

# WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on  
Monday 6<sup>TH</sup> January 2020

**Present: John Seville (JS) Chair; Nick Kemp(NK) Vice Chair; Alan Goodings (AG);  
Joel Pailles (JP); John Hipperson (JH)**

**In attendance: Helen Frayer (HF) Parish Clerk**

**263 WELCOME AND APOLOGIES FOR ABSENCE**

The Chair welcomed all to the meeting and wished everyone a happy new year.  
Apologies received from Richard Goodings, Margaret Dewsbury and Richard Elliott.

**264 DECLARATION OF INTERESTS**

None declared.

**PUBLIC FORUM**

**265** Nothing raised

**266 MINUTES OF MEETING HELD ON MONDAY 2<sup>ND</sup> DECEMBER 2019**

**Resolved: to agree and sign the minutes as correct. Proposed NK seconded  
AG all agreed.**

**267 UPDATE FROM CLERK ON ACTIONS FROM PREVIOUS MEETING**

HF reported that all actions had been completed. The vacancy for councillor had been posted to give residents the opportunity to request an election. After this statutory period the vacancy would then be advertised for co-option. The Mills Officer had updated that work had been authorised to improve the access drive and parking conditions on site to alleviate the parking problems there. The Precept Form for 2020/21 had been submitted as had the bid for the Parish Partnership Scheme. Whether our bid is successful or not will be notified in March. JH reported that the caravans in Low Road were still there. **HF to report to Planning Enforcement.**

**267. CORRESPONDENCE**

South Norfolk Council	Invitation to attend briefing on the Draft Greater Norwich Local Plan	JS and JP wish to attend. HF to book places
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## 268 ACCOUNTS FOR PAYMENT

Salaries	Clerk and Booking Clerk	342.11
Expenses - Clerk	Mileage & Payroll site annual fee	109.50
HMRC	Month 9	52.80
Friends of Wicklewood School	Refund of overpayment of contribution to speed signs	500.00
SV Harvey	Repair of village sign	744.00
Jarrold	Deposit for bar floor and payment for stage carpet	332.00
Dream Team Cleaning	Village hall cleaning	288.00
TRS (Environmental) Ltd	Boiler annual service – Note, this had mistakenly been left off the agenda	96.00
	<b>TOTAL</b>	<b>£2,464.41</b>

JS noted that the recent oil delivery would require payment before the next meeting. NK proposed that a cheque be signed in preparation for payment, JP seconded, all agreed

**Resolved: That all accounts as presented be paid. Proposed NK, seconded JP, all agreed**

## 269 MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Deposit	Hampshire Trust Bank	Total
Balance b/f	4,932.18	9,150.67	5,000	<b>19,082.85</b>
Total receipts to	5,307.10	4.56	0	5,311.66
24/11/19	<b>10,239.28</b>	<b>9,155.23</b>		<b>24,394.51</b>
Total payments to	828.30	0	0	828.30
24/11/19	<b>9,410.98</b>			<b>23,566.21</b>
Inter Account Transfers	0	0	0	0
<b>Closing Balance</b>	<b>9,410.98</b>	<b>9,155.23</b>	<b>5,000</b>	<b>23,566.21</b>

HF reported that the high value of receipts was due to receiving the money from MD and Friends of Wicklewood School towards the speed signs

## HIGHWAYS

- 270 Report from Highways officer:** JP reported that he is no longer looking for pot holes as people are encouraged to report direct to Highways. He has recently been for a walk around the village with a local resident who wished to point out the various addresses with overhanging hedges and plant growth encroaching on the footpath. Also issues with cars parked on the pavement, particularly on the corner of Hillside Crescent where a van parks every day, blocking the pavement. JP will supply the relevant addresses to the clerk so that the residents can be written to.

- 271** JH complained about the poor maintenance of the roads and lack of clearing of gullies etc causing flooding. Requests have previously been made to the Highway Rangers to clear various areas but these don't appear to be done. **HF to write to MD and Bob West to ask why the Highway Rangers don't carry out the tasks requested.**
- 272 Village Survey:** Residents had made several additional comments on the recent survey. The council considered each suggestion and the responses are on a separate paper attached to these minutes.
- 273 Issues with Church Lane:** Bob West at Highways has responded re the problems at 33/35 Church Lane. His reply was read out in full to the meeting. He makes it clear that he is monitoring the area and some improvement has been seen on the hedge. However, the council take the view that encroachments onto verges of plants, stakes, flints etc are too prolific across the County network to justify the resource/time to resolve them. This particular issue is not considered a safety issue as there are areas to take refuge and forward visibility is good. Therefore, although he will inspect the site again, no action is planned. Following the report of the fire hydrant marker post being moved to the opposite verge, Norfolk Fire and Rescue were contacted. They have inspected the site and report that although it has been moved, they are not concerned about this. They have yellow painted the top of the actual hydrant in the hedgerow to make it more visible. **JS proposed that we write to the local MP about this issue, seconded JH, all agreed**

## **PLANNING**

- 274** 2019/2522 – Land west of Milestone Lane, Erection of two single story self-build dwellings. This is an amended version of an earlier application that the Parish Council approved. This revised design has access being off the existing access which resolves the visibility issues. The area is already developed and the council consider that infill would be appropriate despite it being outside the development boundary. **JH proposed to approve, AG seconded, 2 other votes for, one to object as outside the development boundary**
- 275** The new planning decision was noted

## **WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS**

- 276 Report from Bookings Clerk:** All accounts are up to date and invoices for new term issued. There have been 2 bookings to use the bar in the evening.
- 277 Maintenance items in village hall:**  
JS has replaced the broken hook in the ladies. The roof above the toilets is leaking and water has been coming into the gents. SV Harveys have already been asked to

take a look. The ceiling will then need repair before the redecorating. The stage needs some repair prior to re-carpeting. JS and Les Whitehead will have a look.

- 278 Report from playing field inspection:** NK reported that all is well apart from a squeaky swing. Will arrange to have greased.
- 279 Maintenance of the grounds:** The grass has been scarified again although has already been done once this autumn. The full paper bank has been reported and will be emptied.
- 280 ANY OTHER BUSINESS:** Nothing raised
- 281 DATE OF NEXT MEETING:** Monday 3<sup>rd</sup> February - Agenda items to Clerk by 24<sup>th</sup> January