

You are summoned to a meeting of Wicklewood Parish Council which will be held at
Wiklewood Village Hall on **Monday 5th September 2022 at 7.45pm**

Helen Frayer
Parish Clerk
30th August 2022

A G E N D A

1. WELCOME AND APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC FORUM (3 min max per person, max 15 mins total)
 - 3.1 Reports from County and District Councillors
4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON WEDNESDAY 4th JULY
5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING
6. CORRESPONDENCE
 - 6.1 George Freeman MP – New pylons consultation – re offshore alternative – circulated
 - 6.2 SNC – Re Customer Panel – circulated, put on notice board, social media, parish mag
 - 6.3 Norfolk Parishes Movement – Re OTN – circulated and on agenda

7. FINANCE

7.1 Monthly payment reports

Ratification of payments made in August when there was no meeting

Salaries	Clerk & Booking Clerk	458.22
HMRC	Month 4	78.80
Dream Team Cleaning	Cleaning village hall	324.00
Tim Carver	Verge cutting June and July	240.00
SNC	Premises Licence – DD	180.00
	TOTAL	£1,399.22

This month's payments

Salaries	Clerk & Booking Clerk	458.22
HMRC	Month 5	78.80
Dream Team Cleaning	Cleaning village hall	405.00
EDF Energy	Electricity – DD	127.64
Wave	Water rates – DD	329.17
Various	Hall Hire Deposit refund	100.00
	TOTAL	£1,498.83

7.2 Monthly Receipts and Payments Report

	Current	Premium	Total
Balance b/f	24,368.20	13,790.34	38,158.54
Total receipts to 29.5.22	6,214.00	0.00	6,214.00
	30,582.20	13,790.34	44,372.54
Total payments to 29.5.22	3,554.00	0.00	3,554.00
	27,028.20	13,790.34	40,818.54
Inter Account Transfers	-5,112.00	+5,112.00	0.00
Closing Balance	21,916.20	18,902.34	40,818.54

8. HIGHWAYS

- 8.1** To receive notifications of highways faults to be reported

9. PLANNING

- 9.1 Applications:** 2022/1415 – 7 All Saints Close – Certificate of lawful use for proposed single storey rear extensions
- 9.2** 2022/1367 – Land west of Green Lane – Proposal: Change of use of land to a residential travellers site for one family involving the erection of one day room, the standing of 1 mobile home on a concrete pad, the installation of 2 outdoor security lights, a sewage treatment plant & close boarded fencing - Application Type: Full Planning Permission
- 9.3** 2022/1581- 3 Wood Cottages Whitehouse Lane - Proposal: Single storey rear extension.
- 9.4** 2022/1605 - 7 All Saints Close - Proposal: Single storey extension to the rear
- 9.5 Decisions:** 2022/1161 - 78 High Street - Removal of existing conservatory. Erection of single storey extensions to front and rear. Approval with Conditions
- 9.6** 2021/2557 – 76 High Street – Rebuild garden wall and create splayed access (Retrospective) - Refusal
- 9.6** To consider if planning documents should be distributed between councillors
- 9.7** To agree how the parish council will deal with non-contentious applications that have a deadline prior to the next meeting

10. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

- 10.1** Booking clerk's report
- 10.2** Hall maintenance items
- 10.3** Report from playing field inspection
- 10.4** Report from allotment inspection
- 10.5** To agree Bowls Club placing to compost containers on area at end of verge
- 10.6** To approve quote for cleaning bus shelter

11. TO CONSIDER APPLICATION TO PARISH PARTNERSHIP SCHEME

12. TO CONSIDER NEXT STEPS FOLLOWING RESIGNATION OF COUNCILLOR

13. CONSIDER PROPOSAL FOR RESPONSES TO CORRESPONDENCE

- 13.1** Norfolk Parishes Movement – Re OTN – to consider writing to MP as suggested

14. ANY OTHER BUSINESS

- 15. DATE OF FUTURE MEETING:** The next meeting will be at 7.45 on 3rd October 2022. Agenda items to Clerk by 23rd September