

You are summoned to the Parish Council meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 2<sup>nd</sup> October 2023 at 7.45pm**

Helen Frayer  
Parish Clerk  
26<sup>th</sup> September 2023

## A G E N D A

1. WELCOME AND APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC FORUM (3 min max per person, max 15 mins total)
  - 3.1 Reports from County and District Councillors
4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 4<sup>th</sup> SEPTEMBER
5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING
6. FINANCE
  - 6.1 Monthly payments

Salaries	Clerk & Booking Clerk	563.12
HMRC	Month 6	101.60
Clerk's expenses	Mileage	16.20
Dream Team Cleaning	Cleaning village hall	324.00
Tim Carver	Cutting verges – invoice 4	120.00
JG Computer Services	Repair of laptop	169.69
TTSR	Playing field cutting	434.53
	<b>TOTAL</b>	<b>2,292.06</b>

### 6.2 Monthly Receipts and Payments Report

	Current	Premium	Total								
Balance b/f	<b>4,074.86</b>	<b>44,689.08</b>	<b>48,763.94</b>								
Total receipts to 25.09.23	1,341.76	121.94	1,463.70								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Hall hire</td> <td style="text-align: right;">860.00</td> </tr> <tr> <td>Allotments</td> <td style="text-align: right;">24.00</td> </tr> <tr> <td>FIT receipt</td> <td style="text-align: right;">148.50</td> </tr> <tr> <td>Bowls club utilities recharge</td> <td style="text-align: right;">309.26</td> </tr> </table>	Hall hire	860.00	Allotments	24.00	FIT receipt	148.50	Bowls club utilities recharge	309.26			
Hall hire	860.00										
Allotments	24.00										
FIT receipt	148.50										
Bowls club utilities recharge	309.26										
	<b>5,416.62</b>	<b>44,811.02</b>	<b>50,227.64</b>								
Total payments to 25.09 .23	1,183.42	0.00	1,183.42								
	<b>4,233.20</b>	<b>44,811.02</b>	<b>49,044.22</b>								
Inter Account Transfers	0.00	0.00	0.00								
<b>Closing Balance</b>	<b>4,233.20</b>	<b>44,811.02</b>	<b>49,044.22</b>								

- 6.3 Annual Audit Report - To receive the return from external auditor
- 6.4 To review budget as at half year
- 6.5 To appoint Internal Auditor

## **7. HIGHWAYS**

- 7.1 To receive notifications of highways faults to be reported

## **8. PLANNING**

- 8.1 **Decisions:** 2023/1648 – 16 St Georges – Changes to windows – Approved with conditions
- 8.2 2023/1697 – 20 Hackford Rd – Alteration to dwelling and external cladding – Approved with conditions
- 8.3 2023/1809- 14 Hackford Rd – Demolition of conservatory and proposed 2 storey extension to rear – Approval with conditions

## **9. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS**

- 9.1 Booking clerk's report
- 9.2 Hall maintenance items
- 9.3 Report from playing field inspection
- 9.4 Report from allotment inspection
- 9.5 To review Allotment leases

## **10. TO CONSIDER HIRE OF PLAYING FIELD FOR GIRLS FOOTBALL PRACTICE GROUP**

## **11. TO CONSIDER VILLAGE HALL HEATING SYSTEM AND CAVITY WALL INSULATION**

## **12. TO APPROVE PURCHASE OF NEW PRINTER AND ENROLMENT ON HP INK SCHEME**

## **13. ANY OTHER BUSINESS**

- 14. **DATE OF FUTURE MEETING:** The next meeting will be at 7.45 on **6<sup>th</sup> November**. Agenda items to Clerk by 27<sup>th</sup> October