

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 2nd March 2020

Present: John Seville (JS) Chair; Nick Kemp (NK) Vice Chair; Alan Goodings (AG); Joel Pailles (JP); John Hipperson (JH); Richard Goodings (RG); Louise Downton (LD)

In attendance: Margaret Dewsbury (MD) County Councillor; Richard Elliot (RE) District Councillor; Helen Frayer (HF) Parish Clerk

309. WELCOME AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting. No apologies

310. DECLARATION OF INTERESTS

There were no declarations of interest

PUBLIC FORUM

- 311.** Local resident, whose letter to the Council had previously been circulated and is an item on the agenda, raised the problem with speeding vehicles in High Oak Road. There have been a number of recent new developments, and the number of dwellings was now 26 in a small area. The road was narrow with a blind corner but the speed limit was still the original 60 mph. There had been a number of near misses, both with children and pedestrians and other vehicles. He requested the speed limit be reduced to 30 or 40 mph. MD, who had been copied into the original letter said that she had asked at a senior level at County Hall, was told it was unlikely to get approval for 30, but 40 was possible however there was not funding. It would cost approx. £2.5k. She had been advised it would need to come out of her highways budget, however she has recently given Wicklewood £2k for the speed signs and it wouldn't be fair on the other parishes she covers to give Wicklewood any more money at present. The cost is mainly made up of the legal costs involved plus the purchase of the signs. JS queried why this issue hadn't been assessed at the planning stage as the Highways engineer had previously said, in connection with another issue, that the speed limits in Norfolk were considered correct and were only assessed for change when there was new development. JS suggested that the SAM2 signs be used to gather data on the extent of the problem. It would need authorisation from Highways to have a new location added. Need to check if there is a suitable pole for placement. To be discussed further where listed on the agenda.
- 312.** MD reported that the recent bid to the Parish Partnership Scheme had been successful for the footpath funding

- 313.** RE asked if the council were aware of the deadline for the GNLP consultation. An email reminder had come out that evening. JS said he had attended a Hingham event and the smaller villages plan is not yet out. RE suggested it would be appropriate to comment on the main GNLP. Any individual can comment. **HF will forward the email to councillors for them to respond individually if they wish**
- 314.** RE reported that plans were being drawn up regarding the Corona virus. He said it was important to ensure that people receive good information and that the parish council have a role in this. MD reported that she was responsible for resilience and emergencies at County Hall and they were meeting regularly to develop plans. At present they do not foresee a problem.
- 315. MINUTES OF MEETING HELD ON MONDAY 3rd FEBRUARY 2020**
Resolved: to agree and sign the minutes as correct. Proposed RG seconded LD all agreed.

UPDATE FROM CLERK ON ACTIONS FROM PREVIOUS MEETING

- 316.** HF reported that she had contacted Wymondham Town Council re the hedge that was causing a problem on the B1135 and they said they would inspect and deal. JH confirmed it has now been cut. HF said she had written to some addresses where hedges and other plantings, stones etc were causing an obstruction. JP will update fully in his report. The decorator was fine for the dates to redecorate the hall. Other actions completed

317. CORRESPONDENCE

Priscilla Bacon Hospice	Request for donation	Refused. JH proposed and NK seconded that in future, charity requests would be refused by the clerk and not brought before the meeting
HM Treasury	Update re Public Works Loan Board change of governance	Noted
Norse	Update re their future	Letter received saying they were in consultation about their future. JS has since spoken to them and it appears the two depots nearest Wicklewood are closing so it is likely they will no longer maintain the field. Confirmation of this not yet received. HF will contact for confirmation and get quotes from other companies
South Norfolk Older People's Forum	Info re open meeting at Poringland	Noted

Norfolk Constabulary	Invitation to public meeting 16 th April, Costessey Centre. 19.30 hrs	Noted
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318. ACCOUNTS FOR PAYMENT

Salaries	Clerk and Booking Clerk	342.11
Expenses - Clerk	Mileage and table feet	20.70
HMRC	Month 11	52.80
Dream Team Cleaning	Cleaning at hall and materials	294.98
Westcotec	SAM2 and school speeding signs	7,400.40
Norfolk County Council	Commuted sum for maintenance and upkeep of fixed speeding signs	1,000
	TOTAL	9,110.99

HF reported that the invoice from Westcotec was higher than expected from the verbal prices that had earlier been given. Must ensure written quotes in future. There was one late payment for Nick Kemp for the pegs for the goal nets, £50.97.

Resolved: That all accounts as presented be paid. Proposed NK, seconded RG, all agreed

319. MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Deposit	Hampshire Trust Bank	Total
Balance b/f	8,966.01	9,155.23	5,000	23,121.24
Total receipts to	841.00	0	0	841.00
26.02.20	9,807.01	9,155.23	5,000	23,962.24
Total payments to	784.29	0	0	784.29
26.02.20	9,022.72	9,155.23	5,000	23,177.95
Inter Account Transfers	4,000	-4,000	0	0
Closing Balance	13,022.72	5,155.23	5,000	23,177.95

HF reported that there were some hall booking payments not yet paid in due to a family bereavement for the Booking Clerk. Money had been transferred from the Deposit account to cover the large amount of payments this month.

HIGHWAYS

- 320. Report from Highways officer:** JP reported that he had gone round with JS and identified properties to be contacted re overhanging plantings. He will approach the householders in person. Some of the bushes were well maintained but had got too wide in age and overhung the path to quite an extent. HF said she would write an article for The Net reminding people of the need to keep the footpaths and verges clear. JP said the SAM2 sign was now up and operational.

321. JH complained to MD that the pipes and gulleys were not properly cleared on a regular basis and caused too much water on the road. MD said they were all inspected and cleared on a rolling schedule. She suggested that Bob West be invited to attend and walk around with a councillor to discuss the issues
322. JP request the purchase of padlocks to secure the SAM2 sign to the post.
Proposed JS, seconded NK all agreed.
323. As discussed in the public forum, a request has been received to have the speed limit lowered in High Oaks Road. Proposed to write to Bob West for assessment and suggested proposal. Also to request this as an additional approved site for the SAM2. **Proposed RG, seconded LD, all agreed**
324. A letter had been received from George Freeman MP re a campaign to prevent rat-running through villages during and after the building of the Norwich Western Link, this and a draft response from JS had been circulated with the meeting papers. An email had also been received from the A47 Action Group. Potential rat run for traffic coming through Barnham Broom, Kimberley and on through Wicklewood etc. Wood Lane/ Berrys Lane junction is the main issue. Also suggested weight limits. MD reported that they were trying to develop the junction so traffic can't go straight over. Concerns that if there are the regular hold ups at Longwater and Thickthorn, people who knew the area would try and cut through. **The draft response was agreed by all. JP will get back in touch with the Action Group as the Council hadn't been notified about other meetings**

PLANNING

325. 2020/0035 – Agricultural building north of Church Lane, proposed change of use from agricultural to domestic dwelling. JS pointed out that this is a Class Q application, which is not assessed against policies of the local plan. JS went through the other provisions within the legislation that apply to this type of application, for example the building must be used or have last been used for agriculture and be capable of conversion. The council considered that the current building was little more than a shack and not suitable for conversion. Would require rebuilding from the ground up. **Proposed JH, second NK all agreed. Planning to be updated accordingly**
326. The new planning decisions were noted

WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS

- 327. Report from Booking Clerk:** Due to family bereavement there was no report however the cleaners have started the deep clean of the tables and chairs and will complete the task on Wednesday.
- 328. Maintenance items in village hall:** JS reported there was no further evidence of leaks above the gents toilets after the heavy rain following the earlier repairs.
- 330 Report from playing field inspection:** NK reported that all is well and he has installed the new stronger hooks on the goal nets.
- 331 Maintenance of the grounds:** The field appears to have been scarified again, although it is not scheduled for this. The grass is getting long around the equipment and needs cutting.

Environment & Wellness:

- 332** Ground Source Heat Pump - Councillors had been given packs with the full details of the quote from one company. The cavity walls had been assessed and a quote received from an insulation company. The heat company had reassessed their earlier quote to take the insulation into account which had brought the figures down considerably as a single unit would be sufficient. JS highlighted the points to consider as itemised in the packs distributed. A full cost analysis needs to be carried out and this will be based on the end of year financial report that will be delivered at next month's meeting. HF asked what the life expectancy of the new unit would be. JS will find out. We were also offered details of other customers to contact for reviews on the system but have not received this. For councillors to consider the information in their packs and will be on agenda next month for further discussion.
- 333** Great Litter Pick – SNC are running this scheme again. Agreed we will take part. Date to be booked for the equipment then will be advertised for volunteers to assist.

ANY OTHER BUSINESS:

- 334** HF requested attending a course on Contracts and Procurement to assist if the council go ahead with the GSHP project. **JS proposed, JP seconded, all agreed**

335 DATE OF FUTURE MEETINGS

Monday 6th April – Annual Parish Meeting at 7.00 followed by the monthly Parish Council Meeting - Agenda items to Clerk by 27th March