

You are summoned to a meeting of Wicklewood Parish Council held via Zoom video conferencing as allowed by the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of local authority and police and crime panel meetings) (England and Wales) Regulations 2020 on **Monday 1<sup>st</sup> March 2021** at **7.30pm** – Joining log in details are posted on the website

*Helen Frayer*  
Parish Clerk  
24<sup>th</sup> February 2021

## A G E N D A

### 1. WELCOME AND APOLOGIES FOR ABSENCE

### 2. DECLARATIONS OF INTEREST

### 3. PUBLIC FORUM

### 4. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

### 5. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 1<sup>st</sup> FEBRUARY

### 6. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING

### 7. CORRESPONDENCE:

- 7.1 Email from resident requesting permission to fit a tall fence at end of her garden to protect from footballs which keep coming in. Will require to cut down/back some of existing hedge and remove existing wire fence. Will replace hedging as required. Work to be done at property owner's expense. Decision to approve, made by councillors prior to meeting via email exchange as no cost implication to council. Also requests removal of mature Hornbeam tree – on agenda for discussion
- 7.2 Response to grant request from Public Sector Decarbonisation Scheme for cavity wall insulation (circulated)

### 8. FINANCE

#### 8.1 Accounts for Payment

Salaries	Clerk & Booking Clerk	405.02
HMRC	Month 11	72.20
Clerk's expenses	Zoom fee, Fire safety signs	57.11
B L Clarke	Verge and hedge cutting	933.00
MW Sweeper Hire	Gully clearance in carpark	108.00
John Roy	Installing hooks and door stop and emergency work to broken gutter/waste pipes	101.84
Jeremy Neave	Installation of fire alarm call points	90.00
SNC	Premises license – DD was not taken in August	180.00
Wave	Water rates – by DD	13.49
	<b>TOTAL</b>	<b>1,960.66</b>

## 8.2 Monthly Receipts and Payments Report

	<b>Current</b>	<b>Premium</b>	<b>Total</b>
Balance b/f	<b>28,375.11</b>	<b>15,001.15</b>	<b>43,376.26</b>
Total receipts to 22.2.21	1,553.14	0.00	1,553.14
	<b>29,928.25</b>	<b>15,001.15</b>	<b>44,929.40</b>
Total payments to 22.2.21	16,803.54	0.00	16,803.54
	<b>13,124.71</b>	<b>15,001.15</b>	<b>28,125.86</b>
Inter Account Transfers	0.00	0.00	0.00
<b>Closing Balance</b>	<b>13,124.71</b>	<b>15,001.15</b>	<b>28,125.86</b>

Money received includes FBT and large allotment rent and JRS.

## 9. HIGHWAYS

9.1 To receive report from Highways Officer

## 10. PLANNING

10.1 **Application:** 2021/0003 Location: 10 St Georges Hospital Road - Proposal: Replacement of centre arched Georgian window and front door to the rear and replacement of 1 no. window to the front - Application Type: Listed Building Consent

10.2 **Decision:** 2020/2288 Location: Workshop, Crownthorpe Rd – Proposal: For prior approval for demolition of building and erection of dwelling house. Decision: Refused

10.3 2020/2385 Location: Springmere, The Green – Proposal: Erection of single storey side extension. Decision: Approved with conditions

## 11. VILLAGE HALL, PLAYING FIELDS, ALLOTMENTS

11.1 Booking clerk's report

11.2 Hall maintenance items – update re damaged guttering/downpipe

11.3 Report from playing field inspection

11.4 To consider request to remove hornbeam tree in playing field at rear of 69a High Street

11.5 Update re tree planting

11.6 Consider further actions re vacant large allotment

## 12. TO CONSIDER ACTIONS REQUIRED IN THE EVENT OF RETURN TO PHYSICAL COUNCIL MEETINGS AFTER 7<sup>TH</sup> MAY

12.1 Consider bringing date of May Annual Parish Council meeting forward so it can take place remotely

12.2 Consider increasing delegation policy to grant more power to clerk to make decisions and reduce number of meetings to alternate months or quarterly

12.3 Replacement extractor fan

12.4 Volunteer to set up room in advance of meetings

12.5 Risk assessments

## 13. ANY OTHER BUSINESS

## 14. DATE OF FUTURE MEETINGS

The next meeting will be the Annual Parish Meeting on 12<sup>th</sup> April at 7.00pm followed by the monthly parish council meeting via Zoom. Items for the agenda to be sent to clerk by 1<sup>st</sup> April 2021

