

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 5th July 2021

Present: John Seville (JS) Chair, Nick Kemp (NK) Vice Chair, Joel Pailes (JP), Louise Downton (LD), Richard Goodings (RG), John Hipperson (JH)

In attendance: Helen Frayer (HF) Parish Clerk, Margaret Dewsbury (MD), Rachael Mold (RM)

48. WELCOME AND APOLOGIES FOR ABSENCE: JS welcomed all to the meeting. Apologies received from Alan Goodings

49. DECLARATION OF INTERESTS: None

50. PUBLIC FORUM:

50.1 Alan Coombe said he had been contacted by Two Councils, One Team in his role as organiser of local volunteers, and told of an elderly gentleman locally who needs help with his garden. Asked if anyone was able to assist to contact him. He also said he supported item 14 on the agenda, the purchase of a defibrillator.

50.2 MD gave her report – copy attached to the Minutes

51. APPROVAL OF MINUTES OF MEETING HELD ON MONDAY 7th JUNE:
NK proposed to accept the Minutes as correct, seconded by LD, all agreed

52. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING: HF reported all actions completed except the publicity of orchard. Those ongoing were on agenda.

53. CORRESPONDENCE: (all previously circulated to councillors)

53.1 South Norfolk Village Clusters Housing Allocations Plan Consultation – on agenda

53.2 NCC – Update on North Western Link project – noted

53.3 Norfolk ALC – The Queen’s Platinum Jubilee celebrations – on agenda

53.4 NCC – Parish Partnership Scheme – noted

53.5 Norfolk ALC – Safer Norfolk Plan – on agenda

54. FINANCE

54.1 ACCOUNTS FOR PAYMENT

Salaries	Clerk & Booking Clerk	417.67
HMRC	Month 3	72.20
Clerk expenses	Mileage, net pegs	81.16

Dream Team Cleaning	Cleaning village hall	288.00
Richard Goodings	Fittings for signs	35.74
Norfolk Playing Fields	Annual subscription	20.00
TTSR	Cutting playing field	280.08
Tim Carver	Verge cutting	120.00
	TOTAL	£1,321.68

Resolved: That all accounts as presented be paid. Proposed JH, seconded JP, all agreed

54.2 MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Premium	Total
Balance b/f	16,980.41	17,939.20	34,919.61
Total receipts to 30.5.21	1,214.97	0.39	1,215.36
	18,195.38	17,939.59	36,134.97
Total payments to 30.5.21	1,974.31	0.00	1,974.31
	16,221.07	17,939.59	34,160.66
Inter Account Transfers	-1,169.90	+1,169.90	0
Closing Balance	15,051.17	19,109.49	34,160.66

54.3 To consider performance against Budget at end of first quarter: The spreadsheet had been circulated to councillors. HF pointed out areas where it was clear that expenditure would go over the budget. Income was up due to receipt of VAT payments and JRS.

55. HIGHWAYS

55.1 Report from Highways Officer: JP reported that he and other councillors, had a meeting with the new Highways Officer, Adam Mayo to look at the issues in Wood Lane that were raised at the previous meeting. Adam said he would check historic maps to clarify where the drainage goes. As JP had to leave the meeting early, JS then updated re the other items raised: Church Lane, Adam will check with Bob West the history of this situation and where they stand with it. The fingerpost near the village sign that was damaged and removed is being re-made and will be replaced. Re the possibility of adding Village Hall/Bowls Club direction signs to the existing Play Area signs, Adam will check whether this is viable. The damaged bollard at the end of Church Lane was also pointed out to him.

55.2 JP reported that all the Wheelie Bin stickers requested had now been distributed. There were still quite a few left, so to expand the offer to other streets. **HF to re-post offer on social media**

55.3 JP had circulated the data from the SAM2 sign from Hackford Rd. 85% were at 29.3 mph, highest speed recorded was 40mph. Average speeders were 31.2, so vast majority were keeping to speed limit. Will next place it at bottom of High Street. HF mentioned that on social media, residents had questioned why it was never on Milestone Lane. **JP will check if there is a suitable pole to place it on and contact Highways to request it be added to the approved locations site.**

55.4 Update re footpath: JS reported that the contractors had come across unexpected cables and were investigating what they were. The timescale for completion had been extended to 5 weeks. JS explained that Highways had requested to set their site compound

up on the playing field. In return they had agreed to use some of the arisings from the path to fill in the sunken area on the overflow car park. Although they then made other arrangements for their site, they would still be filling in the depression. All councillors were in agreement with this.

56. PLANNING

56.1 Application: 2021/1211 – 2 Wicklewood Rise – No views or comments

56.2 2021/1087 – 14 Ste Georges – No views or comments

56.2 Decision: 2021/0770 – Noted

56.3 South Norfolk Village Clusters Housing Allocations Consultation: Councillors raised concerns about the capacity of the waterworks and school to cope with additional housing. JS raised a concern that the summary statement refers to conifers shielding the windmill, these were removed several years ago. It also makes reference to the mushroom farm which has since been changed to a storage site which has resulted in increased HGV movements in the village. It would appear that the decisions in the plan have been based on out-dated information and it would appear that the planners have not actually visited Wicklewood. **JH proposed that this concern be raised, NK seconded, all agreed**

Although councillors accept that more housing is needed, there were concerns that the planned sites would alter the character of the village. The proposed development by the school would seem to open that site up for further development in the future. It was felt that smaller, infill developments would have better integration in the village. **LD proposed to support infill development / road frontage developments rather than a large estate which would be out of character in the village. JS seconded, all agreed.**

JH queried whether the parish council had received all the CIL payments due from previous developments. **HF to check**

57. VILLAGE HALL, PLAYING FIELDS AND ALLOTMENTS

57.1 Report from Booking Clerk. RM reported that booking queries were now starting to come in. A booking for the weekend before 19th July would have a marquee to allow for the numbers allowed to gather outside and would use the hall for toilets and kitchen. The line dance teacher had been pinged by Track and Trace and would notify her pupils. RM reported that the damage deposit was beginning to be a problem as many people no longer have cheque books. She has been asking for an email assurance they would make good damage. To go on agenda for next month for discussion.

57.2 Hall Maintenance: RG had adjusted gate.

57.3 Playing Field Inspection: LD reported all ok apart from some minor issues. The nets had some holes in them, possibly suitable for us to repair. NK will have a look. There was an exposed bolt on the ship. The RoSPA inspection is due, to see what they report. The trees are growing well

57.6 Report from allotments inspection: RG reported no H&S concerns, no other issues. Dog signs were now up

57.7 Update re community orchard: HF reported that the discount for multiple orders from the nursery only applied to multiple orders of the same variety. She had rung to ask for a discount for ordering 24 but this wasn't possible. In view of this did the council still want to keep control of the ordering. **NK proposed that all trees, posts etc be ordered by council and invoiced to the tree owners. LD seconded, all agreed.**

NK had drafted an agreement to be signed by tree holders. **JP proposed accepting this agreement, JS seconded, all agreed. HF will now promote the orchard to the public.**

58. PROPOSED BUS SHELTER:

58.1 Three quotes had been circulated. One would only supply, not install. Of the other two, Wescotec was the most competitive and a known, respected supplier. To include the perch seat, timetable case and flag bracket. **JH proposed accepting Westcotec's quote, NK seconded, all agreed**

58.2 The Street Licence requires the council to accept various condition. These were agreed.

59. QUEEN'S PLATINUM JUBILEE CELEBRATIONS: Information received re the chain of beacons. There should still be the beacon from previous celebration. This is to take place on 2nd June 2022, the first day of the extended 4 day Bank Holiday weekend. **JH proposed that the council organise a village celebration day culminating with the beacon lighting. LD seconded, all agreed.** LD said she was intending to propose setting up a community committee which could take this forward. She will put her proposal to the council at the next meeting

60. TO CONSIDER COUNCIL RESPONSE TO SAFER NORFOLK PLAN: No councillors were available to take part in the sessions.

61. TO CONSIDER PURCHASE OF DEFIBRILLATOR IN CONJUNCTION WITH BOWLS CLUB: RG had been in contact with London Hearts who contribute to the cost of public defibrillators. They can provide one for £1195 including heated wall cabinet. The Bowls Club would donate £400 towards this, leaving £795 for the parish council to provide plus the installation costs (the cabinet requires access to a 3 pin socket). LD offered to do the weekly maintenance checks that would be required. **RG proposed purchase, JH seconded, all agreed. To contact Jeremy Neave to set up appropriate power supply.** HF mentioned that the defibrillator at the school which the council had contributed to the cost of a cabinet so that it be publicly accessible, did not show up on an internet search of 'defibrillators near me'. Was it registered with the ambulance service? **JP will check with the school**

62. ANY OTHER BUSINESS: None

63. DATE OF FUTURE MEETING: The clerk is on holiday at the date of the next meeting. Meeting could be cancelled or deferred to another date. LD proposed cancelling and next meeting being in September, NK seconded, all agreed.