-align: right;">1320.00</td> </tr> <tr> <td>Hall Deposit</td> <td style="text-align: right;">200.00</td> </tr> <tr> <td>Allotments</td> <td style="text-align: right;">1542.00</td> </tr> <tr> <td>Wayleave</td> <td style="text-align: right;">273.81</td> </tr> </table>	Hall hire	1320.00	Hall Deposit	200.00	Allotments	1542.00	Wayleave	273.81			
Hall hire	1320.00										
Hall Deposit	200.00										
Allotments	1542.00										
Wayleave	273.81										
	6,624.61	48,811.02	55,435.63								
Total payments to 26.11.23	4,069.10	0.00	4,069.10								
	2,555.51	48,811.02	51,366.53								
Inter Account Transfers	0.00	0.00	0.00								
Closing Balance	2,555.51	48,811.02	51,366.53								

- 7.3 To agree new heating system - supplier
- 7.4 To agree final Budget for 2024/25 and precept
- 7.5 To note pay award for staff for 2023/24

8. HIGHWAYS

- 8.1 To receive notifications of highways faults to be reported

9. PLANNING

- 9.1 **Decision:** 2023/1510 – Land west of Green Lane – Change of use to residential travellers site - Refusal

10. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

- 10.1 Booking clerk's report
- 10.2 Hall maintenance items – to agree quote for repointing etc. To confirm cavity wall insulation supplier
- 10.3 Report from playing field inspection
- 10.4 Report from allotment inspection – agree quote to cut allotment tracks

11. TO CONSIDER ACTIONS FOR BIODIVERSITY POLICY

12. TO RECEIVE UPDATE FROM SUB-GROUP FOR PLAY AREA DEVELOPMENT

13. TO CONSIDER RESPONSE TO CORRESPONDENCE

- 13.1 Winter Pressures Grant – consider whether it is appropriate to apply
- 13.2 Village Clusters Housing Allocations Plan – consider whether to attend
- 13.3 Flooding on Low Street – agree actions

14. ANY OTHER BUSINESS

- 15. **DATE OF FUTURE MEETING:** The next meeting will be at 7.45 on **5TH February 2024** Agenda items to Clerk by 26th January