

# WICKLEWOOD PARISH COUNCIL

**Minutes of the Parish Council meeting** held via Zoom video conferencing as allowed by the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of local authority and police & crime panel meetings)(England & Wales) Regulations 2020 on **Monday 4<sup>th</sup> January 2021** at 7.30pm

**Present:** John Seville (JS) Chair, Nick Kemp (NK) Vice Chair, Joel Pailles (JP), , Louise Downton (LD). - Richard Goodings (RG) with Alan Goodings listening in via phone link, joined the meeting at item 8.3 on agenda

**In attendance:** Richard Elliot (RE), Helen Frayer (HF) Parish Clerk

**526. WELCOME AND APOLOGIES FOR ABSENCE:**

Apologies received from John Hipperson and Margaret Dewsbury. The Chair welcomed all to the meeting and wished them a Happy New Year.

**527. DECLARATION OF INTERESTS:** RG for item 11.3

**528. PUBLIC FORUM:** Nothing

**529. REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS:** Written report received from RE which has been circulated. MD had emailed to say in view of the announcement due from the Prime Minister this evening, no report would be submitted however the Help Hub at SNC and Customer Services at NCC will be available to provide information and assistance and the Norfolk Resilience Forum will be deciding what needs to be done to help out and keep the county as safe as possible.

**530. MINUTES OF MEETING HELD ON MONDAY 7<sup>th</sup> DECEMBER:**

Resolved: To agree these minutes as correct. **Proposed NK, seconded LD all agreed**

**UPDATE FROM CLERK ON ACTIONS FROM PREVIOUS MEETING:**

**531.** HF reported that all actions from previous meeting had been completed. She confirmed the estimated amount for E Fire had been correct, the damaged street sign had been reported to Highways (and has since been removed), the fire alarm call points had been received, awaiting installation.

**CORRESPONDENCE: (all previously circulated to councillors)**

**532.** Email from local resident with comments about the electric charging point, footpath and overgrown hedges. Comments noted.

533. Norfolk Police and Crime Commissioner, Annual budget consultation, circulated and noted.

## FINANCE:

### 534. ACCOUNTS FOR PAYMENT

Salaries	Clerk & Booking Clerk	405.02
HMRC	Month 9	72.20
Clerk's expenses	Zoom fee, stamps (additional bought to beat price rise), Fire alarm call points	143.92
Dream Team	Hall cleaning	216.00
The Net	Advertising in parish magazine	50.00
	<b>TOTAL</b>	<b>£887.14</b>

Two late invoices received – Jeremy Neave for lighting work in the village, hall, labour and new light fittings - £890.40. Arborvolt Ltd for work on the oak tree - £630. Final total £2,407.54.

**Resolved: That all accounts as presented be paid. Proposed NK, seconded LD, all agreed**

### 535. MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Premium	Total
Balance b/f	<b>27,388.36</b>	<b>15,000.80</b>	<b>42,389.16</b>
Total receipts to 30.11.20	1,226.52	0.00	1,226.52
	<b>28,614.88</b>	<b>15,000.80</b>	<b>43,615.68</b>
Total payments to 30.11.20	4,402.77	0.00	4,402.77
	<b>24,212.11</b>	<b>15,000.80</b>	<b>39,212.91</b>
Inter Account Transfers	0.00	0.00	0.00
<b>Closing Balance</b>	<b>24,212.11</b>	<b>15,000.80</b>	<b>39,212.91</b>

536. JP requested change in the order of the agenda to discuss his proposal for the electric charging point prior to the agreement of budget. It was agreed to move this item up the agenda.
537. **To agree the £15,000 payment for the footpath down the High Street:** After deferring this payment earlier in the year due to the covid situation, it was felt it was now time to progress this. **JP proposed payment of the £15,000 required to start process, NK seconded, all agreed.**
538. **To consider electric vehicle charging point:** JP had prepared a report and initial costings for this proposal which had been circulated. He requested that £800 be ringfenced in the budget towards this and then for proper quotes and business case to be obtained. If costs exceeded this then scheme to be abandoned and for the money to go back to reserves. There was discussion with councillors questioning the viability/need of the scheme. It was also felt inappropriate at this time of uncertainty of income due to covid to embark on new projects. **JP proposed ringfencing the money, LD seconded, no other votes, therefore not carried**
539. **To agree the budget and precept amount for 2021/22:** HF had circulated the draft budget, updated with the latest income and with an increased amount for heating next year due to potential higher heating costs with the need for ventilation for covid control. This budget enables the precept to remain at £11,000 as it was for the

current year, with approximately 6 months running costs in reserves. NK proposed to accept the budget, RG seconded, all agreed.

- 540. To consider developing a paid dog walking field to increase income:** LD reported that the initial investigation indicated a high demand in the area with local facilities booked in advance, and a potential income of £6-10K per year, but there would be quite high set up costs. However, she had liaised with HF re potential land available and they had not been able to identify suitable land to progress this.

## **HIGHWAYS**

- 541. Report from Highways Officer:** JP had circulated data from the SAM2 box which has been on Hackford Rd near the pub. Figures showed many cases of vehicles travelling between 40 – 50 mph during daytime in this 30 mph zone. **HF to contact local police to request speed trap.**

## **PLANNING**

- 542.** 2020/2285 – Springmere, The Green. Proposal: Erection of single storey side extension and alterations: **The council had no views or comments.**

## **VILLAGE HALL AND PLAYING FIELDS**

- 543. Report from Booking Clerk:** HF reported that the booking clerk is still furloughed. The hall is now closed again due to covid restrictions. There has been an enquiry for future use due to potential hirer no longer being able to use the Abbey hall which has closed. HF will contact them. There was one booking, for one person on their own, to record an audition piece for drama school. After consultation with the chair, permission had been given.
- 544. Hall Maintenance:** JS requested that the long non-working and boarded over extractor fan at the end of the hall be replaced to better enable the ventilation required for covid prevention. Awaiting quote and will then bring back for approval. JS also requested that the dead space above the bar which harbours dirt, be boarded over and painted while the bar is being refurbished. Decorator had quoted approx. £50 for this. Previous email exchange around this. **NK proposed carrying out this work, RG seconded, all agreed.**
- 545. To agree details of commemorative plaque for 50 years service to Councillor Alan Goodings:** JS suggested wording with date of when to be erected, aiming for that to be the Annual Parish meeting in April. Suggested it be erected in the lobby by the front door. RG said that AG had said he would prefer it to be put up in the meeting room where the plaque to Basil Cook is. **HF to get quotes.**
- 546. Allotments:** The large plot at the road end of the site is now vacant after the previous tenant gave it up. Brian Clarke who rents the large plot at the other end has said he is willing to take it on if no one else local wants it. **LD proposed advertising it locally first at original price, JP seconded, all agreed. HF will advertise in The Net, Facebook and Nextdoor with an end date of 20<sup>th</sup> Feb.**
- 547. Playing Field Inspection:** NK reported that the company had done a good job cutting back the oak tree. JH had said that he still felt it was dangerous and should be felled, but the expert arborist had surveyed and dealt accordingly. The field is being well used. All the equipment is fine but will need a clean in the spring. JS

reported that he had asked a family who were riding a quad bike round the field to leave as it was not permitted. JS also reported that it didn't appear that the field had been scarified. **HF to check with contractors.**

**548. To agree actions re tree planting:** The ground has been too wet for the chisel ploughing to take place but hope to have it done later this week. Now we are in lockdown again, it is not appropriate to do a public request for assistance to plant. JP said he would arrange for his family to assist and will liaise with NK to get the trees.

**549. ANY OTHER BUSINESS:** None

**550. DATE OF FUTURE MEETING**

The next meeting will be 1<sup>st</sup> February via Zoom. Items for the agenda to be sent to the clerk by 22<sup>nd</sup> January.