

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 4th November 2021

Present: John Seville (JS) Chair, Nick Kemp (NK) Vice Chair, Joel Pailes (JP), Louise Downton (LD), Richard Goodings (RG), John Hipperson (JH)

In attendance: Helen Frayer (HF) Parish Clerk

78. WELCOME AND APOLOGIES FOR ABSENCE: JS welcomed all to the meeting. Apologies received from Richard Elliot, Margaret Dewsbury and Rachael Mold

79. DECLARATION OF INTERESTS: None

80. PUBLIC FORUM:

80.1 Local resident asked about the revised planning application for the site on Hackford Rd where they were requesting the requirement for social housing be removed. There is a problem for local first time buyers being able to remain in the village and it is essential that developers have to supply an element of social housing. JS said this item is on the agenda and will be discussed.

80.2 The owners of the new shop introduced themselves. They will shortly be opening the new general stores and were welcomed to the village. They asked about the possibility of street lighting. When walking to the meeting it was quite hazardous with the safety barriers around the pavement works lying down. JS explained that this would be a significant cost to the parish council and when raised previously the local residents had expressed that they prefer the village without lighting. **HF to contact developer to reinstate the barriers**

80.3 Local resident stated that he supported the alcohol licence application from the shop.

81. APPROVAL OF MINUTES OF MEETING HELD ON MONDAY 6th SEPTEMBER:
LD proposed to accept the Minutes as correct, seconded by NK, all agreed

82. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING:

82.1 The changes to the bank account are underway, the forms to change mandate have been submitted. When those changes have gone through we can apply to change to online banking

82.2 Mick George has been emailed re their lorries coming through the village, no reply. Police have been contacted and have asked when which days/times this is mostly happening. JS responded that this varies but always during day time and weekdays. HF will update police

82.3 Concerns re Green Lane. HF read out the reply from the planning manager re the request to review the decision that the fence does not require planning permission. Basically it depends on whether it affects road safety/visibility. HF had also contacted Norfolk Rivers IDB as suggested by Planning re the infilling of the ditches. They had assessed and said it is not within their area and recommended contacting Highways. HF had initially contacted Highways but received no response. Without a known owner of the land, any actions will be difficult to enforce.

82.4 New draft booking agreement. As the Booking Clerk is currently on holiday, this will be brought to future meeting. Sign has been put on store door to remind users to use the chair trolley and reminding them that scratched floors risks them losing their damage deposit

82.5 Community orchard. Quotes to maintain the grass area have been requested, not yet received. HF reported that the nursery is currently not accepting any more orders due to demand. As there is no other suitable local supplier agreed to wait as it is fine to plant trees during winter.

82.6 Permissive Footpath/Farm Based Tenancy. As agreed at the last meeting, Mike Gamble from Arnolds Keys, has been negotiating with the tenant. It has been agreed to wrap up the two pieces of land, the main field, and the large area beside the village hall into a single agreement rather than two separate as previously. They are both now on a 5 year rolling agreement with an agreed rent that recognises the reduction in croppable area caused by the new permissive footpath.

82.7 As requested by JH at a previous meeting, HF reported that the CIL money for the developments at Rose Cottage, Green Farm, 7 Low St and 2 Hill Cottages has been received.

82.8 All other actions have been carried out

83. FINANCE

83.1 ACCOUNTS FOR PAYMENT

Salaries	Clerk & Booking Clerk	430.32
HMRC	Month 6	72.20
Clerk expenses	Mileage	8.10
Dream Team Cleaning	Cleaning village hall and materials	294.44
PKF	External audit	360.00
Scott	Refund of damage deposit	100.00
AF Affinity	DD – Electricity	92.19
SNC	DD – Premises licence	180.00
Tim Carver	Verges cut 5	120.00
	TOTAL	£1,657.25

Resolved: That all accounts as presented be paid. Proposed JH, seconded NK, all agreed

83.2 MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Premium	Total
Balance b/f	12,106.47	22,834.74	34,941.21
Total receipts to 28.09.21	1,762.51	0.50	1,763.01
	13,868.98	22,835.24	36,704.22
Total payments to 28.09.21	1,859.78	0.00	1,859.78
	12,009.20	22,835.24	34,844.44
Inter Account Transfers	0	0	0
Closing Balance	12,009.20	22,835.24	34,844.44

83.4 Annual Audit Report – The final report has been received from the external auditors PKF Littlejohn who report that all is in order, no issues found. Accounts have been published on the website and noticeboard

83.5 Review of budget at half year – The budget had been circulated. No issues. JP asked where the hall hire income was shown. HF explained that it was not included as previously agreed to ringfence for future year but agreed to show as a separate item in future.

84. HIGHWAYS

84.1 Report from Highways Officer: JP reported that the damaged fingerpost has now been replaced. The mystery cable that has been holding up building the footpath has now been identified as a defunct BT cable and work has resumed, currently on hold awaiting Anglian Water doing some repairs. The SAM2 sign has been on Hackford Rd. the 85percentile shows that number are below the speed limit. The maximum speed was 45mph. JP has identified suitable location on Milestone Rd to place sign and has had this agreed with Highways so that will be its next location

84.2 JH commented on the waste of money by Highways. They have recently re-gritted Low Street and asked if they could put the sweepings onto his roadway which he agreed. He said there were about 20 tonnes of granite chippings dumped after the work was completed. This was on a small road, if this is the case everywhere then it is a substantial waste. LD suggested he did an FOI request at the cost of the work

85. PLANNING

85.1 Application: Amended application 2021/1076 – Erection of 9 dwellings – Land north east of Hackford Rd. The amended application seeks to remove the requirement for a proportion of social housing on viability issues. After discussion the council felt that it was essential that social housing allocation in all new developments remains an essential requirement in order that local first-time buyers are able to afford to remain in the village where they have grown up. **NK proposed to object to amendment for the above-mentioned reason and the requirement for social housing is Planning Policy, JH seconded, JP abstained as he stated he supported the development, and the other councillors agreed.**

85.2 Premises Licence Application: The Old postie, 74 High Street – application to sell alcohol. This is the village shop that is about to open. **JH proposed accepting application, NK seconded, all agreed**

86. VILLAGE HALL, PLAYING FIELDS AND ALLOTMENTS

86.1 Report from Booking Clerk. HF updated that the Hoppers have notified that they will not be returning. RM will arrange to get their key back and for them to clear their equipment from the store room. General booking queries are coming in well. Now back on full working hours.

86.2 Hall Maintenance: No items raised

86.3 Playing Field Inspection: LD reported all ok apart from some rubbish and 3 of the new trees have been destroyed. NK said he has some spares and will replace. RG has fixed the issue with the bolt on the boat and will lubricate the roundabout. JH reported that there are some dead trees in the hedge bordering his land and he will arrange their removal. This is not to include the oak tree. A local resident has reported youngsters playing on the equipment during the night. Not currently causing a problem but wanted to make the council aware.

86.4 To consider quote for recycling bin: HF had circulated details of a suitable combined waste/recycling bin. Cost to be included in next year's budget. **NK proposed to accept in principle but continue looking for cheaper quote, LD seconded, all agreed.**

86.6 Report from allotments inspection: RG reported all ok, no safety concerns. JH has rotavated the two vacant plots so they are now ready for new tenants. RG/NK will mark them out.

87. PERMISSIVE FOOTPATH: Now that the agreement with the tenant has been signed, the path can be opened to the public after appropriate signage is in place. HF and JS had circulated some suggestions. Also, to maintain as a permissive path, it is needed to close for one day a year. HF proposed 30th December in line with some other paths. LD proposed to have signs ordered to include a map of the route and accepting the closure date. NK seconded, all agreed. HF to design and order signs. JH offered to dig out the verge to make an easier slope to walk up, agreed

88. TO CONSIDER ACCEPTING LORD LIEUTENANT'S COVID PLAQUE: JS explained that after receiving more information, this item was back on the agenda at the written request of 3 councillors. After discussion, **LD propose rejecting request as she felt that there were better things to spend the money on and Covid was still with us. NK seconded. RG proposed accepting the plaque, JP seconded. The remain two councillors voted to reject.**

89. ANY OTHER BUSINESS: None

90. DATE OF FUTURE MEETING: The next meeting will be at 7.45 on 1st November. Agenda items to Clerk by 22nd October.