

# WICKLEWOOD PARISH COUNCIL

## Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 3<sup>RD</sup> February 2020

**Present:**

John Seville	(JS)	Chair
Nick Kemp	(NK)	Vice Chair
Alan Goodings	(AG)	
Joel Pailes	(JP)	
John Hipperson	(JH)	
Richard Goodings	(RG)	

**In attendance:** Helen Frayer (HF) Parish Clerk

### **282 WELCOME AND APOLOGIES FOR ABSENCE**

The Chair welcomed all to the meeting. Apologies received from Margaret Dewsbury

### **283 CO-OPTION OF NEW COUNCILLOR**

Three prospective candidates, Rob Morrey, Heather Wrighthardt and Louise Downton introduced themselves and the Council voted. Rob Morrey, 0 votes, Heather Wrighthardt 2 votes, Louise Downton 4 votes. Louise signed the Declaration of Acceptance of Office and took her seat on the Council for the remainder of the meeting. The other two candidates were thanked for their interest and invited to apply again in future next time a vacancy occurs

### **284 DECLARATION OF INTERESTS**

JS declared an interest in 11.2

### **PUBLIC FORUM**

**285** JP asked Richard Elliot about the 3G pitch in Wymondham being closed which would result in schoolchildren being bussed across town. RE advised him to contact the school re transport arrangements.

RE reported that the current application for a new school at Wymondham Collage would impact on traffic in the area including Wicklewood and asked residents to make their views known to planning.

No other comments or views from the public

### **286 MINUTES OF MEETING HELD ON MONDAY 6<sup>th</sup> JANUARY 2020**

**Resolved: to agree and sign the minutes as correct. Proposed NK seconded JP all agreed.**

## UPDATE FROM CLERK ON ACTIONS FROM PREVIOUS MEETING

- 287** HF reported that she had contacted the Planning Compliance Officer who reported that regarding the people in the caravans at Low Road, a prosecution had commenced and was awaiting a court date in March. Depending on how they plead it may be dealt with on the day or they can opt to go to Crown Court for trial. Re the Greater Norwich Local Plan, a public consultation is now running up to 16<sup>th</sup> March, poster will be put on noticeboard. JS asked RE if the South Norfolk plan had come out yet, and RE confirmed it hasn't yet.

## 288 CORRESPONDENCE

Norfolk Local Access Forum	Invitation to Parish Paths Seminar	The council said there are no public footpaths in the village
Norfolk Accident Rescue Service	Request for donation	The council declined a donation

## 289 ACCOUNTS FOR PAYMENT

Salaries	Clerk and Booking Clerk	342.11
Expenses - Clerk	Mileage & stamps	15.42
HMRC	Month 10	52.80
Dream Team Cleaning	Cleaning at hall	255.00
NPFA	Annual subs	20.00
A Cucu	Refund of hall damage deposit	50.00
	<b>TOTAL</b>	<b>£735.33</b>

**Resolved: That all accounts as presented be paid. Proposed NK, seconded JH, all agreed**

## 290 MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Deposit	Hampshire Trust Bank	Total
Balance b/f	9,410.98	9,155.23	5,000	<b>23,566.21</b>
Total receipts to	2,572.00	0	0	2,572.00
26.01.20	<b>11,982.98</b>	<b>9,155.23</b>		<b>26,138.21</b>
Total payments to	3,016.97	0	0	3,016.97
26.01.20	<b>8,966.01</b>			<b>23,121.24</b>
Inter Account Transfers	0	0	0	0
<b>Closing Balance</b>	<b>8,966.01</b>	<b>9,155.23</b>	<b>5,000</b>	<b>23,121.24</b>

## HIGHWAYS

- 291 Report from Highways officer:** JP reported that one of the signs at the bottom of the High Street had been fixed. JS reported that he had seen the other sign being leant against a tree awaiting a replacement post. JP updated re the speed signs. The school 20 mph are in place and the school is very pleased although no specific feedback as to what effect they are having. The SAM2 sign has been delivered, awaiting confirmation of where to put a new post then they will be signed off. Still awaiting invoice. JS and JP have had training on how to use the SAM2 signs.
- 292** JS gave update on the situation in Church Lane. He had seen further fresh planting and had sent photos to Bob West who had inspected and reported that he will now issue a final notice, then if no action would ask police to attend whilst council contractors cut it back. Therefore the letter previously agreed to go to the MP has not been sent. Bob had also been made aware of the drains that needed clearing and said he would check them
- 293** JH reported that on the B1135 over the bridge, there was a large bush from the hedge that had fallen into the road and was causing problems with traffic and had been there some time. **HF to write to Wymondham Town Council as this is their area.**
- 294** JS said that in view of action now being taken in Church Lane and the comments from the Highways Officer on this matter, the Council would write to other offending properties who were planting new shrubs and hedging and/or allowing shrubs and hedging to grow over the verges.

## PLANNING

- 295** No new planning applications received
- 296** The new planning decision was noted
- 297** Two planning appeals 2019/1552 and 2019/0847 were noted with no further comments

## WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS

- 298 Report from Booking Clerk:** January has been really busy with enquiries to book the hall, demand is booming. The South Norfolk Early Child Service previously mentioned is currently focusing on existing locations will come back to us in future if they want to start one locally. Have started asking for feedback and will report this quarterly but so far all positive. One commented on a shortage of teaspoons and plastic cups for children. **JP proposed the purchase of teaspoons and reusable plastic cups, NK seconded, all agreed.**
- 299** JS said that the tables and chairs needed a thorough clean. For users to be reminded to wipe down the tables after use (some had food debris on them). For the

cleaners to be asked to do some overtime to do a deep clean of all the tables and chairs and sweep out the storage room. **Proposed by JS, seconded AG, all agreed. RM will contact cleaners**

- 300** RM asked about seating capacity, the official capacity is 120 seated, but not sure if there were that many chairs and tables. It was explained that the seating capacity is in terms of rows of chairs for an audience, there probably wouldn't be sufficient space for tables and chairs for 120. RM said that capacity was an issue for some hirers. Will check the number of tables and chairs on inventory and advise users accordingly. There are some old trestle tables and chairs in the store in the foyer.

**Maintenance items in village hall:**

- 301** Decorating of the hall will take place between 16-28 August when the hall will not be in use. The decorator will be notified
- 301** SV Harveys have now repaired the leak in the roof above the gents. It was due to the profile strip along the edge being displaced. Has been replaced and sealed with fibreglass resin. Will monitor at next heavy rain and consider if the same treatment needs to be done along the full length.
- 302** **Report from playing field inspection:** NK reported that all is well apart from the hooks on the new goal nets are not strong enough, **NK proposed purchase of more robust pegs, approx. £50, seconded LD. All agreed.** NK will order. **HF will check that Norse will lift the nets to mow properly**
- 303** **Maintenance of the grounds:**  
JS reported that Whites have changed over the paper collection bin but put it back in the wrong place and dislodged the clothes bin in the process. He has already contacted them but no result. **HF to write to Whites to complain**
- 304** RG said the Bowls Club would be playing in a different league and the other teams did not know where the green was. Request add a sign by the existing village hall signed. HF requested the existing sign be raised higher at the same time.  
**Proposed JH, seconded NK all agreed**
- 305** **Environment & Wellness:**  
JS discussed the current situation (previously circulated to Councillors). The company have come up with another option and if the hall were properly insulated, could reduce the costs by 50%. Has arranged a company to survey and quote for cavity wall insulation.
- 306** JP reported he had successfully secured 2 tree packs from the Woodland Trust and 135 trees would be delivered next November. Need to plan where to plant and arrange people to help

**ANY OTHER BUSINESS:**

- 307** Possible training courses/dates were given to LD. **RG proposed to authorise training, seconded JP, all agreed.**

**308 DATE OF FUTURE MEETINGS**

Monday 2<sup>nd</sup> March. Agenda items to Clerk by 21<sup>st</sup> February