

# WICKLEWOOD PARISH COUNCIL

**Minutes of the Parish Council meeting** held in Wicklewood Village Hall on Monday 6<sup>th</sup> December 2021

**Present:** John Seville (JS) Chair, Nick Kemp (NK) Vice Chair, Joel Pailes (JP), Louise Downton (LD), Richard Goodings (RG), John Hipperson (JH)

**In attendance:** Helen Frayer (HF) Parish Clerk, Rachael Mold (RM) Bookings Clerk

- 94. UNVEILING OF COMMEMORATIVE PLAQUE:** Before the meeting began, the commemorative plaque in memory of the late Councillor Alan Goodings was unveiled in the presence of family members.
- 95. WELCOME AND APOLOGIES FOR ABSENCE:** JS welcomed all to the meeting. Apologies received from Margaret Dewsbury and Richard Elliot
- 96. DECLARATION OF INTERESTS:** None
- 97. PUBLIC FORUM:**
- 97.1 Local resident commented on the proposal put forward by JP at the previous meeting about the development of the play area and asked how this could be reconsidered earlier than the 12 month delay voted on. He asked what the public could do to support, what the cost would be and what contribution the parish council would make. He felt it was important for the health of the children. JS said there was an item later on the agenda to consider CIL allocation towards this.
- 97.2 Local resident expressed concerns about speeding on Hackford Road. The figures given at the last show 80% within the limit, but the reality doesn't appear to show that.
- 98. APPROVAL OF MINUTES OF MEETING HELD ON MONDAY 1<sup>st</sup> NOVEMBER:**  
**RG proposed to accept the Minutes as correct, seconded by NK, all agreed**
- 99. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING:**
- 99.1** HF reported that the various Highways issues have been reported. Remedial work has not yet taken place.
- 99.2** PPS bid has been submitted, will hear if successful in March
- 99.3** TTSR have done the additional cut of field as requested
- 99.4** 2 enquiries received for vacant allotment, awaiting confirmation from first one

## 100. FINANCE

### 100.1 ACCOUNTS FOR PAYMENT

Salaries	Clerk & Booking Clerk	430.32
HMRC	Month 7	72.20
Clerk expenses	Mileage, Plaque, stamps	73.94
Dream Team Cleaning	Cleaning village hall	360.00
J Neave	Installation of defibrillator and repair of floodlight	276.00
TTSR	Cutting playing field	380.08
Michelle Trim	Refund of booking fee	230.50
Various – see schedule	Refund of orchard tree payments	488.05
Arnold Keys	Fee for drawing up new FBT agreement	216.00
E Fire	Alarm and Emergency lighting service	108.00
PWLB	Loan payment DD	678.36
Anglian Water	Water rates	42.50
	<b>TOTAL</b>	<b>£3,355.95</b>

**Resolved: That all accounts as presented be paid. Proposed NK, seconded JH, all agreed**

### 100.2 MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Premium	Total
Balance b/f	<b>15,666.14</b>	<b>24,088.24</b>	<b>39,754.38</b>
Total receipts to 27.11.21	2,989.88	0	2,989.88
	<b>18,656.02</b>	<b>24,088.24</b>	<b>42,744.26</b>
Total payments to 27.11.21	-1,873.62	0	-1,873.62
	<b>16,782.40</b>	<b>24,088.24</b>	<b>40,870.64</b>
Inter Account Transfers	-1,675.25	+1,675.25	0
<b>Closing Balance</b>	<b>15,107.15</b>	<b>25,763.49</b>	<b>40,870.64</b>

**100.3 To consider second draft of 2022/23 budget** – JS and HF had worked on the second draft which had been circulated. HF explained that the year end projections indicated a substantial year end surplus was expected, thanks mainly to the large amount of VAT recovered from the replacement roof. 70% of this expected surplus had been added to the income side which enabled the budget to be balanced whilst maintaining the precept at £11,000 as the previous year. JP had suggested a budget amount for the Jubilee celebration, however as the previous village celebration had made a profit, it was not considered necessary to include this. **JH proposed accepting the budget as presented with the £11,000 precept. LD seconded, all agreed**

## 101. HIGHWAYS

**101.1 Report from Highways Officer:** JP had circulated the SAM2 data after it has been in place on the High Street facing downhill. 80 percentile were below speed limit. Max speed 45pmh, average 2.85.

**101.2** JS reported that Highways had resolved the problem with the BT chamber on the new footpath very well and the problems with the kerbs had also been corrected. HF reported that local social media had highlighted a problem with lots of people parking on the new pavement and encouraged people to report incidents they saw to the police

**101.3** In response to a request from the public, HF to write to the householder at the end of the High Street to cut back his hedge as it is obstructing the view of the road at the junction

## **102. PLANNING**

**Application:** 2021/2558 – 13 Hillside Crescent – Proposal: Single and first floor side extensions. **No views or comments**

## **103. VILLAGE HALL, PLAYING FIELDS AND ALLOTMENTS**

**103.1 Report from Booking Clerk.** RM reported that the updated terms and conditions had been sent to all regular users, all signed and returned

**103.2 Hall Maintenance:** Nothing raised

**103.3 Playing Field Inspection:** LD reported all ok apart from a missing table tennis bat which she won't replace at present due to weather. Will need supplies for maintenance of defibrillator cabinet, she will obtain these

**103.4 Consider asking UKPN to make good the overflow car park:** JS reported that where they had dug the trench, the ground had now settled and needs topping up. **HF to contact and request they top up with appropriate materials**

**103.4 Report from allotments inspection:** RG reported he had inspected on 22/11/21, no concerns

**104. TO CONSIDER ALLOCATION OF FUTURE CIL RECEIPTS:** JP had circulated a proposal to allocate CIL receipts for the next three years towards the development of the play area. If it could be demonstrated that the parish council was financially supporting this, it would make it easier to apply for grants which usually require match funding. JP said that initial quotes had indicated that £15,000 would provide 3 substantial items which would provide for various age groups. After discussion it was considered that a maximum cap would be appropriate in case of possible large CIL receipts. NK proposed allocating CIL receipts to the play area with a maximum cap of £7,500. LD seconded, all agreed

## **105. RESPONSES TO CORRESPONDENCE:**

**105.1 To consider request for trees to be planted alongside allotment track.** It was discussed that any trees would need to be set far enough back that they didn't encroach on the track, which would take land from the large plot. As this has recently been re-leased on a 5 yr agreement, this would not be possible.

**105.2 To consider having re-building costs valued.** JS had got an indicative quote of £450 from a quantity surveyor. However, the surveyor had directed us to a calculator website which he says is usually acceptable by insurers which would enable us to do the calculations for free. JS and HF will try the calculator.

- 106. ANY OTHER BUSINESS:** NK gave update on Community Orchard. He found another source for trees. 14 trees have now been planted, another 5 ordered. The others are buying their own.
- 107. DATE OF FUTURE MEETING:** The next meeting will be at 7.45 on 10<sup>th</sup> January. Agenda items to Clerk by 31<sup>st</sup> December. Dates for 2022 had been circulated, HF highlighted an error in that it should be 5<sup>th</sup> December 2022, not 6<sup>th</sup> as in circulated list