

You are summoned to a meeting of Wicklewood Parish Council which will be held at  
Wiklewood Village Hall on **Monday 6<sup>th</sup> December 2021** at **7.45pm**

*Helen Frayer*  
Parish Clerk  
1<sup>st</sup> December 2021

## **A G E N D A**

- 1. WELCOME AND APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. PUBLIC FORUM (3 min max per person)**
  - 3.1 Reports from County and District Councillors**
- 4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON WEDNESDAY 1<sup>st</sup> NOVEMBER**
- 5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING**
- 6. CORRESPONDENCE**
  - 6.1 Local resident – request for trees to be planted alongside track from hall to allotments – circulated and on agenda
  - 6.2 Zurich – re ensuring that our building is correctly valued for insurance, circulated and on agenda
  - 6.3 NCC – re Budget Consultation – circulated
  - 6.4 George Foreman – reply to letter re Offshore Transmission Network, circulated
- 7. FINANCE**
  - 7.1 Monthly payment report**

Salaries	Clerk & Booking Clerk	430.32
HMRC	Month 7	72.20
Clerk expenses	Mileage, Plaque, stamps	73.94
Dream Team Cleaning	Cleaning village hall	360.00
J Neave	Installation of defibrillator and repair of floodlight	276.00
TTSR	Cutting playing field	380.08
Michelle Trim	Refund of booking fee	230.50
Various – see schedule	Refund of orchard tree payments	488.05
Arnold Keys	Fee for drawing up new FBT agreement	216.00
E Fire	Alarm and Emergency lighting service	108.00
PWLB	Loan payment DD	678.36
Anglian Water	Water rates	42.50
	<b>TOTAL</b>	<b>£3,355.95</b>

## 7.2 Monthly Receipts and Payments Report

	<b>Current</b>	<b>Premium</b>	<b>Total</b>
Balance b/f	<b>15,666.14</b>	<b>24,088.24</b>	<b>39,754.38</b>
Total receipts to 27.11.21	2,989.88	0	2,989.88
	<b>18,656.02</b>	<b>24,088.24</b>	<b>42,744.26</b>
Total payments to 27.11.21	-1,873.62	0	-1,873.62
	<b>16,782.40</b>	<b>24,088.24</b>	<b>40,870.64</b>
Inter Account Transfers	-1,675.25	+1,675.25	0
<b>Closing Balance</b>	<b>15,107.15</b>	<b>25,763.49</b>	<b>40,870.64</b>

7.4 To consider second draft of 2022/23 Budget

## 8. HIGHWAYS

8.1 To receive report from Highways Officer

8.2 To receive update re work on BT chamber on pavement

## 9. PLANNING

9.1 2021/2558 - 13 Hillside Crescent - Proposal: Single and first floor side extension.

## 10. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

10.1 Booking clerk's report

10.2 Hall maintenance items

10.3 Report from playing field inspection

10.4 Consider asking UKPN to make good the overflow car park

10.5 Report from allotment inspection

## 11. TO CONSIDER ALLOCATION OF FUTURE CIL RECEIPTS

## 12. CONSIDER PROPOSAL FOR RESPONSES TO CORRESPONDENCE

11.1 To consider request for trees to be planted alongside allotment track

11.2 To consider having re-building costs valued

## 13. ANY OTHER BUSINESS

13.1 Introduction of memorial plaque for Cllr Alan Goodings

**14. DATE OF FUTURE MEETING:** The next meeting will be at 7.45 on 10<sup>th</sup> January. Agenda items to Clerk by 31<sup>st</sup> December. Dates of next year's meetings circulated and on website