

You are summoned to a meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 6th September 2021** at **7.45pm**

Helen Frayer
Parish Clerk
1st September 2021

A G E N D A

- 1. WELCOME AND APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. PUBLIC FORUM (3 min max per person)**
 - 3.1 Reports from County and District Councillors**
- 4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON WEDNESDAY 5th JULY**
- 5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING**
- 6. CORRESPONDENCE:**
 - 6.1** NCC- New Rangers partnership for parishes of the Highways South area – circulated
 - 6.2** CPRE – Their response to Village Clusters consultation – circulated
 - 6.3** Wicklewood Pools Charity – Re updates to name and criteria – circulated and on agenda
 - 6.4** SNC – Re new street names and other planning information – circulated
 - 6.5** Norfolk ALC – Share certificate and info about the new organisation – circulated
 - 6.7** NCC – Notification of Greater Norwich Local Plan submission – circulated
 - 6.8** Flood and Water Management team – Draft Flood Investigation Report for South Norfolk 2020/21 – circulated
 - 6.9** Garvestone, Reymerston & Thuxton PCs – B1135 Action Group – circulated
 - 6.10** Norfolk ALC – Digging up Norfolk – circulated and on agenda
 - 6.11** SNC – Re Litter Pick – circulated and on agenda
 - 6.12** Norfolk ALC – Re commemorative gift to council – circulated and on agenda
 - 6.13** Local resident – re objection to Planning application 2021/1622 – circulated and on agenda
 - 6.14** NCC – Transport for Norwich consultation – circulated
 - 6.15** Anglian Water – re route planning in area - circulated

7. FINANCE

7.1 Accounts for Payment – Paid in August when Council didn't meet.

Salaries	Clerk & Booking Clerk	417.67
HMRC	Month	72.20
Clerk expenses	Mileage	8.10
Dream Team Cleaning	Cleaning village hall	288.00
RoSPA	Annual inspection of play area	103.20
London Hearts	Defibrillator, cabinet and delivery charge	1,211.00
E Fire	Extinguisher service	82.20
	TOTAL	£2,182.37

To be authorised this month

Salaries	Clerk & Booking Clerk	417.67
HMRC	Month	72.20
Clerk expenses	Stamps + Toner	69.64
Dream Team Cleaning	Cleaning village hall	360.00
Tim Carver	Verge cutting	120.00
G S Mann	Plumbing repair work	48.00
Wave	Water rates (DD)	97.85
	TOTAL	£1,185.36

7.2 Monthly Receipts and Payments Report

	Current	Premium	Total
Balance b/f	15,051.17	19,109.49	34,160.66
Total receipts to 28.08.21	4,355.59	0.00	4,355.59
	19,406.76	19,109.49	38,516.25
Total payments to 28.08.21	3,575.04	0.00	3,575.04
	15,831.72	19,109.49	34,941.21
Inter Account Transfers	-3,725.25	+3,725.25	0
Closing Balance	12,106.47	22,834.74	34,941.21

- 7.3 To consider changing to online banking and change of signatories and booking clerk view only access to account
- 7.4 To consider giving delegated authority to clerk for approving minor payments between meetings
- 7.5 To agree Booking Clerk resuming normal hours and coming off furlough

8. HIGHWAYS

- 8.1 To receive report from Highways Officer

9. PLANNING

- 9.1 **Application:** 2021/1622- Land north west of Wicklewood Rise - Outline application for 3 no. single storey detached dwellings with garages and gardens
- 9.3 **Decision:** 2021/1211 – 2 Wicklewood Rise – Approval with conditions
- 9.4 2021/1187 – 14 St Georges – Approval with conditions
- 9.5 2021/1383 – Pine Lodge, Whitehouse Lane – Approval with conditions
- 9.6 2021/1654 – Spring Lane, The Green – Approval with conditions
- 9.7 2021/0859 - Land East Of High Street - Approval
- 9.8 To consider further representations to planning department re Green Lane

10. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

- 10.1 Booking clerk's report
- 10.2 To consider policy around damage deposits
- 10.3 Hall maintenance items
- 10.4 Update re defibrillator
- 10.5 Report from playing field inspection
- 10.6 Report from allotment inspection
- 10.7 Update re the community orchard

- 10.8** Permissive Footpath - To agree requesting M Gamble carries out the legal paperwork and negotiations with our tenant as per his quote and to consider installation of gates

11. RESPONSES TO CORRESPONDENCE

- 11.1** To consider taking part in Big Litter Pick
- 11.2** To consider response to Norfolk ALC email re Digging Up Norfolk
- 11.3** To consider response to Norfolk ALC email re commemorative gift to Council
- 11.4** To consider request from The Wicklewood Support Fund (Poors Charity) for suggestions for new trustee

12. TO AGREE APPROPRIATE INTER-MEETING COMMUNICATION BETWEEN COUNCILLORS

13. ANY OTHER BUSINESS

- 14. DATE OF FUTURE MEETING:** The next meeting will be at 7.45 on 4th October. Agenda items to Clerk by 28th September