

You are summoned to the Parish Council meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 5th June 2023 at 7.45pm**

Helen Frayer
Parish Clerk
30th May 2023

A G E N D A

1. WELCOME AND APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC FORUM (3 min max per person, max 15 mins total)
 - 3.1 Reports from County and District Councillors
4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 15th MAY
5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING
6. FINANCE

6.1 Monthly payment reports

Salaries	Clerk & Booking Clerk	562.92
HMRC	Month 2	101.80
Clerk expenses	Mileage, stamps	14.10
Dream Team Cleaning	Cleaning village hall	421.82
EDF	Electricity -includes the £150 alternative fuel payment - DD	123.88
Wave	Water rates - DD	29.54
PWLB	Loan repayment - DD	678.36
Maran	Cleaning bus shelter	20.00
Various	Hall hire deposits returned	200.00
	TOTAL	£2,152.42

6.2 Monthly Receipts and Payments Report

	Current	Premium	Total
Balance b/f	14,252.16	38,607.12	52,859.28
Total receipts to 26.5.22	1,713.00	0.00	1,713.00
	15,965.16	38,607.12	54,572.28
Total payments to 26.5.22	4,578.28	0.00	4,578.28
	11,386.88	38,607.12	49,994.00
Inter Account Transfers	-5,000	+5,000	0.00
Closing Balance	6,386.88	43,607.12	49,994.00

- 6.3 **ANNUAL GOVERNANCE STATEMENTS:** To agree the annual governance statements for 2022/23
- 6.4 To consider and agree actions from the recommendations on the internal audit review

7. HIGHWAYS

- 7.1** To receive notifications of highways faults to be reported

8. PLANNING

- 8.1 Application:** 2022/1627–Whitehall Farm, Crownthorpe Rd–Amended retrospective application for combined heat and power units, digestate lagoon and asphalt pad

9. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

- 9.1** Booking clerk's report
- 9.2** Hall maintenance items
- 9.3** Report from playing field inspection
- 9.4** To consider replacing the baby swing seats
- 9.5** Report from allotment inspection

10. TO CONSIDER SIGNING UP FOR THE GOV.UK EMAIL SCHEME

11. TO ELECT NORFOLK ALC REPRESENTATIVE

12. TO CONSIDER UPDATING MP RE CORRESPONDENCE WITH ANGLIAN WATER

13. ANY OTHER BUSINESS

- 14. DATE OF FUTURE MEETING:** The next meeting will be at 7.45 on **3rd July**. Agenda items to Clerk by 23rd June.