

You are summoned to a meeting of Wicklewood Parish Council which will be held at
Wiklewood Village Hall on **Monday 1st November 2021** at **7.45pm**

Helen Frayer
Parish Clerk
27th October 2021

A G E N D A

1. WELCOME AND APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC FORUM (3 min max per person)
 - 3.1 Reports from County and District Councillors
4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON WEDNESDAY 4th OCTOBER
5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING

6. CORRESPONDENCE

- 6.1 Anglian Water – re new pipelines and sewerage – circulated and on agenda
- 6.2 Lord Lieutenant re Covid plaques – circulated
- 6.3 Oulton Parish Council – Re Norfolk parish movement for an OTN – circulated and on agenda
- 6.4 Norfolk Constabulary – Invitation to Community Police Forum – circulated
- 6.5 Local resident – concerns re allotments, circulated and referred to RG as Allotments Officer
- 6.6 Local resident – concerns re allotments, circulated and referred to RG
- 6.7 Local resident – request for drop kerbs at end of footpaths – circulated, on agenda

7. FINANCE

7.1 Monthly payment report

| | | |
|---------------------|--|-----------------|
| Salaries | Clerk & Booking Clerk | 430.32 |
| HMRC | Month 7 | 72.20 |
| Clerk expenses | Mileage | 8.10 |
| Dream Team Cleaning | Cleaning village hall | 299.79 |
| Nick Kemp | Stakes, ties and rabbit guards for orchard | 126.75 |
| Hussey Knights Ltd | Signage for permissive path | 45.60 |
| A Robbie | Refund of damage deposit | 50.00 |
| | TOTAL | 1,032.76 |

7.2 Monthly Receipts and Payments Report

| | Current | Premium | Total |
|-------------------|------------------|------------------|------------------|
| Balance b/f | 12,009.20 | 22,835.24 | 34,844.44 |
| Total receipts to | 6,295.00 | 0 | 6,295.00 |
| | 18,304.20 | 22,835.24 | 41,139.44 |
| Total payments to | 1,385.06 | 0 | 1,385.06 |

| | | | |
|-------------------------|------------------|------------------|------------------|
| | 16,919.14 | 22,835.24 | 39,754.38 |
| Inter Account Transfers | -1,253.00 | +1,253.00 | 0 |
| Closing Balance | 15,666.14 | 24,088.24 | 39,754.38 |

Receipts this month include the half year precept minus the loan payment, adopter payment, allotment rents and payments for the trees for orchard

7.3 To consider proposal from Cllr Pailles for upgrade to play area to be included in next year's budget

7.4 To consider first draft of 2022/23 Budget

8. HIGHWAYS

8.1 To receive report from Highways Officer

8.2 Update on footpath

8.3 To approve bid for PPS for bus shelter

9. PLANNING

9.1 2021/2331 - Location: Land South (Plot 1) Low Street - Proposal: Erection of new dwelling and garage (plot 1) - Application Type: Outline Planning Permission

9.2 2021/2332 - Location: Land South (Plot 2) Low Street - Proposal: Erection of new dwelling and garage plot 2 - Application Type: Outline Planning Permission

10. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

10.1 Booking clerk's report

10.2 To agree amended booking form

10.3 Hall maintenance items

10.4 Report from playing field inspection

10.5 Report from allotment inspection and update re concerns raised in correspondence

10.6 Update re community orchard

11. RESPONSES TO CORRESPONDENCE

11.1 To consider request for dropped kerbs at end of pavements

11.2 Proposed Morley St Botolph mains sewer via Wicklewood

11.3 Consider group letter to MP re Norfolk Parish movement for an OTN

12. CO-OPTION OF COUNCILLOR – To agree timing and actions

13. ANY OTHER BUSINESS

14. DATE OF FUTURE MEETING: The next meeting will be at 7.45 on 6TH December Agenda items to Clerk by 26th November