

NOTES ON DRAFT ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2022

RECEIPTS Note: Figures in round brackets are for previous year – figures in square brackets are the amounts allowed in the budget

PRECEPT: The Precept was kept the same this year as last year, £11,000. (11,000) {11,000}

VILLAGE HALL RECEIPTS: Due to covid restrictions and general public reluctance to be in groups, the hall hires got off to a slow start, however our biggest user, the dance class, took advantage of some of their other regular venues being closed and used our hall more than normal. As the year progressed, the regular users returned and more recently the general bookings have returned to pre-covid levels. Therefore, combined with the increase in hire fees, the income was £14,898, a large increase on last year (£6,623), and actually exceeded the amounts received in pre covid years {There was no budget amount as the council agreed to not include hall hire in the budget until after it was received}

AGENCY SERVICES: The Parish Council undertook the verge cutting contract from Norfolk County Council under delegated powers. A payment of £2,785 was received (£2,752) {2,752}

RECYCLING: Income remained the same at £250 per annum which is the standard payment made by South Norfolk Council for hosting this service over the past few years (£250){£250}

WAYLEAVE: The annual payment received was £284. This was a drop from the huge increase received last year but still more than double what we have received in previous years (£392) {£150}

SOLAR PANELS: 4 FIT payments totalling £303 were received (£317){£250}

ALLOTMENTS: At the end of last year the large plot at the road end of the allotments was still standing vacant. The decision was made to create a community orchard on part of this area, and create additional allotment plots on the other part. The new plots paid for half a year to take them up to renewal time, then all plots paid the standard rent in the autumn. Income from the allotments was therefore much increased this year to £684 (£336). All plots are currently leased. The other large plot, by the village hall, plus the field on the other side of the road, were wrapped up into a new single Farm Based Tenancy agreement for the next 5 years. As the council had created a permissive footpath around the field, the rent was reduced to compensate for the croppable area lost. The rent for these two sites was £1,380 (£1451). Therefore, the total income from parish council land was £2,064 (£1,787){£1,181}

BOWLS CLUB RECHARGE: £189 was received for electricity and water used by the Bowls Club (£841 this included back pay for previous underpayment) {350}

BANK INTEREST: Interest levels have remained low throughout the year and just £2.18 has been received

CIL: No Community Infrastructure Levy payments have been received this year

COVID SUPPORT: The Booking Clerk remained on 50% furlough until resuming normal hours in September. Job Retention Scheme payments of £254 were received towards her salary.

MISCELLANEOUS RECEIPTS: A donation of £400 was received from the Bowls Club toward the purchase of the public defibrillator which is now placed on the outside of the village hall. £50 donation was received for the offcut of carpeting left over when the stage was re-carpeted.

VAT: Reclaim of £4,091 was received – much higher than usual years as it included the work for the replacement roof

TOTAL RECEIPTS FOR THE YEAR £36,570 {I haven't put the budget amount as VAT and hall income is not included in the budget} (I haven't put last year's figure, as with the Covid grants and loan for roof it was an extraordinary year financially, not appropriate to compare)

PAYMENTS All figures are net of VAT. Figures in round brackets are for previous year – figures in square brackets are the amounts allowed in the budget

ADMINISTRATION COSTS: Costs were much lower this year, we only used Zoom for the first two months and postage was much reduced as I had stocked up with stamps the previous year and now we have moved to online banking, I'm not posting out cheques every month, so total costs were £113 (£279) {£250}

INSURANCE: Annual Zurich insurance premium £1,262 (£1,227) {£1,250}

SALARIES: The Booking Clerk was on 50% furlough for the first part of the year. Combined salary of both posts, including HMRC payments was £5,954. The pay increase for the past year has just been announced, backdated to April 21, but will be paid this month so will show in next year's figures (£4,795, clerk was on part time furlough for most of 2020) {£5,997}

CLERK'S EXPENSES: Mileage £65 (£48) {115}

AGENCY SERVICES: The urban and rural delegated service of verge cutting contracts was £720 from one contractor, however the invoice for the year's work from the other contractor arrived too late to be included in this year's figures, so there is still approx. £1,277 still to pay which includes the cost for cutting down the hedge at the end of the High St (£1,460) {£1,600} The cost of this contract is met entirely from the money received from Norfolk County Council

UTILITIES:

- £0 Heating Oil: As the tank was filled up the previous year when prices were low, and hall usage has been a little lower this year, we have not yet paid for any oil, although an order is due in the next few days (£614) {£600}
- £331 Electricity: We changed suppliers this year due to the haphazard timing of invoices from previous supplier. We are currently in a 2 year fixed term agreement (£604 which included late bill from prev year) {£600}.
- £202 Water: (£293) {£202}

Due to the reduced usage of the hall this year, utilities are still less than pre-covid levels. The Parish council recharges an element of water and electricity to the Bowls Club as recorded in Receipts

VILLAGE HALL: A total of £5,064 was spent on general maintenance, cleaning and running costs - excluding utilities (£5,726) {£1,980}

- £3,310 Cleaning contract and cleaning materials (£1,811 less than normal due to hall closures) {£3,780}
- £180 Annual Premises licence
- £249 Fire alarm and extinguishers – servicing and repairs
- £795 Building maintenance and repairs
- £471 Laying new flooring in bar and stage
- £59 Wheelie bins emptying

PLAYING FIELD/GROUNDS: A total of £1,395 was spent maintaining the playing field and grounds (£2,450) {£1,867}

- £1,067 Grass cutting and maintenance of playing field (£1,230) {£1,267}
- £86 Annual RoSPA inspection of play area
- £188 Signage
- £54 Equipment repairs/replacements
- Invoice for the harrowing and wildflower seeding under the new orchard still to be received (£155) so not included in total figure

DOG BINS: £265 (£219)

FEES AND SUBSCRIPTIONS:

- £228 Internal Auditor (£228) {£228}
- £300 External Auditor (£200) {£212}
- £180 Arnold Keys - Fees for drawing up FBT agreement
- £236 Norfolk Association of Local Councils (includes website hosting fee)
- £20 NPFA subs
- £20 Community Action Norfolk subs
- £35 Information Commission Certification
- £78 Payroll Site annual fee
- £50 Advert in The Net

LOAN REPAYMENTS: The ongoing PWLB loan was £1,357 the same as previous years. Final payment for this loan will be May 2025. The new 5 year interest free loan for the roof was £4,200, deducted at source from the precept.

TRAINING: £40 on playground inspection training (£115) {£250}

PROJECTS: A public defibrillator was purchased for £1,211 with the aid of a donation from the Bowls Club so the cost to the parish council £811. £200 was spent on Slow Down wheelie bins stickers that were given to local residents.

MISCELLANEOUS: A brass plaque was purchased for £50 and placed in the village hall in memory of Cllr Alan Goodings. £100 deposit paid for hog roast for Jubilee event

BUSINESS RATES: This was zero rated again this year

BANK CHARGES: No charges have been incurred

TOTAL PAYMENTS FOR YEAR - £23,676

Bank balance at end of March: £28,547.74 – This is made up of advance hall deposits of £650 pending refund, 3 outstanding cheques that have not been paid in, total 62.80, hall hire payments to go into new year's budget and, as is considered good practice, we hold 6 months running costs as a reserve - £11,996. Less the outstanding invoice £1,432.