

You are summoned to a meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 5th December 2022 at 7.45pm**

Helen Frayer
Parish Clerk
29th November 2022

A G E N D A

1. WELCOME AND APOLOGIES FOR ABSENCE
2. CO-OPTION OF NEW COUNCILLOR
3. DECLARATIONS OF INTEREST
4. PUBLIC FORUM (3 min max per person, max 15 mins total)
 - 4.1 Reports from County and District Councillors
 - 4.2 To receive update from Community Group re fundraising for play area
5. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 7TH NOVEMBER
6. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING
7. CORRESPONDENCE
 - 7.1 SNC- Wymondham Neighbourhood Plan consultation

8. FINANCE

8.1 Monthly payment reports

| | | |
|---------------------|--|------------------|
| Salaries | Clerk & Booking Clerk (incl back pay) + backpay for prev Booking Clerk | 861.28 |
| HMRC | Month 8 | 168.92 |
| Clerk's expenses | Mileage | 8.10 |
| Dream Team Cleaning | Cleaning village hall | 324.00 |
| E Fire | Fire alarm and emergency lighting service | 167.76 |
| Maran cleaning – DD | Clean bus shelter | 20.00 |
| WAVE - DD | Water Rates | 140.52 |
| Various | Hall hire deposit return | 100.00 |
| | TOTAL | £1,790.58 |

8.2 Monthly Receipts and Payments Report

| | Current | Premium | Total |
|-------------------------|------------------|------------------|------------------|
| Balance b/f | 21,405.39 | 24,564.72 | 45,970.11 |
| Total receipts | 2,458.81 | 0.00 | 2,458.81 |
| | 23,864.20 | 24,564.72 | 48,428.92 |
| Total payments | 2,774.97 | 0.00 | 2,774.97 |
| | 21,089.23 | 24,564.72 | 45,653.95 |
| Inter Account Transfers | 0.00 | 0.00 | 0.00 |
| Closing Balance | 21,089.23 | 24,564.72 | 45,653.95 |

- 8.3 To agree new contract with TTSR

9. HIGHWAYS

- 9.1 To consider actions re bus stop on Wymondham Road
- 9.2 To receive notifications of highways faults to be reported
- 9.3 To consider possible actions re crossing road at top of High Street

10. PLANNING

- 10.1 Revised application – 2022/1627 – Whitehall Farm, noise report. Council response agreed by email, listed here for information

11. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

- 11.1 Booking clerk's report
- 11.2 Report from playing field inspection
- 11.3 Report from allotment inspection

12. CONSIDER PROPOSAL FOR RESPONSES TO CORRESPONDENCE

- 12.1 Consider any response to Wymondham Neighbourhood Plan

13. TO CONSIDER JOINING GOV.UK PILOT EMAIL SCHEME

14. ANY OTHER BUSINESS

- 15. DATE OF FUTURE MEETING:** The next meeting will be at 7.45 on 6th February 2023. Agenda items to Clerk by 27th January