

# WICKLEWOOD PARISH COUNCIL

**Minutes of the Parish Council meeting** held in Wicklewood Village Hall on Monday 6<sup>th</sup> March, 2023

**Present:** John Seville (JS) Chair, Nick Kemp (NK) Vice Chair, Richard Goodings (RG), John Hipperson (JH), Stephen Brown (SB), Hilary Matthews (HM)

**In attendance:** Helen Frayer (HF) Parish Clerk, Margaret Dewsbury (MD) County Councillor, Tina Phillips (TP) Booking Clerk

**138. WELCOME AND APOLOGIES FOR ABSENCE**

The Chair welcomed all to the meeting. Apologies received from Richard Elliott

**139. DECLARATION OF INTERESTS: None**

**140. PUBLIC FORUM:**

- MD reported that there had been a Cabinet meeting today at SNC re the County Deal for Norfolk consultation. This new deal would bring increased funding into the county and give greater freedom of how the money is spent locally. She encouraged all to respond to the consultation.

**141. APPROVAL OF MINUTES OF MEETING HELD ON MONDAY 5<sup>th</sup> DECEMBER 2022: SB corrected error in 137, remove second line. SB then proposed to accept the Minutes as correct, seconded by NK all agreed**

**142. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING:**

- HF reported that she had contacted the head of the PTA re the play area who was interested in taking this forward in a personal level and will liaise with another resident who may be interested in assisting.
- HF had written to Wymondham Town Council re the overgrown hedge. They had replied that they had walked the full route with Adam Mayo the Highways engineer who didn't consider it sufficiently warranted action
- HF had written to the landowner re the hedge on High Oaks Rd and sent further information about the placing of hedges along roads and asked for contact details to facilitate the requested meeting with Adam Mayo. No reply. HM updated that since the meeting the hedge had been removed at the passing bay. RG reported that also the side of the damaged ditch had been repaired.

**143. CORRESPONDENCE: Noted, all on agenda**

## 144. FINANCE

### 144.1 ACCOUNTS FOR PAYMENT including late invoices

Salaries	Clerk & Booking Clerk	556.94
HMRC	Month 11	100.40
Clerk's expenses	Mileage	8.10
Dream Team Cleaning	Cleaning village hall	324.00
Brian Clarke	Verge/hedge cutting	462.00
WAVE	Water Rates - DD	25.41
Various	Hall hire deposit return	100.00
Brian Clarke	Additional invoice including orchard	300.00
TRS Environmental	Annual Boiler Service	152.40
	<b>TOTAL</b>	<b>£2,029.25</b>

**Resolved: That all accounts as presented be paid. Proposed NK, seconded RG, all agreed**

### 144.2 MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Premium	Total
Balance b/f	17,762.14	24,576.62	42,388.76
Total receipts	3,334.25	0.00	3,334.25
	<b>21,096.39</b>	<b>24,576.62</b>	<b>45,673.01</b>
Total payments	1,437.75	0.00	1,437.75
	<b>19,658.64</b>	<b>24,576.62</b>	<b>44,235.26</b>
Inter Account Transfers	0.00	0.00	0.00
<b>Closing Balance</b>	<b>19,658.64</b>	<b>24,576.62</b>	<b>44,235.26</b>

## 145. HIGHWAYS:

**Bus Stop:** Further correspondence has been received from resident. JH had flattened a bit of verge and laid hardcore which is where most people are now waiting. There was discussion about approaching the resident direct, however the Parish Council have no powers in this matter. Agreed that the current situation is the best we can achieve. It was repeated that people are perfectly entitled to wait in the original place on the driveway

## 146. PLANNING

**146.1 Application:** 2023/0278 – 65 High St, single storey front extension. The original planning application for the new houses on the east side of High Street was required to ensure “an appropriate setting is created for Wicklewood Windmill”. Therefore, the proposed flat roof extension to the front of the property is not a simple traditional additive form, as per South Norfolk Place-Making Guide, Vernacular Architecture of South Norfolk and/or in keeping with existing street scene and the setting of the Windmill. **NK proposed this response, SB seconded, all agreed**

**146.2 Decision:** 2022/1367 – Land west of Green Lane – change of use to residential travellers site – Refusal. **JH proposed that the council write to Planning and request that the fence which was erected without permission be removed and the hedge and ditch reinstated. The fence is totally out of character with the area, and impacts on view to and from the windmill. NK seconded, all agreed**

## **146.2 To consider further response to the South Norfolk Village Cluster Housing**

**Allocation Plan:** JS suggested that it would be useful to repeat the parish council's concerns when the developer of the Hackford Rd site attended the meeting when the application for WIC3 was previously raised, namely concerns about drainage, lack of social housing and the dangers of the road, none of which had been addressed. **NK proposed submitting these responses, JH seconded, all agreed**

## **147. VILLAGE HALL, PLAYING FIELDS AND ALLOTMENTS**

**147.1 Report from Booking Clerk:** TP reported she and JS had a meeting with The Buck and resolved some issues, lack of up to date first aid kit, marks on floor under the gas bottle (rubber mat now installed) and water heater (not yet done but they have agreed). During conversation it came to light that they hadn't provided the bar for functions when it seems that alcohol was consumed. The relevant hirer has been notified and will ensure that people do not bring their own drink in future. It had also been identified that Donna hadn't paid the function rate for parties, has been re-invoiced and paid the back money.

**147.2 Approval of amended booking form:** Form was amended to clarify that only alcohol purchased from the bar was permitted in the hall or surrounding outside areas. Also will add bank details for BACS payments. JS said there was a loophole in the hire rates where functions currently only apply to all day, or evening. There was the opportunity to charge a function rate for part day use for commercial users only, 30 people or more. This would not apply to children's parties or the farmers markets. Could be promoted to local businesses for them to use for meetings/training etc. Would be at double the hourly rate, ie £20 for residents/regular users, £24 for non resident. **SB proposed accepting these changes NK seconded, all agreed.** Will discuss how to promote this at next meeting

**147.3 Maintenance items in hall:** Enquiries to try and get a better rate for FIT had found that it is a standard rate from all suppliers. The companies suggested had been in touch, and although both were happy to replace the inverter, they had failed to respond to the request to check the condition of the solar panels before committing to replace the inverter. Will review situation at next meeting.

**147.4 Playing Field Inspection:** Louise Downton has resigned from the council so NK has been carrying out the inspections. All in order although it was very dirty and needed cleaning in the spring. Also the pegs from the goal nets have gone missing. Agreed to remove the nets pending the new turfing to discourage people using them. The young trees appear to have mostly survived. JS reported that the overspill car park has been repaired with hardcore and soil. UKPN had paid. The hedge has also been cut.

**147.5 To appoint new playing field and defib inspectors:** TP has kindly agreed to take on the regular inspections of the defibrillator. NK said he would not continue doing the playing field inspections. With no other volunteers JS agreed to do the inspections until the election when there may be new councillors.

**147.6 To approve ground maintenance around the play equipment:** JS, RG and NK had inspected around the equipment and done a list of the areas of ground that needed reinstating. Quote already received from TTSR for this work on a cost per metre. Based on

the inspection it would appear the repairs would cost approx £595. **NK proposed getting the repairs done, JH seconded, all agreed**

**147.7 Report from allotments inspection:** RG reported he had inspected on 27<sup>th</sup> February. All satisfactory. HF reported she has still received no response from plot holder 12 so would now look to find another tenant for it. Previously the neighbouring plot had requested it. JH said he had received a query from someone in Hingham. **SB proposed offering it to the neighbouring plot as they had expressed an interest first, if not then the person in Hingham be approached. NK seconded, all agreed**

**148. RESPONSES TO CORRESPONDENCE:**

**148.1 To consider response to County Deal for Norfolk:** SB had previously circulated a paper with suggested responses to the consultation. The new deal gives the opportunity for significant extra funding for the county with more local freedom about what it is spend on with a directly elected Council leader. Is the parish council in agreement with the proposal and if so, are they happy that the drafted response be the parish council response. **SB proposed, HM seconded, all agreed**

**149. ANY OTHER BUSINESS:**

- HF said she had been notified of a grant for a Coronation event which the parish council can apply for to be passed over to the organising group.
- HF said that the parish council elections need promoting on local social media in order to get more candidates. SB will put something on Nextdoor, NK on Wicklefolk

**150. DATE OF FUTURE MEETING:** The next meeting will be the **Annual Parish Meeting at 7.30** on Monday 3<sup>rd</sup> April 2023. This will be followed by the monthly Parish Council meeting at 8.00. Agenda items to Clerk by 24<sup>th</sup> March.