

You are summoned to a meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 4th October 2021** at **7.45pm**

Helen Frayer
Parish Clerk
29th September 2021

A G E N D A

1. WELCOME AND APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC FORUM (3 min max per person)
 - 3.1 Reports from County and District Councillors
4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON WEDNESDAY 6th September
5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING
6. FINANCE

7.1 Monthly payment report

Salaries	Clerk & Booking Clerk	430.32
HMRC	Month 6	72.20
Clerk expenses	Mileage	8.10
Dream Team Cleaning	Cleaning village hall and materials	294.44
PKF	External audit	360.00
Scott	Refund of damage deposit	100.00
AF Affinity	DD – Electricity	92.19
SNC	DD – Premises licence	180.00
	TOTAL	£1,537.25

7.2 Monthly Receipts and Payments Report

	Current	Premium	Total
Balance b/f	12,106.47	22,834.74	34,941.21
Total receipts to 28.09.21	1,762.51	0.50	1,763.01
	13,868.98	22,835.24	36,704.22
Total payments to 28.09.21	1,859.78	0.00	1,859.78
	12,009.20	22,835.24	34,844.44
Inter Account Transfers	0	0	0
Closing Balance	12,009.20	22,835.24	34,844.44

7.3 Annual Audit Report - To receive the return from external auditor

7.4 To review budget as at half year

7. HIGHWAYS

- 7.1 To receive report from Highways Officer

8. PLANNING

- 9.1 **Application:** Amended application 2021/1076 – Erection of 9 dwellings – Land north east of Hackford Rd
- 9.2 **Premises Licence Application:** The Old Postie, 74 High Street – application to sell alcohol

9. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

- 9.1 Booking clerk's report
- 9.2 Hall maintenance items
- 9.3 Report from playing field inspection
- 9.4 To consider quote for recycling bin
- 9.5 Report from allotment inspection

10. PERMISSIVE FOOTPATH: To consider implementation and signage

11. TO CONSIDER ACCEPTING LORD LIEUTENANT'S COVID PLAQUE – back on the agenda at the written request of 3 councillors

12. ANY OTHER BUSINESS

13. DATE OF FUTURE MEETING: The next meeting will be at 7.45 on 1st November. Agenda items to Clerk by 22nd October