

You are summoned to a meeting of Wicklewood Parish Council held via Zoom video conferencing as allowed by the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of local authority and police and crime panel meetings) (England and Wales) Regulations 2020 on **Wednesday 5th May at 7.30pm** – Joining log in details are posted on the website

Helen Frayer
Parish Clerk
29th April 2021

A G E N D A

1. ELECTION OF CHAIR

2. APOLOGIES FOR ABSENCE

3. DECLARATION OF INTERESTS

- 3.1 Annual review of individual Declarations of Interest
- 3.2 Declarations of interest in items on this agenda

4. ELECTION OF OFFICERS

- 4.1 Vice Chair
- 4.3 Highways Officer
- 4.4 Playing Field and Play Area Inspector
- 4.5 Allotments Supervisor

5. REVIEW AND APPROVE

- 5.2 Risk assessments -Financial, Covid, Village Hall, Playing Field and Allotments

6. PUBLIC FORUM

7. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 12TH APRIL

8. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING

9. CORRESPONDENCE:

- 9.1 Norfolk Strategic Flooding Alliance – update re meeting (circulated)
- 9.2 Swainsthorpe Parish – re judicial review against NCC re planning (circulated)
- 9.3 Norfolk ALC – Invitation to Annual Meeting (circulated)

10. FINANCE

10.1 Accounts for Payment

Salaries	Clerk & Booking Clerk	417.67
HMRC	Month 1	72.20
Clerk's expenses	Zoom fee,	14.39
Jeremy Neave	Replacement extractor fan	590.40
Jarrolds	Balance of floor covering	199.00

A Stone (Jarrols)	Floor covering fitting	305.00
Dream Team Cleaning	Hall cleaning	216.00
SNC	Repayment of Restart Grant – notified ineligible for grant received	8,000.00
	TOTAL	£9,814.66

10.2 Monthly Receipts and Payments Report

	Current	Premium	Total
Balance b/f	13,183.34	15,001.52	28,184.86
Total receipts to 31.3.21	12,232.76	0	12,232.76
	25,416.10	15,001.52	40,417.62
Total payments to 31.3.21	1,665.53	0	1,665.53
	23,750.57	15,001.52	38,752.09
Inter Account Transfers	0	0	0
Closing Balance	23,750.57	15,001.52	38,752.09

Money received includes Covid Restart grant (since notified ineligible and have to repay), JRS payment and VAT reclaim

10.3 To agree quote from Brian Clarke for a 5% increase in cost to cut verges and hedges

11. HIGHWAYS

- 11.1 To receive report from Highways Officer
- 11.2 To consider purchase of wheelie bin stickers

12. PLANNING

- 12.1 **Application:** 2021/0859 - Location: Land East Of High Street Wicklewood
Proposal: Change of use from agricultural land to dog exercise/training field, including erection of shed, shelter and raised height of fencing
- 12.2 Update on Woodview Farm

13. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

- 13.1 Booking clerk's report
- 13.2 Hall maintenance items
- 13.3 Report from playing field inspection
- 13.4 Report from allotments and to consider future of community plot
- 13.5 To agree to erect signs to keep dogs off the large plot by village hall at the request of the tenant due to dog faeces contaminating the hay crop
- 13.6 To consider setting up a community orchard with wild flower underplanting and agree quote for the underplanting.

14. TO AGREE PREPARATION FOR APPLICATION FOR PPS GRANT FOR BUS SHELTER – Brought back to the council at the written request from 3 councillors

15. ANY OTHER BUSINESS

16. DATE OF FUTURE MEETINGS

To agree date of next meeting now that Zoom meetings are no longer allowed. Next scheduled meeting is 7th June