

You are summoned to a meeting of Wicklewood Parish Council which will be held at
Wiklewood Village Hall on **Monday 13th June 2022 at 7.45pm**

Helen Frayer
Parish Clerk
31st May 2022

A G E N D A

1. WELCOME AND APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC FORUM (3 min max per person, max 15 mins total)
 - 3.1 Reports from County and District Councillors
4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON WEDNESDAY 9th MAY
5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING
6. CORRESPONDENCE
 - 6.1 Go East Anglia re new bus shelter and timetable – circulated
 - 6.2 Norfolk Parish Movement for OTN – Update and call for action – circulated and on agenda
7. FINANCE

7.1 Monthly payment reports

Salaries	Clerk & Booking Clerk	511.02
HMRC	Month 2	78.80
Clerk expenses	Mileage, blind hangers, hazard tape, padlock	58.68
Dream Team Cleaning	Cleaning village hall	379.54
E Fire	Fire alarm service	123.62
Community Action Norfolk	Annual subscription	20.00
Norfolk Playing Fields Assc	Annual subscription	20.00
Zurich	Annual insurance	1,351.50
PWLB	Loan - DD	678.36
Wave	Water rates - DD	54.61
Various	Refunds of booking fees and deposits	425.50
	TOTAL	£3,701.63

7.2 Monthly Receipts and Payments Report

	Current	Premium	Total
Balance b/f	32,590.11	12,139.00	44,729.11
Total receipts to 29.5.22	2,149.87	0.00	2,149.87
	34,739.98	12,139.00	46,878.98
Total payments to 29.5.22	4,133.72	0.00	4,133.72
	30,606.26	12,139.00	42,745.26
Inter Account Transfers	-1,649.87	+1,649.87	0.00
Closing Balance	28,956.39	13,788.87	42,745.26

8. ANNUAL GOVERNANCE STATEMENTS: To agree the annual governance statements for 2021/22

9. HIGHWAYS

9.1 To receive notifications of highways faults to be reported

10. PLANNING

10.1 Applications: 2022/0899 – Land at former nursery, High Street, Wicklewood. Demolition of existing nursery buildings and erection of up to six new single storey dwellings. Outline planning permission

10.2 Decisions: 2022/0478 and 0573 – Primrose Farm, The Green. Solar panels and car charging point. Approval with conditions

10.3 2022/0451 – Elmstead, Milestone Lane, Loft conversion. Approval with conditions

10.4 2022/0183 – Mere Farm, Milestone Lane, Erection of agricultural storage barn. Approval with conditions

11. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

11.1 Booking clerk's report

11.2 Hall maintenance items

11.3 Report from playing field inspection

11.4 Report from allotment inspection

11.5 To consider future cleaning of bus shelter

12. CONSIDER PROPOSAL FOR RESPONSES TO CORRESPONDENCE

12.1 Consider response to call for action re OTN

13. ANY OTHER BUSINESS

14. DATE OF FUTURE MEETING: The next meeting will be at 7.45 on 4th July. Agenda items to Clerk by 26th June