

You are summoned to a meeting of Wicklewood Parish Council which will be held at Wicklewood Village Hall on **Monday 7<sup>th</sup> October 2019** at **7.45pm**

Helen Frayer  
Parish Clerk  
2<sup>nd</sup> October 2019

## A G E N D A

1. WELCOME AND APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC FORUM including report from County/District Councillor (15 mins)
4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON MONDAY 2<sup>nd</sup> SEPTEMBER 2019
5. TO RECEIVE UPDATE FROM CLERK ON ACTIONS FROM PREVIOUS MEETING

6. CORRESPONDENCE – will be available to be viewed from 7.30pm

6.1	Norfolk ALC	Notification of AGM
6.2	Norfolk County Council	Local Govnt Boundary Review
6.3	Alan Highet	Inappropriate parking issue by coaches

7. ACCOUNTS FOR PAYMENT

7.1	Salaries	Clerk and Booking Clerk	362.24
7.2	Expenses	Mileage, stamps, replacement bins	32.18
7.3	HMRC	Month 6	46.40
7.4	Dream Team Cleaning	Cleaning	360.00
7.5	Tim Carver	Grass Cutting – August	100.00
7.6	Eastern Play Services	Installation of table tennis table	420.00
7.7	Norse	6months playing field maintenance	931.13
7.8	Wiklewood School	Defibrillator Cabinet	490.00
7.9	Richard Goodings	Panels to board toilet block windows	36.41
7.10	E Fire	Fire alarm service	108.00
7.11	E Fire	Training Booking Clerk on test procedure	108.00
7.12	Norfolk ALC	Training	144.00
7.13	Hussey Knights Ltd	Signs for noticeboard	78.00
		<b>TOTAL</b>	<b>£3,216.36</b>

8. MONTHLY RECEIPTS AND PAYMENTS REPORT

	Current	Deposit	Hampshire Trust Bank	Total
Balance b/f	2,098.46	9,146.11	5,000	16,244.57
Total receipts to 1.10.19	4,236.21	4.56	0	4,240.77
	<b>6,334.67</b>	<b>9,150.67</b>	<b>0</b>	<b>20,485.34</b>
Total payments to 1.10.19	1,148.97	0	0	1,148.97
	<b>5,185.70</b>	<b>9,150.67</b>		<b>19,336.37</b>

Inter Account Transfers	0	0	0	0
<b>Closing Balance</b>	<b>5,185.70</b>	<b>9,150.67</b>	<b>5,000</b>	<b>19,336.37</b>

**9. BUDGET:** To receive half year report

**10. HIGHWAYS**

- 10.1 To receive monthly report from Joel Pailes
- 10.2 To consider repair of village sign
- 10.3 To approve purchase of speeding signs

**11. PLANNING**

**New planning applications:**

- 11.1 2019/1779 Rose Cottage, The Green – Agricultural application – Agricultural building for storage of corn and machinery – This has been decided as prior approval not required
- 11.2 2019/1736 Land North of Church Lane – Erection of two storey dwelling and garage
- 11.3 2019/1705 Wicklewood House, The Green – Conversion of existing dwelling to holiday let and new 3 bay garage
- 11.4 2019/1782 Church Farm – Non material amendment on access track
- 11.5 2019/1790 96A High Street – Removal of condition 2 to remove agricultural occupancy

**New planning decisions:**

- 11.6 2019/1015 Church Manor Farm, Discharge of conditions from 2017/2361 – Noise management strategy and car parking layout – Approved
- 11.7 2019/1171 41 High Street Proposed outbuilding conversion and link to existing building - Approved with conditions
- 11.8 2019/1244 67 High Street – Play equipment - Refusal

**12. WICKLEWOOD VILLAGE HALL AND PLAYING FIELDS**

- 12.1 Report from Booking Clerk
- 12.2 Maintenance items in village hall
- 12.3 Report from playing field inspection
- 12.4 Maintenance of grounds – consider quote re repair to manhole cover and fence post
- 12.5 Allotments – to agree revised lease for large allotment

**13 VILLAGE SURVEY** – To consider further actions

**14 GOVERNMENT SURVEY ON G5 AND MOBILE RECEPTION** – To consider council's response to survey

**15 ANY OTHER BUSINESS**

**16 DATE OF FUTURE MEETINGS**

Monday 4<sup>th</sup> November. Agenda items to Clerk by 26<sup>th</sup> October