

You are summoned to a meeting of Wicklewood Parish Council held via Zoom video conferencing as allowed by the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of local authority and police and crime panel meetings) (England and Wales) Regulations 2020 on **Monday 7<sup>th</sup> December 2020** at **7.30pm** – Joining log in details are posted on the website

*Helen Frayer*  
Parish Clerk  
1<sup>st</sup> December 2020

## A G E N D A

1. WELCOME AND APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC FORUM
4. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS
5. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 2<sup>nd</sup> NOVEMBER
6. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING
7. CORRESPONDENCE:
  - 7.1 Norfolk County Council re Deposits made under Section 31 (6) of the Highways Act 1980 relating to the establishment of public rights of way (circulated)
  - 7.2 South Norfolk DC re general planning training (circulated)
  - 7.3 Npower re transfer of FIT account to EON
  - 7.4 Request from parishioner for some verges to be left uncut for wildflowers and update re footpaths (circulated)

### 8. FINANCE

#### 8.1 Accounts for Payment

Salaries	Clerk & Booking Clerk	333.94
HMRC	Month 8	54.40
Clerk's expenses	Replacement mouse, Zoom fee, Hoover bags, cover for fire alarm	53.37
TTSR	Grounds maintenance	369.00
E Fire	Regular maintenance and call out for fault – exact amount tbc, awaiting credit note	282.00
John Roy	Interim payment for ongoing decorating of hall	985.00
Dream Team	Hall cleaning including deep clean prior to reopen	138.00
Alan Humphrey	Ceiling plastering	1,884.50

Wave	Water rates Mar – Nov – Direct Debit payment	268.53
AF Affinity	Electricity Aug to Nov – Direct Debit payment	110.00
PWLB	Loan repayment – Direct Debit payment	678.36
	<b>TOTAL</b>	<b>£5,157.10</b>

## 8.2 Monthly Receipts and Payments Report

	<b>Current</b>	<b>Premium</b>	<b>Total</b>
Balance b/f	<b>25,551.17</b>	<b>15,000.80</b>	<b>40,551.97</b>
Total receipts to 30.11.20	3,738.45	0.00	3,738.45
	<b>29,289.62</b>	<b>15,000.80</b>	<b>44,290.42</b>
Total payments to 30.11.20	1,901.26	0.00	1901.26
	<b>27,388.36</b>	<b>15,000.80</b>	<b>42,389.16</b>
Inter Account Transfers	0.00	0.00	0.00
<b>Closing Balance</b>	<b>27,388.36</b>	<b>15,000.80</b>	<b>42,389.16</b>

8.3 To approve increasing Clerk's working hours in line with recommended minimum.

8.4 Consider updated draft budget for 2021/22

## 9. HIGHWAYS

9.1 To receive report from Highways Officer

## 10. PLANNING

2020/2288 - Notification for Prior Approval for demolition of building and erection of dwellinghouse - Location: Workshop Crownthorpe Road Crownthorpe. Applicant: Mr J Cole

## 11. VILLAGE HALL AND PLAYING FIELDS

- 11.1 Booking clerk's report
- 11.2 To review hall hire fees
- 11.3 Hall maintenance items – Consider actions required re faulty fire alarm
- 11.4 Update re Government Decarbonisation Grant scheme
- 11.5 Report from playing field inspection
- 11.6 To consider signage on allotments re dog mess
- 11.7 To agree actions re tree planting
- 11.8 To approve adding hedge cutting on playing field and verge along allotment track to the annual rural verge cutting contract in future years.

## 12. ANY OTHER BUSINESS

## 13. DATE OF FUTURE MEETINGS

The next meeting will be 4<sup>th</sup> January 2021 via Zoom. Items for the agenda to be sent to clerk by 24<sup>th</sup> December

Schedule of meeting dates for 2021 distributed.