

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 7th February, 2022

Present: John Seville (JS) Chair, Nick Kemp (NK) Vice Chair, Joel Pales (JP), Louise Downton (LD), Richard Goodings (RG), John Hipperson (JH)

In attendance: Helen Frayer (HF) Parish Clerk, Margaret Dewsbury (MD) County Councillor

- 108. WELCOME AND APOLOGIES FOR ABSENCE:** JS welcomed all to the meeting and acknowledged the recent death of Gerald Neave and his many years of service to the Parish Council and Poor's Firing Charity. Apologies received from Richard Elliot
- 109. CO-OPTION OF NEW COUNCILLOR:** There were three candidates for the vacant position: Stephen Brown, Danny Clarke and Danielle Whisken. The Councillors voted by show of hands, Stephen Brown gained the majority votes and was co-opted onto the Council
- 110. DECLARATION OF INTERESTS:** None
- 111. PUBLIC FORUM:**
- 111.1** Local resident commented on the recent serious accident on Hackford Road. He asked that the council take a more proactive approach towards speeding and would like to see the evidence from the SAM2 signs. JS explained the history of the speed limit on that road: It had originally been national speed limit, then a 40mph limit was brought in, the Parish Council fought to get it to 30mph and had since installed the 20mph flashing signs by the school. A proposed Community Speedwatch hadn't been able to be implemented as insufficient volunteers came forward. This would need a minimum of 6 volunteers from the community. MD said the police regularly held on line meetings where this could be raised. To be put on agenda for next month and police contacted to see if speeding was an issue in the recent accident
- 111.2** Local resident said he was pleased at the planned Jubilee event and requested that any profit from this be allocated to the improvement of the play area
- 111.3** A report had been received from MD which had been circulated to Councillors and will be posted on the village website
- 112. APPROVAL OF MINUTES OF MEETING HELD ON MONDAY 6th DECEMBER 2021:**
RG proposed to accept the Minutes as correct, seconded by JP, all agreed
- 113. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING:**

- 113.1** UKPN had agreed to rectify the sunken ground on the overflow car park
- 113.2** The review of the insurance cover indicates that the building appears to be underinsured and this will be rectified at renewal. Also that the insurance includes separate cover for the Cinema Club's equipment. They have been contacted to insure they have their equipment insured, then this cover can be removed from the parish policy

114. CORRESPONDENCE:

- 114.1** Wymondham Town Council – Neighbourhood plan consultation – noted
- 114.2** Transport East – Consultation on regional transport plan – noted
- 114.3** Anglian Water – Response to concerns re new sewer pipe – The response had been circulated to councillors and JS reported that he had followed up with them re the condition of the pumping station and they were going to carry out some repairs. They admitted they have discharged into the river when there was a power failure. JS said their emergency procedures should be able to cope and asked it is their failure to act within the emergency time. He requested that the council agreed to write to them and ask what they intended to do to stop future emergency discharge. Agreed
- 114.4** R Beales – Request to put bee hives on community orchard – circulated and on agenda
- 114.5** Priscilla Bacon Hospice – request for funding -available to view, on agenda

115. FINANCE

115.1 ACCOUNTS FOR PAYMENT

These payments made in January after email consultation with councillors

Salaries	Clerk & Booking Clerk	430.32
HMRC	Month 9	72.20
Clerk expenses	Mileage	8.10
Dream Team Cleaning	Cleaning village hall	259.60
The Net	Annual advert	50.00
EDF Energy	Electricity in hall DD	54.90
Various	Refunds of booking deposit	100.00
	TOTAL	£975.12

These payments to be authorised this month

Salaries	Clerk & Booking Clerk	430.32
HMRC	Month 10	72.20
Clerk expenses	Carbon monoxide/smoke detector, Payroll site annual fee	113.28
Dream Team Cleaning	Cleaning village hall	324.00
ICO	Data Protection annual fee DD	35.00
Affinity	Final electric invoice from previous supplier - DD	78.02
EDF	Electric - DD	66.51
Graves	Hog Roast deposit – pd by N Kemp	100.00
Various	Refunds of booking deposit	250.00
	TOTAL	£1,469.33

Resolved: That all accounts as presented be paid. Proposed NK, seconded JH, all agreed

115.2 MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Premium	Total
Balance b/f	15,107.15	25,763.49	40,870.64
Total receipts to 31.1.22	2,674.41	0.61	2,675.02
	17,781.56	25,764.10	43,545.66
Total payments to 31.1.22	3,846.44	0	3,846.44
	13,935.12	25,764.10	39,699.22
Inter Account Transfers	-3,279.00	+3,279.00	0
Closing Balance	10,656.12	29,043.10	39,699.22

115.3 To approve appointment of Internal Auditor. JH proposed appointing Janice Plunkett, as internal auditor again this year. NK seconded, all agreed

116. HIGHWAYS

116.1 JS thanked JP for his work as Highways Officer after he has recently stood down from the position. For council to consider if they wish to appoint another Highways Officer as it is not a recognised post. Agreed not to and that highways issues be brought to the meeting by any councillor and reported by the clerk

116.2 JP agreed to continue to deal with the SAM2 signs but asked for others to also be able to assist. NK and SB agreed. JP will show them how to work it.

116.3 To receive notifications of highways faults to be reported:

- a. JS reported there is hazardous waste left on the side of Hackford Road following the accident that needs removing and also the recovery vehicles etc have left deep ruts in the verge that need repairing.
- b. JS reported that the corner of Hillside Crescent, junction with High Street, where roadworks have taken place, the digger has made deep ruts in the verge. He spoke to the workmen at the time who said they were not able to repair it but would report it to future repair. He said this is a very inefficient system and needs to be reported to Highways. MD said she would also raise it
- c. NK said the 30 mph sign at the bottom of Church Lane has rusted through and still not been replaced. (previously reported, will repeat)
- d. RG said the situation in High Oaks Lane where the farmer has planted his hedge and is obstructing the passing place has not been reserved and is getting worse, forcing passing drivers almost into the ditch on the other side
- e. JS asked that Highways be chased re the situation in Church Lane as they had previously said it would be resolved before the birds start nesting

116.4 To agree removal of hedge outside 101 High Street: Following from the action from the previous meeting to request the householder to cut back this hedge, the householder said it is not their hedge. Highways have been contacted and have agreed that it can be removed and they will provide traffic management. Brian Clarke has given a quote of £500 for the removal of the hedge. This could come from the surplus from the agency verge

cutting grant. This hedge causes a continual safety issue as it restricts visibility when leaving the High Street. **JH proposed to go ahead with removal, NK seconded, all agreed.**

117. PLANNING

117.1 Planning Application Process: A document written by JS in consultation with RE had been circulated to councillors explaining the parish council's role in considering planning applications. **NK proposed it's adoption, LD seconded, all agreed.**

117.2 Decisions: 2021/2297 – Rosewall Barn – Approval with conditions

118. VILLAGE HALL, PLAYING FIELDS AND ALLOTMENTS

118.1 Report from Booking Clerk. In the booking clerk's absence, HF reported that all was well

118.2 Hall Maintenance: JS reported that the carbon monoxide detector had been replaced as it was beeping and at the end of its life.

118.3 Playing Field Inspection: LD reported all ok apart from a missing table tennis bat which she won't replace at present due to weather. She will clean the boat which is dirty

118.4 Report from allotments inspection: RG reported he had inspected on 27.12.21 and 28.1.22, no concerns. Plot 18 had lengthened the end of his plot to match with plot 19.

118.5 Update on Community Orchard: NK reported that all 36 trees had now been planted and they were currently digging up large weeds

119. JUBILEE CELEBRATION

119.1 LD agreed to chair a small committee to organise this event. NK will also be on committee and members of the public will be invited to contribute

119.2 Update on actions so far: The hog roast has been booked, the Bucks have agreed to do the bar and will donate 10% of their profit. RG has the beacon and JH will supply the gas for it.

120. RESPONSES TO CORRESPONDENCE:

120.1 To consider request for bee hives on allotment: NK asked what exactly was proposed to keep the public safe. Mr Beales will bring plans to the next meeting. **JS proposed accepting having hives, NK seconded, all agreed.**

120.2 To consider request for funding from Priscilla Bacon Lodge. Agreed not to contribute

121. ANY OTHER BUSINESS: RG requested that it be agreed to place a commemorative plaque in memory of Gerald Neave – To be on next agenda

122. DATE OF FUTURE MEETING: The next meeting will be at 7.45 on 7th March. Agenda items to Clerk by 28th February.