

You are summoned to a meeting of Wicklewood Parish Council which will be held via Zoom video conferencing as allowed by the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of local authority ad police and crime panel meetings)(England and Wales) Regulations 2020 on **Monday 1st June 2020** at **7.45pm** – Joining log in details will be sent in accompanying email

*Helen Frayer*  
Parish Clerk  
26th May 2020

## **A G E N D A**

### **1. WELCOME AND APOLOGIES FOR ABSENCE**

– Apologies received from Mr J Hipperson and Mr A Goodings as unable to access internet working.

### **2. DECLARATIONS OF INTEREST**

### **3. PUBLIC FORUM**

(10 mins) shorter time due to Zoom time restrictions

### **4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 2<sup>nd</sup> March**

Due to Covid 19 situation, there have been no meetings since March. On agreement with the councillors, all regular and contracted payments have been made after circulating a schedule of payments. Non urgent matters have been shelved and other matters have been dealt with by email correspondence between the clerk and councillors. All such decisions have been logged and will be formally ratified by the council and signed as such at the next actual meeting of the parish council.

### **5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS FROM PREVIOUS MEETING**

To save time during the meeting, the updates are:

- a. New company to be found for maintenance of playing field. Quotes were received from 3 companies and independent reviews sought on the 2 best quotes. Contract was awarded to TTSR as agreed by councillors via email consultation
- b. Article was put in The Net reminding residents to keep hedges cut back and verges clear of obstructions
- c. Since the meeting, Councillor Margaret Dewsbury has offered to pay the TRO costs. An estimated cost for the signage has been received from Bob West for £3,000. Richard Goodings has offered to approach residents to raise the money.
- d. Great Litter Pick was abandoned due to Covid situation

**Please raise any queries on these actions at the meeting**

### **6. CORRESPONDENCE – none received**

## 7. ACCOUNTS FOR PAYMENT

7.1	Salaries	Clerk & Booking Clerk - HMRC increased home working allowance to £26 pm	287.20
7.2	HMRC	Month 2	52.80
7.3	E Fire	Fire equipment service	108.00
7.4	J Plunkett	Internal audit costs	227.50
7.5	Tim Carver	Verge cutting	120.00
7.6	Norfolk Parish Training	Induction for Councillors training	50.00
7.7	GS Mann	Plumbing repairs in village hall	144.00
		<b>TOTAL</b>	<b>£989.50</b>

## 8. MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Deposit	Hampshire Trust Bank	Total
Balance b/f from 24.4.20	<b>6,811.29</b>	<b>5,158.39</b>	<b>5,000</b>	<b>16,969.68</b>
Total receipts to	8,107.21	0	0	8,107.21
24.05.20	<b>14,918.50</b>	<b>5,158.39</b>	<b>5,000</b>	<b>25,076.89</b>
Total payments to	3,990.41	0	0	3,990.41
24.05.20	<b>10,928.09</b>	<b>5,158.39</b>	<b>5,000</b>	<b>21,086.48</b>
Inter Account Transfers	0	0	0	0
<b>Closing Balance</b>	<b>10,928.09</b>	<b>5,158.39</b>	<b>5,000</b>	<b>21,086.48</b>

Receipts include the half year precept payment and VAT reclaim.

Note: Barclays have notified that the interest on the premium account is reducing from 0.10% to 0.01% from 24<sup>th</sup> July

## 9. ANNUAL GOVERNANCE STATEMENT

To approve the statement (Section 1 in accompanying papers)

## 10. ACCOUNTING STATEMENTS 2019/20

To approve the accounting statement (Section 2 in accompanying papers)

## 11. STANDING ORDERS

To approve Standing Orders, amended to support the new empowerment enshrined in the Coronavirus Act 2020 and associated 2020 Regulations

## 12. PUBLIC RIGHTS OF WAY

To consider request from local resident re identifying informal/permitted rights of way across farmland.

## 13. PLANNING

**New planning applications:** responses to these were based on majority views via email consultation with councillors.

- Planning application 2020/0697
- Planning application 2020/0679

Majority view on both applications was no views or comments.

No further applications or decisions received

## 14. WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS

14.1 Update on village hall

- 14.2 To approve purchase of additional heating oil
- 14.3 Update on playing field and play area

## **15 ANY OTHER BUSINESS**

## **16 DATE OF FUTURE MEETINGS**

Further meetings via Zoom will be held when there is sufficient further business in discussion with the Chair. Future meeting dates will be advertised on the village website, also local social media sites. Months when no meeting is held, the monthly payments schedule will be circulated to councillors and entered on the agenda page of the village website for information/comments.

Any items for the agenda of a future meeting to be sent to parish clerk