

WICKLEWOOD PARISH COUNCIL

Minutes of the Annual Parish Council meeting held in Wicklewood Village Hall on Monday 9th May, 2022

Present: John Seville (JS) Chair, Louise Downton (LD), Richard Goodings (RG), John Hipperson (JH), Stephen Brown (SB)

In attendance: Helen Frayer (HF) Parish Clerk, Margaret Dewsbury (MD) County Councillor, Rachael Mold (RM) Bookings Clerk

15. WELCOME AND ELECTION OF CHAIR

The Clerk welcomed all to the meeting. JS had indicated his willingness to be Chair again for the coming year. **RG proposed him. There being no other nominations for the position, LM seconded, all agreed.**

16. **APOLOGIES FOR ABSENCE:** Nick Kemp, Joel Pailles, Richard Elliot

17. DECLARATION OF INTERESTS:

- 17.1 Annual review on individual Declarations of Interest – no change
- 17.2 No interests declared

18. ELECTION OF OFFICERS:

- 18.1 **Vice Chair** - Nick Kemp had expressed his willingness to continue. **JH proposed, RG seconded, all agreed**
- 18.2 **Playing Field and Play Area Inspector** – **JS proposed Louise Downton continue, JH seconded, all agreed**
- 18.3 **Allotments Supervisor** – **JS proposed Richard Goodings continue, LD seconded, all agreed**

19. PUBLIC FORUM:

- A resident asked if the wildflower seeding had taken place on the community orchard. Yes it has. Needs time to established, not helped by the dry weather
- MD said that Highways were still looking into the legal issues re the hedge on Church Street.

20. **APPROVAL OF MINUTES OF MEETING HELD ON MONDAY 4th APRIL 2022:** **SB proposed to accept the Minutes as correct, seconded by LD, all agreed**

21. **TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING:** All actions completed with no updates. HF reported that a problem with the website was making it invisible to Google searches which could impact on future hall bookings. The IT team at Norfolk ALC are aware and working on it.

22. CORRESPONDENCE:

22.1 Anglia Water – Further correspondence re the discharges into the river and safety of the site – circulated and on agenda

22.2 SNC – Re nutrient pollution in Wensum valley and impact on planning applications - circulated

23. FINANCE

23.1 ACCOUNTS FOR PAYMENT

Salaries	Clerk & Booking Clerk	458.42
HMRC	Month 1	78.60
Clerk expenses	Mileage, Football nets, Table tennis bats and balls	92.66
Dream Team Cleaning	Cleaning village hall	288.00
Jeremy Neave	Repair to light fitting in hall	93.60
SNC	Rubbish bins	58.99
SNC	Dog bins - DD	265.44
EDF	Electricity – DD	136.10
TTSR	Grounds maintenance	391.48
AF Affinity	Heating oil DD	443.26
NPTS	Induction training for new councilor	55.00
	TOTAL	£2,361.55

Resolved: That all accounts as presented be paid. Proposed JH, seconded LD, all agreed

23.2 MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Premium	Total
Balance b/f	10,226.04	30,773.78	40,999.82
Total receipts to 1.5.22	5,711.26	0.00	5,711.26
	15,937.30	30,773.78	46,711.08
Total payments to 1.5.22	1,981.97	0.00	1,981.97
	13,955.33	30,773.78	44,729.11
Inter Account Transfers	+18,634.78	-18,634.78	0.00
Closing Balance	32,590.11	12,139.00	44,729.11

Income this month includes the half year precept and the VAT reclaim.

HF reported that Dream Team Cleaning were increasing their rates by an additional £1.50 per hour. This would cause the cleaning budget to be overspent in the region of £300 by the end of the year.

24. HIGHWAYS

24.1 The new bus shelter has been erected and a good tidy job made.

24.2 Report received that the grit box in Church Lane was on a wooden pallet which has deteriorated exposing nails. **HF to report to Highways**

24.3 JH reported that the hedges were overgrowing the road on the A1135 between Chapel Bell bridge and the Railway Bridge and by the allotments. HF contacted Wymondham Town Council a couple of years ago re this but it appears no action was taken. RE to be asked to take this up with Wymondham Town Council. MD will raise with Highways. Also the hedge outside 30 High Street is growing over the road, HF to write to householder

25. PLANNING

25.1 A resident in Green Lane has raised further concerns about the fencing and gates that have been erected. This has previously been reported to Planning who state that it is set far enough back that they don't consider it to be 'adjacent' to the road. However this appears to be inconsistent with other decisions made in the village where other fences have required planning permission. There is also concern about the fact that they have created two new entrances onto the road. **JH proposed writing to Planning again, RG seconded, all agreed.**

26. VILLAGE HALL, PLAYING FIELDS AND ALLOTMENTS

26.1 Report from Booking Clerk: RM reported that May has been really busy. The regular yoga group is finishing as the trainer is moving away. The store cupboard contents have been checked with the regular users. There are some items in there that have no owner, possibly left when the playgroup moved out some years ago. Rainbows have requested them. Agreed to let Rainbows have them. Also a locked wooden cupboard, contents unknown.

26.2 Agree amended booking form: An amended booking form had been circulated. RM recommended removing the deposit option as it contradicts the cancellation policy. Also added that damage deposit is lost if people bring in their own alcohol. JS said it needs to be clear that this applies to people from an event drinking outside. This potentially risks the licence of both The Buck and the village hall. Also to charge if heating or lighting left on. Signage to be posted by boiler controls. **SM proposed accepting amendments, LD seconded, all agreed.**

26.3 Hall Maintenance: The over sink hot water heater in the kitchen has broken. Quotes have been obtained to repair, although it is very old, or to replace with a new unit which will work from the existing mixer tap. Plumber has recommended that this be placed on the other side of the wall, in the boiler room. This will also give the opportunity to install a bucket sink below it, which will avoid the current situation of the cleaning bucket being filled and emptied in the kitchen which is unhygienic. Quotes had also been obtained to replace the over-sink heater in the bar which is even older, although still currently working. **JH proposed going ahead with new kitchen water heater and bucket sink. SB seconded, all agreed.** Replacement of bar water heater to be considered for next year's budget. **RM will contact The Buck to see if they might be prepared to contribute to the cost.**

26.4 Some of the fittings on the blinds have broken. Agreed to purchase replacements

26.5 Playing Field Inspection: LD reported the nets and table tennis bats and balls have been replaced. The cleaners have complained that people have been putting dog poo bags in the play area bins. Dogs are not allowed on the playing field and it is clearly signed as such. HF had posted a reminder on local social media, JS had challenged one family he saw over there with a dog. The No barbeques or fires sign needs redoing – **HF to deal**

26.6 Report from allotments inspection: RG reported he had inspected on 29.4.22 with no issues apart from 2 allotment holders have reported tools stolen.

- 27. RESPONSES TO CORRESPONDENCE:** JS had circulated the correspondence he has had with Anglian Water re their lack of maintenance, insecurity of the site and discharge of sewage into the river. The CEO had promised that the maintenance and security work would be done in April. This had not happened to JS reported it to the HSE and told the CEO he had reported it. Temporary repairs were then made the same day. Concerns still remain about security of the site and also about the emergency discharge into the river which may become more frequent when the new drain from Morley is built. As some of the discharge is due to power failures, could they consider installing a standby generator if not, what reason would they give to refuse it. **SB proposes writing again, LD seconded, all agreed**
- 28. ANY OTHER BUSINESS:** HF reported that the bid for funding for the Jubilee event had been successful. £200 awarded which will be transferred over to the Community group.
- 29. DATE OF FUTURE MEETING:** The next meeting will be at 7.45 on 13th June. Agenda items to Clerk by 31st May

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