

# WICKLEWOOD PARISH COUNCIL

Minutes of the Parish Council meeting held in Wicklewood Village Hall on  
Monday 7<sup>th</sup> October 2019

**Present:**

|                         |             |                   |
|-------------------------|-------------|-------------------|
| <b>John Seville</b>     | <b>(JS)</b> | <b>Chair</b>      |
| <b>Nick Kemp</b>        | <b>(NK)</b> | <b>Vice Chair</b> |
| <b>Alan Goodings</b>    | <b>(AG)</b> |                   |
| <b>John Hipperson</b>   | <b>(JH)</b> |                   |
| <b>Joel Pailes</b>      | <b>(JP)</b> |                   |
| <b>Gemma Minors</b>     | <b>(GM)</b> |                   |
| <b>Richard Goodings</b> | <b>(RG)</b> |                   |

**In attendance:**

|                       |             |                            |
|-----------------------|-------------|----------------------------|
| <b>Helen Frayer</b>   | <b>(HF)</b> | <b>Parish Clerk</b>        |
| <b>Richard Elliot</b> | <b>(RE)</b> | <b>District Councillor</b> |

## **162 WELCOME AND APOLOGIES FOR ABSENCE**

The Chair welcomed all to the meeting. Apologies received from Margaret Dewsbury

## **163 DECLARATION OF INTERESTS**

GM declared an interest in 11.8

## **PUBLIC FORUM**

**164** JS read out a report that had been made to him by a resident that the hedges at the Windmill Trust were very overgrown, obstructed visibility and considered dangerous. HF to write to Windmill Trust.

**165** RE reported that he had made enquiries about a Village Survey but hadn't managed to get a pro forma. There had been a well attended public meeting last week at Kimberley about the potential traffic problems that are likely to arise when the Western Link Road is being constructed. A local working group is being formed to look at appropriate measures to combat rat running and other traffic issues.

## **166 MINUTES OF MEETING HELD ON MONDAY 2<sup>nd</sup> SEPTEMBER**

**Resolved: to agree and sign the minutes as correct. Proposed JP seconded NK all agreed**

**UPDATE FROM CLERK ON ACTIONS FROM PREVIOUS MEETING**

- 167 HF reported that as suggested, she had got a quote from AF Affinity for heating oil and they were cheaper than usual supplier. As the oil tank needed filling, a delivery had been arranged at a saving of approx. £20. JH asked the current price per KWh from them. HF will update
- 168 HF had reported the elder tree issue to Highways again and they had reported back that it was scheduled for total removal
- 169 HF had clarified with E Fire re the concerns raised about the external doors in the toilets not being fire doors and was told that the new regulations were not retrospective to existing systems and our current arrangements were perfectly appropriate.
- 170 RG had not been able to repair the bin base but had asked Mr Coldham to do this. Work now completed at cost of £35.
- 171 The new signage has now been received. RG will put them up
- 172 The invoices for allotments have gone out and rents being received

**173 CORRESPONDENCE**

|                         |   |   |
|-------------------------|---|---|
| Norfolk ALC             | Notification of AGM   | Councillors asked to notify HF if they wish to book on this |
| Norfolk County Council  | Local Government Boundary Review                                  | Noted. RE asked for this to be forwarded to him             |
| Alan Highet             | Report of inappropriate parking of Dolphin coaches in the village | HF to contact Dolphin coaches                               |
| Master William Goodings | Request for nets on the goal posts                                | To be put on agenda for next meeting                        |

**174 ACCOUNTS FOR PAYMENT**

|                       |  |                  |
|-----------------------|--|------------------|
| Salaries              | Clerk and Booking Clerk                  | 362.24           |
| Expenses              | Mileage, stamps, replacement bins        | 32.18            |
| HMRC                  | Month 6                                  | 46.40            |
| Dream Team Cleaning   | Cleaning                                 | 360.00           |
| Tim Carver            | Grass Cutting – August                   | 100.00           |
| Eastern Play Services | Installation of table tennis table       | 420.00           |
| Norse                 | 6months playing field maintenance        | 931.13           |
| Wicklewood School     | Defibrillator Cabinet                    | 490.00           |
| Richard Goodings      | Panels to board toilet block windows     | 36.41            |
| E Fire                | Fire alarm service                       | 108.00           |
| E Fire                | Training Booking Clerk on test procedure | 108.00           |
| Norfolk ALC           | Training                                 | 144.00           |
| Hussey Knights Ltd    | Signs for noticeboard                    | 78.00            |
|                       | <b>TOTAL</b>                             | <b>£3,216.36</b> |

One late invoice received from Mr Coldham for repair of bin, £35. Total £3,251.36.

**Resolved: That all accounts as presented be paid. Proposed JH, seconded GM, all agreed**

## 175 MONTHLY RECEIPTS AND PAYMENTS REPORT

|                           | Current         | Deposit         | Hampshire Trust Bank | Total            |
|---------------------------|-----------------|-----------------|----------------------|------------------|
| Balance b/f               | 2,098.46        | 9,146.11        | 5,000                | 16,244.57        |
| Total receipts to 1.10.19 | 4,236.21        | 4.56            | 0                    | 4,240.77         |
|                           | <b>6,334.67</b> | <b>9,150.67</b> | <b>0</b>             | <b>20,485.34</b> |
| Total payments to 1.10.19 | 1,148.97        | 0               | 0                    | 1,148.97         |
|                           | <b>5,185.70</b> | <b>9,150.67</b> |                      | <b>19,336.37</b> |
| Inter Account Transfers   | 0               | 0               | 0                    | 0                |
| <b>Closing Balance</b>    | <b>5,185.70</b> | <b>9,150.67</b> | <b>5,000</b>         | <b>19,336.37</b> |

## 176 BUDGET

The income and expenditure report compared to the budget at the 6 month stage was circulated. The playing field maintenance was somewhat overspent but contingency will cover this. No issues cause concern

## HIGHWAYS

177 JP reported that he had driven round inspecting hedges and not found any that were impeding pavements. It was clear that several had very recently been cut at the end of the season. He had not specifically looked for those that might impede vision at junctions. The earlier report of the Windmill Trust hedge was noted. JP asked that if any issues were noticed, that people report to him with specific addresses.

178 Village Sign: As reported previously, the brick base of the village sign is badly cracked. The builders have inspected and report that it appears evident that it has been struck by a vehicle as the bricks are displaced on one side. It was considered likely this had been caused by one of the cars that regularly park there to pick up children from school. HF to contact builders for cost to repair.

**Proposed by JH that if cost is under £400 to go ahead without further authorisation, seconded JP all agreed**

179 Speeding issues: A report by JP had been circulated prior to the meeting. Following a meeting with Highways, the recommendation is for 20 mph flashing signs to be placed near the school to be operational at school start and finish times.

Additionally, a SAM2 flashing sign which would move around 3 pre-approved locations to flash when vehicles are over 30mph. The total cost of these three signs is £6,900. MD has pledged £2,000 towards this, The School and Friends of Wicklewood School have pledged £1,500 leaving a shortfall of £3,400. HF reported that she had just received notification of CIL payment of £2,719.65 which together with £341.39 spare CIL money previously promised left a shortfall of just £430 to come from Parish Council contingency funds. JP reported that an additional post

may be required at a cost of £89. **Proposal to purchase the approved signs – Proposed NK, seconded JP all agreed**

## **PLANNING**

- 180** Application 2019/1736 Land north of Church Lane, erection of 2 storey dwelling and garage – It was considered that it would be beneficial for this site to finally be built on. There had been previous approval. **To approve application as an already allocated site, proposed NK, seconded JH**
- 181** Application 2019/1705 Wicklewood House, The Green, conversion of existing dwelling to holiday let and new garage. **Proposed to object JH, seconded JS, no further votes. Proposed to approve RG, seconded JP no further votes, 3 abstentions. Therefore no comments on this application**
- 182** Applications 2019/1782 and 2019 1790 noted with no comments
- 183** New planning decisions noted with no comments
- 184** JS stated that in view of complaints that had been received about a previous planning decision, he would no longer support the previously agreed position that non-contentious applications could be considered by email exchange without the need to ask for time extension to come to the meeting. He considered all applications should be considered in public

## **WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS**

- 185 Report from Booking Clerk:** The cleaning is going well. Queries had been received about inflatables and rescue dogs in the hall but no bookings had arisen from these queries. They had been notified that inflatables were permitted outside only with appropriate safety measures and insurance. Dogs would be permitted in the meeting room not the main hall. It had been reported that the main front door was difficult to close. RG will have a look at it.
- 186 Maintenance items in village hall:** HF reported that the bulb in the first cubicle in the ladies had blown. JS will replace. No other issues identified
- 187 Report from playing field inspection:** NK reported that the damaged windows on the old toilet block had now been boarded over, thanks to RG. Bin repaired. The post on the emergency carpark has now gone completely over, complete with the concrete footing. Needs replacing. The new table tennis table is being well used and doesn't appear to be abused. Just a few replacement balls required. HF reported that the painter had been held up by the weather and was hoping to start work on Wednesday. He has hazard tape but needs some stakes to prevent people using the equipment before the paint is dry. AG will have a look for some suitable stakes.

- 188 Maintenance of Grounds:** Mat Nudds had been asked to quote to repair the manhole cover by the side of the hall, this is the last remaining one not previously replaced, and also to fit a new post in the car park as reported above. His quote is £350. **Proposed to accept quote, JH, seconded RG, all agreed**
- 189 Allotment lease:** The revised lease for the large allotment on the road side had been circulated. It has been amended in line with the amendments approved at September's meeting. **NK proposed to accept the revised lease, seconded RG, all agreed**
- 190 VILLAGE SURVEY:** HF had created draft survey, JP had submitted an alternative version. HF had contact Mike Gamble to ask about previous version. He said it had not been found to be very useful as it was linked to future development and most people just said they didn't want further development and there had been some bizarre requests. It was considered that the situation had moved on from when first considered now that the speeding issue had been approved and the footpath was also approved. To be possibly revisited in the future when these two projects were completed.
- 191 GOVERNMENT SURVEY ON G5 AND MOBILE RECEPTION:** It was considered difficult to comment when there was no description of height or appearance of the new masts, potentially double height. It was considered important that new masts were a shared facility between providers to prevent unnecessary masts being erected by different providers. Also considered important that local councils still be involved in individual planning applications for new masts. **Council's reponse to survey to be in-line with above comments.**
- 192 ANY OTHER BUSINESS:** JS stated that he wanted the Council to consider the possibility of installing ground source heating when the boiler needed replacing. He requested that himself, RG and NK work together to prepare report to be considered at next meeting
- 193** JP reported that he Woodland Trust were giving out free tree packages to plant trees. To be on next agenda for consideration
- 194 DATE OF NEXT MEETING:** Monday 4<sup>th</sup> November - Agenda items to Clerk by 26<sup>th</sup> October.  
The meeting was closed at 9.00pm