

You are summoned to a meeting of Wicklewood Parish Council which will be held via Zoom video conferencing as allowed by the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of local authority ad police and crime panel meetings)(England and Wales) Regulations 2020 on **Monday 6<sup>th</sup> July 2020** at **7.45pm** – Joining log in details will be sent in accompanying email

Helen Frayer  
Parish Clerk  
30<sup>th</sup> June 2020

## A G E N D A

### 1. WELCOME AND APOLOGIES FOR ABSENCE

– Apologies received from Mr J Hipperson and Mr A Goodings as unable to access internet working.

### 2. DECLARATIONS OF INTEREST

### 3. PUBLIC FORUM – including reports from County and District Councillors (10 mins) shorter time due to Zoom time restrictions

### 4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 1<sup>st</sup> JUNE

### 5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS SINCE PREVIOUS MEETING

To save time during the meeting, the updates are:

- a. AGAR (External Audit) forms submitted.
  - b. Still awaiting update from Mat Nudds re manhole repair and quote for drain gullies
  - c. No action taken as yet re contacting National England re permissive paths
- Please raise any queries on these actions at the meeting**

### 6. CORRESPONDENCE

- a. Query re hiring the playing field for a fortnightly veterans football match. Clerk responded in general terms and asked them to make contact with JS re details. If they go ahead, fee for hire will need to be agreed.
- b. Information re Parish Partnership Scheme applications for coming year

### 7. ACCOUNTS FOR PAYMENT

7.1	Salaries	Clerk & Booking Clerk -	301.54
7.2	HMRC	Month 3	52.80
7.3	Clerk's expenses	Stamps, Land Registry costs, hand sanitiser equipment	102.38
7.4	Polly Salter	Refund hall deposit (covid cancellation)	22.00
7.5	Norfolk ALC	Accessible document training for Clerk	24.00
7.6	Play Safety	Annual play equipment inspection	103.20
7.7	TTSR	Grounds maintenance	369.00
7.8	Tim Carver	Verge cutting	120.00
		<b>TOTAL</b>	<b>£1,094.92</b>

## 8. MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Deposit	Hampshire Trust Bank	Total
Balance b/f from 24.4.20	10,928.09	5,158.39	5,000	21,086.48
Total receipts to	2,970.22	1.38	0	2,971.60
28.06.20	13,898.31	5,159.77	5,000	24,058.08
Total payments to	1,590.21	0	0	1,590.21
28.06.20	12,308.10	5,159.77	5,000	22,467.87
Inter Account Transfers	0	0	0	0
<b>Closing Balance</b>	<b>12,308.10</b>	<b>5,159.77</b>	<b>5,000</b>	<b>22,467.87</b>

Receipts include agency agreement for verge cutting, FIT payment and job retention grant.

Update re financial situation:

- a. With agreement of Chair, the Booking Clerk has been furloughed so we have been able to claim her pay
- b. Clerk has contacted Highways/PPS to request that we defer the footpath work to next year without losing the PPS grant. Agreed
- c. The painter has been notified that we will not be decorating this year due to the financial situation. Jarrolds have also been contacted, they are currently happy to continue to store the carpet that has been paid for
- d. Clerk has contacted Minister Robert Kendrick's department re loss of income, no response. Also contacted NALC who are campaigning for financial support

## 9. HIGHWAYS

- 9.1 To receive report from Highways Officer
- 9.2 To consider possible actions following further speeding complaints in village
- 9.3 Update re High Oaks speeding

## 10. PLANNING

**New application:** 2020/0843 – 68 Hackford Road – Applicant Mr William Smith – Two storey side extension

**Decision:** 2020/0679 – 80 Low Street, remove hedge and replace with 2m fence – Approval with conditions

## 11. VILLAGE HALL AND PLAYING FIELDS

- 11.1 Village hall roof: Agree action to be taken to replace/repair roof, consider quotes and advice received
- 11.2 To consider/agree to re-opening of village hall following Government update
- 11.3 To agree Covid 19 risk assessment for use of village hall
- 11.4 Agree hall maintenance issues
- 11.5 Playing Field: To consider recommendations from RoSPA playing field inspection
- 11.6 To consider play area Covid 19 risk assessment

## 12. SHARED FACILITIES WITH BOWLING CLUB

To review/formalise arrangement re shared facilities

### **13. PARISH WEBSITE**

- 13.1 To receive update on progress against accessibility requirements
- 13.2 To consider if appropriate to carry out a detailed accessibility review or if this would cause a disproportionate burden
- 13.3 To approve Accessibility Statement

### **14. ANY OTHER BUSINESS**

### **15. DATE OF FUTURE MEETINGS**

The next meeting will be 3<sup>rd</sup> August via Zoom unless Government guidance allows it to be held in person. Items for the agenda to be sent to clerk by 26<sup>th</sup> June