

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 7th March, 2022

Present: John Seville (JS) Chair, Nick Kemp (NK) Vice Chair, Joel Pales (JP), Louise Downton (LD), Richard Goodings (RG), John Hipperson (JH) Stephen Brown (SB)

In attendance: Helen Frayer (HF) Parish Clerk, Margaret Dewsbury (MD) County Councillor, Richard Elliott (RE) and Rachael Mold (RM)

123. WELCOME AND APOLOGIES FOR ABSENCE: JS welcomed all to the meeting, no apologies

124. DECLARATION OF INTERESTS: None

125. PUBLIC FORUM:

125.1 Local resident raised several points.

- He commented he was pleased to see the Slow your Speed sign on the SAM sign and asked if the results could be made public. JS reported that this was being considered.
- He asked what actions the SAM info drove. JP said that SAM was initially a visual deterrent and the info gathered could give evidence of speeding issues that could then be taken to the police for potential action.
- He asked what the barriers were to stop the village getting the fixed speed signs. HF said that there were qualifying criteria to meet. The SAM evidence shows that the 85 percentile level shows that the majority of vehicles were under the speed limit.
- He also reported the 30 mph limit on Church Lane is still down. HF said she had reported it again and the response was that they were aware and it was on the schedule for repair.
- He said that he currently had 6 volunteers for the Community Speedwatch and had made contact with the Safety Camera Team so was progressing that. Asked for it to go in the next issue of the Net, it is still awaiting for the school to put it in their newsletter.

125.2 JH asked RE what SNC was doing about fly tipping after there was a large quantity dumped near his property. RE said there was a team of people dealing with these complaints. JH said that the rubbish had an address on it and asked RE to follow up that the culprits were prosecuted for it.

125.3 MD has sent in a report that will be put on website. JS said he had copied her into an email to Highways re the removal of the hedge on the High Street. This had been chased up several times and still no response. There is an ongoing issue of highways matters not being responded to. JS asked her to take this up with Highways

125.4 RE updated about the Community Action Fund. This is for projects up to £15k. There was heavy demand for the fund. This year the proposal is to increase the available pot from £50K to £150k. PC can identify projects and RE would help with the bid. There was also a scheme where parish councils can get a loan against future CIL payments to commit for a specific project. Will send details to the Clerk

**126. APPROVAL OF MINUTES OF MEETING HELD ON MONDAY 7th FEBRUARY 2022:
NK proposed to accept the Minutes as correct, seconded by SB, all agreed**

127. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING:

- 127.1** Regarding the recent serious accident on Hackford Road, the police have confirmed that neither vehicle was speeding
- 127.2** Anglia Water had been written to again about concerns re the new sewer pipe. Their response had been circulated to councillors. JS said he was still personally following up his concerns re the safety at the site
- 127.3** All of the highways issues have been reported to the Highways Dept
- 127.4** Mick George contacted again re their lorries. They responded saying the work at that particular site had now finished but that the location of the site meant they were not rat running and were taking the appropriate route. They had check the vehicles tacographs and said their vehicles were not speeding
- 127.5** The booking clerk now has view only access to the bank accounts. HF reported that this issue had taken many hours 'on hold' to the bank with multiple phone calls

128. CORRESPONDENCE:

- 128.1** Norfolk Local Access Forum – seeking new members – circulated – noted
- 128.2** Margaret Dewsbury – Platinum Jubilee tree planting – on agenda
- 128.3** Citizens Advice Bureau – seeking new volunteers and trustees – circulated – noted

129. FINANCE

129.1 ACCOUNTS FOR PAYMENT

Salaries	Clerk & Booking Clerk	430.32
HMRC	Month 11	72.20
Clerk expenses	Mileage	8.10
Dream Team Cleaning	Cleaning village hall	296.49
Anglia Water	Water Rates DD	49.98
SNC	Dog bins DD	265.44
Various	Refund of booking deposit	50.00
	TOTAL	£1,172.53

Resolved: That all accounts as presented be paid. Proposed JH, seconded NK, all agreed

129.2 MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Premium	Total
Balance b/f	10,656.12	29,043.10	39,699.22

Total receipts to 31.1.22	1,829.88	0.61	1,829.88
	12,486.00	29,043.10	41,529.10
Total payments to 31.1.22	1,325.58	0	1,325.58
	11,160.42	29,043.10	40,203.52
Inter Account Transfers	-1,730.00	+1,730.00	0
Closing Balance	9,430.42	30,773.10	40,203.52

129.3 Pay Scales: The recent national pay award of 1.75% backdated to 1.4.21 was noted

130. HIGHWAYS

130.1 To receive notifications of highways faults to be reported:

- a. NK reported pothole on Milestone Lane. He will report online
- b. RG reported that the situation on High Oaks Rd at the layby, which has previously been reported, the ditch has been cleared and the bank reinstated, however the road surface is breaking up. Clerk to report to Highways

130.2 To receive updates on previous reports: Clerk had updated re these in update of actions

131. PLANNING

131.1 Application: 2022/0183 – Loction Mere Farm, Milestone Lane – Proposal: Erection of agricultural storage barns. No views or comments

132. VILLAGE HALL, PLAYING FIELDS AND ALLOTMENTS

132.1 Report from Booking Clerk. RM reported that she was updating the booking form, advert in The Net and website with the new booking rates that sees hall hire become a single rate regardless of time. Bookings are now coming in regularly again

132.2 Event going past midnight on New Year's Eve. There has been a request from a regular user to continue past midnight. Premises licence allows this. Agreed that event could continue until 12.30 with hall to be vacated by 1.00

132.3 Hall Maintenance: Septic tank had not needed emptying when last checked. RG and JS will check again at some point. Oil light is flashing. To order oil, just minimum amount due to being near end of winter and oil prices at an all time high

132.4 Playing Field Inspection: LD reported that the football nets needed replacing, they had been cut to release a trapped hare and are unrepairable. Table tennis bats had been found vandalised and need replacing as do the balls. Budget to be checked with a view to authorise this next month

132.5 To consider if moss treatment required: JS commented that the field seems very mossy. JH will check with his agronomist if treatment required

132.6 Report from allotments inspection: RG reported he had inspected on 28.2.22 with no issues

132.7 To consider placing of bee hives: No information received. Item postponed

133. JUBILEE CELEBRATION

- 133.1 Update from sub committee:** LD reported that a planning meeting had been arranged for 19.3.22 to form the committee and start the planning. Will promote in The Net and also on Facebook, Next Door and the school.
- 133.2 To agree applying for grant from SNC** – Agreed to apply for the offered grant of £200
- 133.3 To agree with any profit will be spent:** Agreed to wait until after event to see if there is a profit
- 133.4 To consider a commemorative gift for the children:** JS reported that the individual cost of commemorative items is very high unless ordered in large bulk. It is difficult to estimate how many children will attend. Possibility of the children making a commemorative craft item. Will liaise with Guides and Brownies re this

134. RESPONSES TO CORRESPONDENCE:

To consider planting a tree to commemorate Platinum Jubilee: Initial proposal had been for bare rooted tree but this would not be the right season. JS said a reasonable sized potted tree would be approx. £500. This could potentially come from any event profit. Site of tree to be agreed, suggested on junction of Church Lane/High Street

135. TO AGREE REVISED RISK ASSESSMENTS: Risk assessments had been updated re licence issues and online banking. **NK proposed adopting, LD seconded, all agreed**

136. ANY OTHER BUSINESS: HF requested that date of June meeting be moved 1 week later to be on 13th June. Agreed

137. DATE OF FUTURE MEETING: The next meeting will be at 7.45 on 4th April. Agenda items to Clerk by 26th March

CORRECTION AFTER MEETING. THE NEXT MEETING WILL BE THE ANNUAL PARISH MEETING AT 7.30 FOLLOWED BY THE PARISH COUNCIL MEETING AT 8.30