

You are summoned to a meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 7th November 2022** at **7.45pm**

Helen Frayer

Parish Clerk

1st October 2022

A G E N D A

- 1. WELCOME AND APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. PUBLIC FORUM (3 min max per person, max 15 mins total)**
 - 3.1 Reports from County and District Councillors**
- 4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON WEDNESDAY 3rd OCTOBER**
- 5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING**
- 6. CORRESPONDENCE**
 - 6.1 SNC – Warm Spaces Grant – circulated and on agenda**

7. FINANCE

7.1 Monthly payment reports

Salaries	Clerk (incl half back pay from re-grade) & Booking Clerk	617.56
HMRC	Month 7	147.80
Clerk's expenses	Mileage and items for first aid box	22.27
Dream Team Cleaning	Cleaning village hall	364.50
NPTC	Planning training	55.00
Tim Carver	Verge cutting	120.00
TTSR	Grass cutting	391.48
	TOTAL	£1,718.61

7.2 Monthly Receipts and Payments Report

	Current	Premium	Total
Balance b/f	27,469.47	18,902.34	46,371.81
Total receipts to	1,011.00	4.38	1,015.38
	28,480.47	18,906.72	47,387.19
Total payments to	1,417.08	0.00	1,417.08
	27,063.39	18,906.72	45,970.11
Inter Account Transfers	-5,658.00	+5,658	0.00
Closing Balance	21,405.39	24,564.72	45,970.11

7.3 To consider including Coronation celebration in budget

7.4 To consider first draft of 2023/24 budget

8. HIGHWAYS

8.1 To receive notifications of highways faults to be reported

8.2 To consider requesting re-positioning of 30mph signs on Wymondham Rd

9. PLANNING

- 9.1 Applications:** 2022/1878 – 15 St Georges Hospital – Retrospective listed building application – A floor has been put in where there was open balcony and banisters
- 9.2 Decisions:** 2022/1581 – 3 Wood Cottis, Whitehouse Lane, Single storey rear extension – Approval with conditions
- 9.3** 2022/1605 – 7 All Saints Close, single story extension to rear – Approval with conditions
- 9.4** 2022/1702 – Land North West of Wicklewood Rise, Outline application for 3 single storey detached dwellings - Refusal

10. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

- 10.1** Booking clerk's report
- 10.2** Hall maintenance items – to agree purchase of more heating oil
- 10.3** Report from playing field inspection
- 10.4** Report from allotment inspection

11. CONSIDER PROPOSAL FOR RESPONSES TO CORRESPONDENCE

- 11.1** Consider uptake of Warm Spaces Grant

12. UPDATE FROM CLLR BROWN FROM NORFOLK ALC MEETING

13. TRAINING: To agree Clerk attending training on elections

14. ANY OTHER BUSINESS

15. DATE OF FUTURE MEETING: The next meeting will be at 7.45 on 5th December 2022.
Agenda items to Clerk by 25th November