

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 4th April, 2022

Present: John Seville (JS) Chair, Nick Kemp (NK) Vice Chair, Joel Pales (JP), Louise Downton (LD), Richard Goodings (RG), John Hipperson (JH), Stephen Brown (SB)

In attendance: Helen Frayer (HF) Parish Clerk, Margaret Dewsbury (MD) County Councillor, Richard Elliott (RE)

1. WELCOME AND APOLOGIES FOR ABSENCE: JS welcomed all to the meeting, no apologies

2. DECLARATION OF INTERESTS: RM declared on item 11 on agenda. JS on item 8.1

3. PUBLIC FORUM:

- Local resident congratulated the council for getting the hedge at the end of the High St removed so promptly, it has made the junction much safer. He asked why the hedge issue in Church Lane couldn't be dealt with as well. JS explained some of the long background to this issue and asked MD to take this further
- There are now 10 volunteers for the Community Speed Watch and they have passed their security checks. The police speedwatch team are arranged to come and do an assessment on suitable locations.
- Another resident asked RE if there were any grants for villages to have electric vehicle charging points. RE said that SNC is considering making grants to parish councils to enable them to be installed at village halls. The details have not yet been established.
- RE reported that refuse lorries will be moving to either hydrogen or electric vehicles, are currently trialling bio fuel

4. APPROVAL OF MINUTES OF MEETING HELD ON MONDAY 7th MARCH 2022: SB said that his name had been missed off the attendees. **RG proposed to accept the amended Minutes as correct, seconded by LD, all agreed**

5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING:

- 5.1** Following confirmation of the PPS award, and thanks to MD for including her member's grant, the bus stop has been ordered and Westcotec have confirmed they have been able to hold the price the same as the quote.
- 5.2** Heating oil has been ordered, awaiting delivery

- 5.3 RS gave update on his correspondence with Anglian Water re the pumping station. There is still a big hole in the fence which is a safety risk. The CEO has promised to send discharge data

6. **CORRESPONDENCE:**

- 6.1 South Norfolk Council re Big Litter Pick – circulated and on agenda
 6.2 Anglian Water re support for vulnerable customers – circulated and noted
 6.3 South Norfolk Council re Love Local, Spend Local – circulated and noted
 6.4 South Norfolk Community Awards nominations – circulated and noted

7. **FINANCE**

7.1 **ACCOUNTS FOR PAYMENT**

Salaries	Clerk & Booking Clerk including back pay	544.82
HMRC	Month 12	94.20
Clerk expenses	Mileage	8.10
Dream Team Cleaning	Cleaning village hall and cleaning supplies	311.38
Norfolk ALC	Annual subs	241.93
TRS Environmental	Annual Boiler service	120.00
Brian Clarke	Verge/hedge cutting – late invoice	1,584.00
	TOTAL	£2,904.43

Resolved: That all accounts as presented be paid. Proposed NK, seconded JP, all agreed

7.2 **MONTHLY RECEIPTS AND PAYMENTS REPORT**

	Current	Premium	Total
Balance b/f	9,430.42	30,773.10	40,203.52
Total receipts to 27.3.22	1,852.73	0.68	1,852.73
	11,283.15	30,773.78	42,056.25
Total payments to 27.3.22	1,057.11	0.00	1,057.11
	10,226.04	30,773.78	40,999.14
Inter Account Transfers	0.00	0.00	0.00
Closing Balance	10,226.04	30,773.78	40,999.14

8. **HIGHWAYS**

- 8.1 **Update re hedge at end of High Street:** JS reported that the work had been done and visibility much improved at the junction. When the hedge was removed, some of the fencing was dislodged. The fencing was already in poor condition but it had left the garden insecure for the dog. JS and Carl Aldous had been and patched it up to make secure. JS requested that a goodwill payment of £10 be made to Carl Aldous for the wood and materials used in this work. **NK proposed this payment, JP seconded, all agreed.**

- 8.2 **Verge cutting:** The newly cleared verge now needs to be added to the cutting schedule. For Brian Clarke to include in his 3 cuts a year and Tim Carver be asked to

strim in between if required. Both Brian and Tim to continue with their schedules this year as usual. NK proposed, SB seconded, all agreed

- 8.3 **To receive notifications of highways faults to be reported:** RG reported a pothole on Wood Lane by Deopham Rd, he will report online
- 8.4 **To agree new Traffic page on website:** The Clerk has put a page on the village website to record traffic issues. It includes temporary traffic notices of road closures, the summary page of each month's SAM2 data and when the Community Speed Watch gets going, their results can also be recorded. **NK proposed the use of this page, JP seconded, all agreed.**
- 8.5 HF reported that she is corresponding with Highways re the siting of the new Village Hall/Bowls Club sign. The one coming from Cherry Tree end is quite some distance before the driveway which is causing confusion for drivers and also has been placed right in front of the gate of 106 High Street

9. PLANNING

- 9.1 **Application:** 2022/0512 – Land north of Crownthorpe Road. After discussion it was agreed to respond against the application: The site is in open countryside. Re proposed allotment site: Wymondham Town Council should be looking for additional allotment sites nearer to the main density of new housing in the town and not the open countryside. The proposed new allotments don't appear to have vehicular access for maintenance and/or emergency vehicles. If approved this would create more vehicular movements to and from the existing allotment car park along B1135 Chapel Lane. The entrance to which has poor visibility. If approved the new allotments should be dedication in perpetuity to Wymondham Town Council. Re the pedestrian route and footbridge: The proposed pedestrian route does not appear to be in the ownership of the applicant, so cannot be guaranteed. The proposed pedestrian route does not link through to the B1135 Crownthorpe Road, so would not be of any benefit to the wider public of this area. The proposed pedestrian route links to the Tiffey Trail providing a pedestrian route to the centre of Wymondham – has the Tiffey Trail been dedication in perpetuity? If 'No' the proposed pedestrian route cannot be guaranteed to link via the Tiffey Trail to the centre of Wymondham. Who will maintain the proposed pedestrian route and footbridge? If approved the proposed pedestrian route should be dedication in perpetuity to Wymondham Town Council.
- 9.2 2022/0573 – and 2022/0478 – Primrose Farm, The Green – No views or comments

10. VILLAGE HALL, PLAYING FIELDS AND ALLOTMENTS

- 10.1 **Report from Booking Clerk.** Nothing to report
- 10.2 **Hall Maintenance:** Awaiting replacement tube in one of the lights
- 10.3 **Playing Field Inspection:** LD reported the grass has been cut and is looking good. The nets to be replaced and table tennis bats and balls, the bats will need to be weather resistant.
- 10.4 **To consider if moss treatment required:** JH has inspected and doesn't consider it bad enough to need treating. Will check again in the autumn
- 10.5 **Report from allotments inspection:** RG reported he had inspected on 29.3.22 with no issues apart from some plastic containers had been blown about by the wind

11. JUBILEE CELEBRATION

11.1 To propose handing over organisation of the event to local community group. HF explained that several things that had come out of the first meeting of the group were incompatible with it being a parish council event and suggested that a local community group be formed to organise this event, and to possibly in the future be able to apply for grant funding for the play area. LD said she was happy with this proposal and was willing to lead the community group. **SB proposed handing the organisation over, RG seconded, all agreed.**

11.2 To propose donating the £100 deposit for the hog roast to the community group. JP proposed, RG seconded, all agreed. HF to contact Graves to see if the booking can be handed over to LD

12. RESPONSES TO CORRESPONDENCE:

12.1 To consider whether to take part in the Big Litter Pick. It was agreed not to do this.

13. ANY OTHER BUSINESS: None

14. DATE OF FUTURE MEETING: The next meeting will be at 7.45 on 9th May. Agenda items to Clerk by 29th April