

You are summoned to the Annual Parish Council meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 9th May 2022 at 7,45pm**

Helen Frayer

Parish Clerk

4th May 2022

A G E N D A

1. ELECTION OF CHAIR

2. WELCOME AND APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

3.1 Annual review of individual Declarations of Interest

3.2 Declarations of interest in items on this agenda

4. ELECTION OF OFFICERS

4.1 Vice Chair

4.2 Playing Field and Play Area Inspector

4.3 Allotments Supervisor

5. PUBLIC FORUM (3 min max per person, max 15 mins total)

5.1 Reports from County and District Councillors

6. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 4th APRIL

7. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING

8. CORRESPONDENCE

8.1 Anglia Water – Further correspondence re the discharges into the river and safety of the site – circulated and on agenda

8.2 SNC – Re nutrient pollution in Wensum valley and impact on planning applications - circulated

9. FINANCE

9.1 Monthly payment reports

| | | |
|---------------------|---|------------------|
| Salaries | Clerk & Booking Clerk | 458.42 |
| HMRC | Month 1 | 78.60 |
| Clerk expenses | Mileage, Football nets, Table tennis bats and balls | 92.66 |
| Dream Team Cleaning | Cleaning village hall | 288.00 |
| Jeremy Neave | Repair to light fitting in hall | 93.60 |
| SNC | Rubbish bins | 58.99 |
| SNC | Dog bins - DD | 265.44 |
| EDF | Electricity – DD | 136.10 |
| TTSR | Grounds maintenance | 391.48 |
| | TOTAL | £1,863.29 |

9.2 Monthly Receipts and Payments Report

| | Current | Premium | Total |
|--------------------------|------------------|------------------|------------------|
| Balance b/f | 10,226.04 | 30,773.78 | 40,999.82 |
| Total receipts to 1.5.22 | 5,711.26 | 0.00 | 5,711.26 |
| | 15,937.30 | 30,773.78 | 46,711.08 |
| Total payments to 1.5.22 | 1,981.97 | 0.00 | 1,981.97 |
| | 13,955.33 | 30,773.78 | 44,729.11 |
| Inter Account Transfers | +18,634.78 | -18,634.78 | 0.00 |
| Closing Balance | 32,590.11 | 12,139.00 | 44,729.11 |

10. HIGHWAYS

10.1 To receive any concerns

11. PLANNING

11.1 To consider further response to fencing erected without planning permission on Green Lane

11.2 Decisions: 2022/0602 – Spring Lane, The Green – Proposed front extension – Approval with Conditions

12. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

12.1 Booking clerk's report and to agree revisions to booking conditions

12.2 Hall maintenance items

a. to agree on whether to repair broken hot water tap in kitchen or replace with new system and bucket sink.

b. to agree repairs to damaged blinds

12.3 Report from playing field inspection

12.4 Report from allotment inspection

13. CONSIDER PROPOSAL FOR RESPONSES TO CORRESPONDENCE

11.1 To consider response to Anglian Water

14. ANY OTHER BUSINESS

15. **DATE OF FUTURE MEETING:** The next meeting will be at 7.45 on **13th June**. Agenda items to Clerk by 31st May.