

WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on Monday 4th November 2019

Present:

John Seville	(JS)	Chair
Nick Kemp	(NK)	Vice Chair
Alan Goodings	(AG)	
John Hipperson	(JH)	
Joel Pailes	(JP)	
Gemma Minors	(GM)	
Richard Goodings	(RG)	

In attendance:

Helen Frayer	(HF)	Parish Clerk
Margaret Dewsbury	(MD)	County Councillor
Richard Elliot	(RE)	District Councillor

195 WELCOME AND APOLOGIES FOR ABSENCE

The Chair welcomed all to the meeting.

196 DECLARATION OF INTERESTS

AG and RG declared an interest in 13.3. GM declared an interest in 12.3

PUBLIC FORUM

- 197** A resident reported further problems at 35 Church Lane. The resident is continuing to cut away the other side of the road and build up their side. This has resulted in a crevice along the side of the road which is a hazard. MD offered to speak to Highways. To be put on next agenda for further discussion.
- 198** A resident commented that the new Guide to Parish Council Meetings was very helpful in explaining the public's role in the meetings and requested that it be circulated wider. It is on the village website and the noticeboard but agreed to send to The Net to be considered for inclusion
- 199** MD reported on the Integrated Risk Management Plan which is looking at future development of the Fire and Rescue Service and encouraged all to respond to the consultation. MD also reported that Norse had recently taken over the contract for road repairs and maintenance. The reporting system remains the same.

200 MINUTES OF MEETING HELD ON MONDAY 7th OCTOBER 2019

Resolved: to agree and sign the minutes as correct. Proposed RG seconded JP all agreed

UPDATE FROM CLERK ON ACTIONS FROM PREVIOUS MEETING

201 HF reported that the Windmill Trust had responded to the letter requesting the hedge be cut back. Now that the cottages are finished, work is beginning on improvements outside and the hedge will be included in this work.

202 Dolphin Coaches have been written to regarding the coach being parked in the village. No reply has been received but the coach has not been seen recently so it appears that action was taken

203 JP has offered to take part in the local working group organised by Kimberley about the potential traffic problems that are likely to arise when the Western Link Road is being constructed.

204 JH had requested the current price per KWh paid under current electric contract. It is 13.96 on weekdays and 13.04 other. To review again when contract due for renewal

205 CORRESPONDENCE

South Norfolk Council	Rough Sleeper estimate	No rough sleepers have been seen in Wicklewood. Will respond to survey accordingly
Norfolk County Council	Budget consultation	Noted
Margaret Dewsbury	Integrated Risk Management Plan	As mentioned by MD above

206 ACCOUNTS FOR PAYMENT

Salaries	Clerk and Booking Clerk	316.04
Expenses	Mileage, stamps, keys	43.14
HMRC	Month 7	46.20
Dream Team Cleaning	Cleaning	288.00
B L Clarke	Verge/hedge cutting, spray field	1,038.00
The Net	Advert for village hall	50.00
John Roy	Painting climbing frame	168.96
John Roy	Painting table and chairs	62.99
	TOTAL	£2,103.33

One late invoice received from Tim Carver for £100. Total £2,203.33. **Resolved: That all accounts as presented be paid. Proposed GM, seconded JH, all agreed**

207 MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Deposit	Hampshire Trust Bank	Total
Balance b/f	5,185.70	9,150.67	5,000	19,336.37
Total receipts to 26/10/19	5,337.65	0	0	5,337.65
Total payments to 26/10/19	3,204.96	0	0	3,204.96
Inter Account Transfers	0	0	0	0
Closing Balance	7,318.39	9,150.67	5,000	21,469.06

208 CLERK'S WORKING HOURS: JS reported that due to the additional work load since taking on the RFO role, the Clerk needed additional hours. Request for an additional 3 hours per month. **Proposed NK, seconded JH, all agreed**

209 BUDGET

The first draft of the budget for 2020/21 had been circulated. The clerk had entered figures as known where there are contracts/agreements in place. Discussion about requirements in the village hall. The bar needs re-shelving and decorating if it is to continue being used. The hall also needs decorating. To get quotes to re-shelve and decorate bar and also decorate the hall. Also get information on the bar usage. Consideration of capital projects. The precept was £8,000 in 2009, if it were raised to the present day equivalent the footpath could be done sooner. The finances are very reliant on a single hall hirer. Revised budget to be circulated.

HIGHWAYS

- 210** JP reported that there are a couple of signs that are damaged. Will report. The speed sign coming into the village had been turned around but someone has corrected this. The speed signs have been ordered, no delivery date yet. 4-6 week lead in time. There were some price fluctuations from the original quote but the final total was very similar. The data facility has not been purchased as it is of limited value as it doesn't identify specific vehicles. The Community Speedwatch has not taken off as those who had raised concerns were not available to take part and others who had come forward after a request on Nextdoor social media, had also not been available. This needs to be a community action, so this is shelved for now. It can be done at a later date if people wish.
- 211** Village Sign: The quote from SV Harveys is £620. RG said he would ask Matt Nudds to submit a quote also. Agreed to submit an insurance claim for accidental damage.
- 212** JP has drafted a survey to judge support for the footpath, previously circulated. We need to evidence local support to claim under the PPS. Suggested canvassing High Street, Low Street and lower half of Church Lane. Will knock on doors. Wouldn't

need a large number of responses to given an reasonable indication. **Proposed to carry out the survey, Proposed JP, seconded NK, all agreed**

PLANNING

- 213 Application 2019/2029 85 High St. Non material amendment, no comment
- 214 2019/2143 31 Low Street – Single storey front and rear extensions – no comments
- 215 New planning decisions noted with no comments
- 216 JH reported that the people in the caravans in Low Road should have moved out by now. Their application to live there had been rejected. Will check with planning what the situation is

WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS

- 217 **Report from Booking Clerk:** The cleaning is still going well. Will look at hire costs elsewhere so our fees can be reviewed. Hall has been booked for the election
- 218 **Maintenance items in village hall:** The toilet in the ladies was blocked, JS has cleared it. Donna had reported problems with the front door. RG will adjust it
- 219 **Report from playing field inspection:** NK reported that all is well. He has had to replace the table tennis bats as they had gone missing. The cover over the old toilet hatch had been removed again. Have replaced. Query about the new signs that give an age range for the play equipment. This would seem to exclude older children from using the table tennis table. Agreed this applies to the play equipment only.
- 220 Following last month's correspondence from a resident to put nets in the goal posts, quotes are £83.86 for two nets, fixing clips and pegs. **JH Proposed to purchase, seconded GM, all agreed**
- 221 **Maintenance of the grounds:** Nothing noted

ENVIRONMENT AND WELLNESS

- 222 JP gave an update from the recent event attended by George Freeman. Norfolk ALC have a scheme to promote environment and wellness, particularly because of the climate emergency. They want a 'bottom up' change from parish councils and communities with ideas to promote change. Including public transport, connectivity etc. Will continue with workshops across Norfolk on different topics. Under a regular agenda item there is a place for ideas to come forward from the public and council.
- 223 To consider tree planting: JP reported that the Woodland Trust are offering free tree packs. Can consider appropriate places around the village. Have contacted

Highways who will consider. JH suggested a double row of trees along the far end of the playing field. Could also consider the road end of the allotments. JP said there is some evidence that trees planted along the side of the road at the entrance to villages can have a traffic calming effect. MD commented that planting trees along the road has future costs for maintenance. The tree packs are of various sizes with different species. NK offered his son, who is an arboriculturist, to look at what is on offer and make recommendations.

- 224** To consider Commercial Renewable Heat Incentive (RHI): JS, NK and RG have been considering this environmentally friendly system to replace the existing heating in the village hall. One quote received so far, will not discuss this in public as it could be uncompetitive so the main details will be discussed after public meeting. The aim is for it to be self funding or even make money to heat the hall.
- 225 ANY OTHER BUSINESS:** JP wants to make enquiries for 100% grant options for additional play equipment, agreed.
- 226** GM wants to organise some community events to bring the community together.
- 227 DATE OF NEXT MEETING:** Monday 2nd December - Agenda items to Clerk by 23rd November. The schedule for meetings for next year will be circulated.
The meeting was closed at 9.00pm

After the public meeting, the council discussed the RHI option and looked at the single quote received so far.