

## Agreement between Wicklewood Parish Council and Wicklewood Bowls Club regarding the shared facilities at the Village Hall/Bowls Club site

Following a meeting 14 September 2020 with the Chair and Clerk of the Parish Council and the Vice Chair and Treasurer of the Bowls Club, this agreement been drawn up to clarify responsibilities for the shared facilities.

1. Electrical Installation Inspection & Testing – The Bowls Club will have their fixed wiring inspected and tested by a qualified electrician in line with current health and safety legislation and upon completion will supply a copy of the inspection report to the Parish Clerk. The Parish Clerk will also supply a copy of the Village Hall inspection and test report to the Bowls Club.
2. Electricity Usage – The Bowls Club will supply an annual meter reading to the Parish Clerk in September. The cost for electricity used will be charged at the current kWh rate plus a pro rata amount for the standing charges. See accompanying spreadsheet for calculations.
3. Water – The Bowls Club will supply an annual meter reading (1,000 gal numbers on the current meter) to the Parish Clerk in September. It is noted that the current Bowls Club meter reads in gallons. The Parish Clerk will therefore multiply this figure by 4.55 to convert to cubic litres and will charge at the current rate. In addition to the annual reading for the recharge, quarterly meter readings will be taken of both the Bowls Club and Village Hall to enable figures to be submitted to the water company to avoid estimated bills which have historically been very inaccurate. The Parish Clerk will remind when these readings are required. NB. The Bowls Club will consider having a modern meter installed and at the same time upgrade their installation to comply with current water regulations, as there is concern that the current installation may not be compliant with the current regulations.
4. Septic Tank – The Bowls Club will pay one sixth of the cost of emptying the septic tank which is a pro rata amount of their usage of it. As and when the septic tank is in need of repairs, the contribution paid towards this by the Bowls Club will be by agreement.
5. The Parish Clerk will send an annual invoice in September to the Bowls Club Treasurer for the recharge of these utilities as stated above.
6. The fence surrounding the Bowls Club is the responsibility of the Bowls Club as per the conveyance dated 19<sup>th</sup> October 1977. If the Parish Clerk is notified of any damage, they will notify one of the members of the Bowls Club.
7. Shared Access – As set out in the conveyance dated 19<sup>th</sup> October-1977 the Bowls Club has a right of way across the driveway, carpark and side passageway. As and when these surfaces need repair, the contribution paid towards this by the Bowls Club will be by agreement. NB. The driveway was resurfaced 2017 and carpark and side passageway was resurfaced in 2008.
8. Water Supply Service Connection – The supply to the Bowls Club separates from the main service pipe (point of connection) at some point on the northwest end of the car park (see attached plan) and travels underground to the Bowls Club sub water meter within the grounds of the Bowls Club. The Bowls Club is responsible for the pipework from the point that it leaves the main service pipe as described above. The Bowls Club will be responsible for any loss of water, repairing, renewing and maintaining this pipe

from its point of connection doing little damage as possible and making good any damage done. NB. The Bowls Club will consider installing a stop tap(s) and the new meter at this point of connection at the same time as upgrading their installation to comply with current water regulations.

9. Electricity Connection - The supply to the Bowls Club is via a switch / circuit breaker in Village Hall (point of connection). The Bowls Club shall be responsible for this switch / circuit breaker in Village Hall and the cable to the Bowls Club. The Bowls Club will be responsible for any repairing, renewing and maintaining of this switch / circuit breaker and cable from its point of connection except when any damage occurs over which the bowls club has no control, doing as little damage as possible and making good any damage done.