

You are summoned to a meeting of Wicklewood Parish Council held via Zoom video conferencing as allowed by the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of local authority and police and crime panel meetings) (England and Wales) Regulations 2020 on **Monday 7th September 2020** at **7.30pm** – Joining log in details will be sent in accompanying email

Helen Frayer
Parish Clerk
1st September 2020

A G E N D A

- 1. WELCOME AND APOLOGIES FOR ABSENCE**
– Apologies received from Mr J Hipperson and Mr A Goodings as unable to access internet working.
- 2. DECLARATIONS OF INTEREST**
- 3. EXEMPTION FROM 6 MONTHS ABSENCE RULE:** To consider exempting Councillors Hipperson and Goodings from the 6 months absence rule
- 4. PUBLIC FORUM – including reports from County and District Councillors**
(10 mins) shorter time due to Zoom time restrictions
- 5. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 3rd AUGUST**
- 6. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING**
- 7. CORRESPONDENCE:**
 - 7.1 Email from local resident re security lights on hall – circulated
 - 7.2 South Norfolk Council - Big Litter Pick
- 8. FINANCE**
 - 8.1 Accounts for Payment

Salaries	Clerk & Booking Clerk including backdated	390.84
HMRC	Month 5	61.20
Dream Team	Cleaning village hall , soap and toilet roll	304.50
Tim Carver	Verge cutting	120.00
PKF	External audit fee	240.00
E Fire	Callout for alarm box fault	108.00
AF Affinity	Electricity (Direct Debit)	56.84
TTSR	Grounds maintenance	369.00
	TOTAL	£1,650.38

8.2 Monthly Receipts and Payments Report

	Current	Premium	Total
Balance b/f from 28.6.20	9,031.21	12,500.00	21,531.21
Total receipts to 30.8.20	32,204.73	0.00	32,204.73
	41,235.94	12,500.00	53,735.94
Total payments to 30.8.20	1,522.88	0.00	1,522.88
	39,713.06	12,500.00	52,213.06
Inter Account Transfers	0.00	0.00	0.00
Closing Balance	39,713.06	12,500.00	52,213.06

8.3 Update re financial situation:

8.4 Annual Audit Report - To receive the return from external auditor

8.5 Pay Scales - To note increase in pay scales and holiday allowance for Clerk and Booking Clerk

9 HIGHWAYS

9.2 To receive report from Highways Officer

10 PLANNING

New applications:

10.1 2020/1055 - Follyfoot Farm The Green - To construct a 20x40 metre riding arena / surface complete with surrounding post and rail fencing

10.2 2020/1508 – Agricultural building north of Church Lane – Demolition of existing agricultural building and replace with single storey dwelling and cart lodge/store. Change of use agricultural to residential

Decisions:

10.3 2020/0843 – 68 Hackford Road, Side extension – Approval with conditions

10.4 2020/1338 – 114 High Street, replacement of oil tank to front of property with wooden fence – Approval with conditions

10.5 To consider complaints and issues arising re Norfolk Storage Solutions

11. VILLAGE HALL AND PLAYING FIELDS

11.2 Report from Booking Clerk

11.3 Village hall roof: Update

11.4 Hall maintenance items: To approve plastering quotes.

11.5 To receive report from playing field inspection

11.6 Tree inspection – report circulated

11.7 Review allotment rents

11 ANY OTHER BUSINESS

12 DATE OF FUTURE MEETINGS

The next meeting will be 5th October via Zoom. Items for the agenda to be sent to clerk by 25th September