

You are summoned to a meeting of Wicklewood Parish Council which will be held at  
Wiklewood Village Hall on **Monday 6<sup>th</sup> March 2023 at 7.45pm**

*Helen Frayer*  
Parish Clerk  
28<sup>th</sup> February 2023

## **A G E N D A**

- 1. WELCOME AND APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. PUBLIC FORUM (3 min max per person, max 15 mins total)**
  - 3.1 Reports from County and District Councillors**
- 4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 6<sup>th</sup> MARCH**
- 5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING**
- 6. CORRESPONDENCE**
  - 6.1** Norfolk ALC re County Deal for Norfolk – circulated and on agenda
  - 6.2** Keep Britain Tidy – re The Great British Spring Clean – circulated and on agenda
  - 6.3** Chris White – re bus stop – circulated and on agenda

### **7. FINANCE**

#### **7.1 Monthly payment report**

Salaries	Clerk & Booking Clerk	556.94
HMRC	Month 11	100.40
Clerk's expenses	Mileage	8.10
Dream Team Cleaning	Cleaning village hall	324.00
Brian Clarke	Verge/hedge cutting	462.00
WAVE	Water Rates - DD	25.41
Various	Hall hire deposit return	100.00
	<b>TOTAL</b>	<b>£1,576.85</b>

#### **7.2 Monthly Receipts and Payments Report**

	<b>Current</b>	<b>Premium</b>	<b>Total</b>
Balance b/f	<b>17,762.14</b>	<b>24,576.62</b>	<b>42,338.76</b>
Total receipts	3,334.25	0.00	3,334.25
	<b>21,096.39</b>	<b>24,576.62</b>	<b>45,673.01</b>
Total payments	1,437.75	0.00	1,437.75
	<b>19,658.64</b>	<b>24,576.62</b>	<b>44,235.26</b>
Inter Account Transfers	0.00	0.00	0.00
<b>Closing Balance</b>	<b>19,658.64</b>	<b>24,576.62</b>	<b>44,235.26</b>

### **8. HIGHWAYS**

- 8.1** To receive notifications of highways faults to be reported
- 8.2** Bus stop at end of Hospital Rd

## **9. PLANNING**

- 9.1 Application:** 2023/0275 – 65 High Street – Single storey front extension
- 9.2 Decision:** 2022/1367 – Land West of Green Lane – change of use to a residential travellers site – Refusal (Delegated)
- 9.3** To consider any further response to South Norfolk Village Clusters Housing Allocations Plan Regulation 19 Publication

## **10. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS**

- 10.1** Booking clerk's report
- 10.2** Approval of amended booking form (clarity over purchase of alcohol)
- 10.3** Maintenance items for village hall – Consider replacement inverter for solar panels
- 10.4** Report from playing field inspection
- 10.5** To appoint new playing field and defibrillator inspector/s
- 10.6** To approve ground maintenance around the play equipment
- 10.7** Report from allotment inspections

## **11. TO CONSIDER RESPONSE TO CORRESPONDENCE**

- 11.1** To consider response to County Deal for Norfolk
- 11.2** To consider taking part in Great British Litter Pick

## **12. ANY OTHER BUSINESS**

- 13. DATE OF FUTURE MEETING:** The next meeting will be the **Annual Parish Meeting at 7.30** followed by the monthly Parish Council meeting at 8.00 on 3<sup>rd</sup> April. Agenda items to Clerk by 24<sup>th</sup> March